

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

January 16, 2024

Call to Order and Roll Call

The meeting was called to order at 5:00 p.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Renee Larzelere, Paul Miller, Barry Martin and Russell Bless

MCISD BOARD

MEMBERS ABSENT: None

MCISD

STAFF PRESENT: Superintendent Steve McNew, Josh Dyer, Lisa Montrief, Rachel Kopke, Eric Feldman, and Andrea Murphy

MCISD

STAFF ABSENT: None

OTHERS PRESENT: Crystal Willit, Katie Bourbina, Laurel Rosen-Weatherford, Peyton Kaercher, John Onesian

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Presentation

The MCISD Music Therapists highlighted the Symphony of Support initiative that is used in special education and general education preschool and kindergarten classrooms.

Important Dates

- Feb. 20 MCISD Board Meeting, 5:00 PM
- Mar 13 MCABOE General Membership Meeting, 6:00 PM
- Mar 19 MCISD Board Meeting, 5:00 PM

Expressions from the Public

none

Recommended Actions

Routine Matters

Ms. Larzelere made a motion, supported by Dr. Martin to approve the minutes of the January 16, 2024 meeting that were presented. The motion carried unanimously.

Financial Reports

	General <u>Fund</u>	Special Education <u>Fund</u>	Food Service <u>Fund</u>	Tech Tax	Student Activities	CP	<u>Total</u>
<u>Check Registers</u>							
1/10-1/31/24	2,366,961.07	757,707.40	19,955.78	1,232,335.22	514.69	53,831.45	4,431,305.61
2/1-2/9/24	1,142,610.82	142,699.24	5,247.75	942,830.60	1,777.42	3,125.00	2,238,290.83

ACH Transactions

Gross Payroll	833,931.63	1,902,820.90	5.52	0	40.00	0	2,736,798.05
Student Activity Account Transfers	0	0	0	0	0	0	0

Early Head Start & Early Head Start

Year to Date as of January 31, 2024 \$1,983,353.66

Mr. Miller made a motion, supported by Mr. Bless, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

Approval of the Personnel Update

Mr. Miller made a motion, supported by Dr. Martin to approve the following personnel update:

- Employment
 - o Alisha Hixson, Speech and Language Pathologist, Whiteford Schools
- Leaves of Absence
 - o Joy Hardin, medical leave, returning February 20, 2024
 - o Lori McDaniel, medical leave, returning February 12, 2024
 - o Amy Opferman, medical leave, returning February 27, 2024
 - o Stephanie Sieler, maternity leave, returning June 10, 2024
 - o Montana Zaborowski, medical leave, returning February 26, 2024
- Resignations/Retirement
 - o Brenda Biggs, retired
 - o Madelynn Outen, resigned
 - o Serenati Sidar, resigned
 - o Christopher Slat, resigned

The motion carried unanimously.

Request for Medical Leave of Absence Ext.

Ms. Larzelere made a motion, supported by Mr. Bless to approve the medical leave of absence extension for Paige Gibson, GSRP Teacher Assistant, to return to work March 26, 2024. The motion carried unanimously.

Request for New Position: Full-time Speech and Language Pathologist

Mr. Bless made a motion, supported by Dr. Martin to approve the establishment and posting of a Speech and Language Pathologist at Summerfield Schools, effective immediately. The motion carried unanimously.

Request for New Position: Playdate with the Principals Facilitator

Mr. Bless made a motion, supported by Ms. Larzelere to approve the establishment and posting of four (4) Playdates with the Principals Facilitator positions for the summer of 2024. The motion carried unanimously.

Temporary Certified Occupational Therapy Assistant – Lajiness

Mr. Miller made a motion, supported by Dr. Martin to approve the continued employment of Lisa Lajiness as a Temporary Certified Occupational Therapy Assistant for the 2024-2025 school year. The motion carried unanimously.

Temporary Orientation and Mobility Specialist - Strasz

Dr. Martin made a motion, supported by Ms. Larzelere to approve the extended employment of Amber Strasz as a Temporary Orientation and Mobility Specialist for the 2024-2025 school year. The motion carried unanimously.

Out of State Conference Request

Mr. Bless made a motion, supported by Dr. Martin to approve the out of state conference request for Josh Dyer to attend the SNUG Pre-Planning Conference in Palm Springs, CA from April 8-11, 2024. The motion carried unanimously.

Out of State Conference Request

Ms. Larzelere made a motion, supported by Mr. Bless to approve Jai Strong's attendance at the National Association of School Psychologist Annual Convention in New Orleans, LA from February 14 through 17, 2024. Attending this Convention is a requirement of Ms. Strong's educational programming through the University of Detroit Mercy and will be fully funded by her. *The MCISD Board was only requested of and approved her time to attend this convention.* The motion carried unanimously.

