BOARD OF EDUCATION
MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT

Regular Meeting
November 18, 2014
6:00 p.m.

MCISD Lake Erie Room
1101 S. Raisinville Road
Monroe, Michigan 48161

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:00 p.m. by President Dale DeSloover. Other board members present were Paul Miller, Renee Larzelere, Bernie Cousino and Linda Stiegel. Staff members present were Steve McNew, Nancy Swanson, Michelle Brahaney, Rick Schaffner and Andrea Murphy. Roberta Neckel, Amy Zarend, Nicole VanDaele, and Selma Rankins were also in attendance.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by President DeSloover.

GS STRATEGIC PLAN

Amy Zarend, Director of the Great Start Collaborative highlighted the 2014 Great Start Strategic Plan.

HS/EHS PIR AND ANNUAL ORIENTATION

Nicole VanDaele, Early Head Start and Head Start Director, conducted the annual Board of Education Head Start and Early Head Start Training and reviewed the 2013-2014 Program Information Report (PIR).

IMPORTANT DATES

Dr. McNew noted the following important dates:

- November 19 MCABOE General Membership Meeting
- November 27-28 Thanksgiving Break
- December 3-7 AESA Conference, San Diego, CA
- December 16 Board Meeting – 5:00 PM
- December 18 MCISD Holiday Open House

PUBLIC COMMENT

Salma Rankins addresses the board during public comment.

APPROVAL OF MINUTES

A motion was made by Mr. Miller, supported by Ms. Larzelere to approve the minutes of the November 18, 2014 regular meeting. The motion carried unanimously.

FINANCIAL REPORTS

Dr. Swanson reviewed the financial reports. Expenditure figures are as follows:

	General Fund	Special Education Fund	School Services Fund	Total
Check Registers				
10/13/2014-10/31/2014	514,478.53	366,188.42	--	880,666.95
11/1/2014-11/7/2014	45,447.19	8,338.16	--	53,785.35
ACH Transactions				
Withholding & Sales Taxes	465,686.22	--	14.42	465,700.64
Postage	750.00	250.00	--	1,000.00
Wire Payments to locals	--	--	--	--
Retirement	551,203.65	--	--	551,203.65
EduStaff Payments – see check register		--	-	--
Gross Payroll	427,885.88	1,277,331.35	--	1,705,217.23
Capital Projects Exp.	--	51,622.00		51,622.00
Student Activity Account Expenditures	112.25	--	--	112.25

Early Head Start	
Year to Date as of October 31, 2014	$233,503.87
Head Start	
Year to Date as of October 31, 2014	$1,637,753.23

Ms. Larzelere made a motion, supported by Mr. Miller to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

APP. MED LEAVE M. QUISENBERRY

Mr. Cousino made a motion, supported by Ms. Larzelere to approve the medical leave of absence for Michele Quisenberry effective September 8, 2014 through September 8, 2015. The motion carried unanimously.

DENY MED LEAVE FOR L. BAUER

Mr. Miller made a motion, supported by Mr. Cousino to deny a medical leave of absence extension from Lynne Bauer. The motion carried unanimously.

APP. MED LEAVE FOR C. ELKINS

Ms. Larzelere made a motion, supported by Mr. Cousino to approve the medical leave of absence for Catrina Elkins effective November 11, 2014 and continue until November 17, 2014. The motion carried unanimously.

POSTING GSRP POSITIONS

Mr. Miller made a motion, supported by Mr. Cousino to approve the establishment and posting of a GSRP teacher and GSRP teacher aide

positions for the GSRP classroom at Custer Elementary School. The motion carried unanimously.

EMPLOY A. DENARDIS

Ms. Larzelere made a motion, supported by Ms. Stiegel to approve the employment of Anthony DeNardis as a special education teacher at Bedford High School effective December 1, 2014. The motion carried unanimously.

TENURE FOR N. BELAIR

Ms. Larzelere made a motion, supported by Mr. Cousino to approve the tenure status of Nicole Belair, teacher at the MCMC. The motion carried unanimously.

EMPLOY K. BURGESS

Mr. Cousino made a motion, supported by Ms. Stiegel to approve the employment status of Kathryn Burgess as a GSRP teacher at Arborwood Elementary effective November 24, 2014. The motion carried unanimously.

APP. MED LEAVE P. JONES

Ms. Larzelere made a motion, supported by Mr. Miller to approve the medical leave of absence request from Paula Jones beginning November 11, 2014 and continuing until December 1, 2014. The motion carried unanimously.

PURCHASE 2 BUSES

Mr. Cousino made a motion, supported by Ms. Larzelere to award the purchase of two 30-passenger buses from Midwest Transit. The motion carried unanimously.

REVISED CONF. COST – N. SWANSON AND M. BRAHANEY

Ms. Larzelere made a motion, supported by Mr. Cousino to approve the revised cost for lodging for Nancy Swanson and Michelle Brahaney for the Wipfli Conference in Atlanta, GA from December 9-12, 2014. The motion carried unanimously.

OUT OF STATE – P. CUNNINGHAM

Ms. Stiegel made a motion, supported by Ms. Larzelere to approve the out of state conference request from Pam Cunningham to attend the Assistive Technology Industry Association Conference in Orlando, FL from January 26 – February 1, 2015. The motion carried unanimously.

RESCHEDULE DEC. BOARD MTG

Mr. Miller made a motion, supported by Ms. Larzelere to reschedule the December 16th board meeting to begin at 5:00 PM. The motion carried unanimously.

ADMIN REPORTS

Administrative Staff Reports:

Business and Administrative Services – Nancy Swanson

1. David Fisher will be present at the December board meeting to review the 2013-2014 audit.

ADMIN REPORTS CONT'D

2. Informed the board that the MCISD is looking to install a new phone system in the Summer of 2015. More information will be coming to the baord.

Special Education – Michelle Brahaney

1. Informed the board that special education students are now taking the MEAP and MIAccess online.
2. Gave the board birth rate information that was discussed at the October meeting.

Early Head Start Report – Nancy Swanson and Michelle Brahaney

1. Financial – Expenditures are listed under Financial Reports.
2. Policy – fully enrolled with a waitlist

Head Start Report – Nancy Swanson and Michelle Brahaney

1. Financial – Expenditures are listed under Financial Reports.
2. Informed the board that there are 319 Head Start students enrolled with a wait list of 10%.
3. Informed the board that the MCISD Head Start program monitoring visit has yet to be announced.

Curriculum and Instruction – Rick Schaffner

1. Informed the board that over 300 elementary aged children have visited the Knabusch Center this fall.
2. Working with the state department to clarify state online testing issues.

Human Resources and Legal Counsel – Betsy Taylor

1. MCISD Holiday Open House is December 18th at 4:00 PM.
2. Informed the board that ALICE training for MCISD staff will take place on January 19th.

Superintendent – Steve McNew

1. Informed the board that the Region 8 Legislative Consultant, Kate McAuliffe, will be retiring at the end of December.
2. Joint board meeting with Lenawee is scheduled for February 2nd.

ADJOURN

At 7:47 p.m. Mr. Cousino made a motion, supported by Ms. Larzelere, to adjourn the meeting. The motion carried unanimously.

Respectfully Submitted,

Paul Miller