



MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT

ASSISTIVE TECHNOLOGY CLASSROOM INVENTORY

Classroom Teachers,

During your end-of-the-year check-out, we are requesting that you do an inventory of your assistive technology equipment and software. Ideally, all assistive technology equipment that is not being used would be returned to the Instructional Resource and Technology Center (IRTC) on MCISD's campus prior to leaving for the summer.

If you know, for a fact, that your student will either be using the equipment in your classroom during the next school year and/or the student will be taking the equipment home, then we request that you complete the Assistive Technology Classroom Inventory Form.

Thank you,

Barry Aherne, Nancy Durkin, and Ryan Knoblauch

MCISD Assistive Technology Department

Keep the Assistive Technology if...

the student will be using it over the summer.

the student will be returning to your classroom next year.



Complete the online Assistive Technology Classroom Inventory Form for each student/item.

<https://tinyurl.com/MCISDATinventoryform>

Return the Assistive Technology if...

the student does not need it over the summer and will not be returning to your classroom next school year.

the student will be moving to a new classroom.

the student will be moving to a new school.

you have unclaimed/unneeded assistive technology in your classroom.

Collect it, label it, and return it to the IRTC prior to leaving for the summer.