Special Education Van Purchase(s) Request

Ms. Larzelere made a motion, supported by Mr. Bless to approve the purchase of up to two (2) passenger vans within necessary specifications, no to exceed \$45,000 each, and suspend the formal bid opening provision within Policy 6320 for this vehicle purchase. The motion carried unanimously.

Approval of the Early Head Start/head Start Plan for Self-Assessment

Rachel Kopke reviewed the recommendations of the Early Head Start/Head Start Plan for Self-Assessment for the 2024-2025 school year. Mr. Bless made a motion, supported by Ms. Larzelere to approve the Early Head Start/Head Start Plan for Self-Assessment. The motion carried unanimously.

PAC Recommendation – Althouse, A.

Mr. Miller made a motion, supported by Mr. Bless to approve a two-year term for Amanda Althouse to represent Monroe Public Schools on the Parent Advisory Committee beginning February 2024. The motion carried unanimously.

MASB Board of Directors Election

After a discussion of the MASB Board of Directors candidates, Mr. Miller made a motion to support Mary Vincent, of Monroe Public Schools Board of Education, to represent Region 7 for a three-year term on the MASB Board of Directors. The motion was seconded by Mr. Bless and carried unanimously.

Acceptance of Donation – CASA

Ms. Larzelere made a motion, supported by Dr. Martin to accept a donation in the amount of \$1,000.00 from the Bedford Lion’s Club on behalf of CASA of Monroe County. The motion carried unanimously.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Josh Dyer

- Informed the board that renovations at Holiday Camp continue.
- Announced that the MCISD budget presentation to the local districts will be a shared video.

Human Resources and Legal Counsel – Eric Feldman

- Informed the board that negotiations began with MCISD employee bargaining units.
- Discussed the 27K grant with the board.
- Briefly discussed the MASB Labor Relations Workshop that was attended with Mr. DeSloover

Curriculum and Instruction – Lisa Montrief

- Discussed the student enrichment programs that will take place this spring.
- Informed the board that 4 senior students from the CTE Law Enforcement course are seeking employment with the Sheriff’s Office.

Special Education and Early Childhood Services – Rachel Kopke

Current Enrollment Report-January 2023

Program	Total Enrollment/Funded Enrollment (total enrollment should equal funded enrollment)	Over Income Enrollment CP#2004 (130% FPL+: under 10%) (101-130% FPL: under 35%)	Disabilities Enrollment (Over 10%)	Students Enrolled Receiving Tiered Intervention Services/In Process of SE Evaluation
Head Start	Enrolled: 237 Reserved (not to exceed 7): 0 Vacant less than 30 days: 3 Total Enrollment: 240/240-100%	130% FPL+: 17/240=7% 101-130% FPL: 4/240=2%	45/240=19%	31/240=13%
Early Head Start	Enrolled: 43 Reserved (not to exceed 1): 0 Vacant less than 30 days: 5 Total Enrollment: 48/48-	130% FPL+: 2/48=4% 101-130% FPL: 2/48=4%	12/48=25%	4/48=8%

	100%			
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Current Waitlist Report-As of 2/7/24

Program	Income Eligible	Over Income 101-130% FPL	Over Income 130+% FPL
Early Head Start	6	0	0
Head Start	21 (can be counted in more than 1 location)	5 (can be counted in more than 1 location)	13 (can be counted in more than 1 location)
Airport-Niedermeier Elementary 31 slots	5	1	5
Bedford-Smith Rd Elementary 31 Slots	3	0	4
Dundee-Dundee Elementary 15 Slots	2	0	0
Ida-Ida Elementary 15 Slots	0	0	0
Monroe-AWS Elementary 77 slots	7	4	2
Monroe-MCCC Elementary 15 Slots	4	2	4
Monroe-Orchard Elementary 25 Slots	9	3	1
Monroe-Riverside Elementary 16 Slots	1	0	0
Monroe-YMCA Elementary 15 Slots	6	3	6

Head Start Attendance Reports-January 2024

Site	Attendance Percentage
In Person Arborwood	79.32%
In Person Dundee	82.98%
In Person Ida	77.16%
In Person MCCC	82.70%
In Person Niedermeier	81.51%
In Person Orchard	80.68%
In Person Riverside	86.14%
In Person SRE	90.14%
In Person YMCA	80.51%
In Person Program Attendance Total	81.98%

Early Head Start Attendance Reports-January 2024

Site	Attendance Percentage
HV 1	45%
HV 2	26%
HV 3	50%
HV 4	57%
Program Attendance Total	45.5%

Office of Head Start Communication

Communication Type	New Postings	Links to Postings
Information Memorandums	NONE	Information Memoranda ECLKC (hhs.gov)
Program Instructions	ACF-PI-OHS-24-01	Program Instructions ECLKC (hhs.gov)

Program Updates

- A winter Family Engagement Event has been planned for Friday, February 23, 2024!
[Just Kiddin' Around Flier](#)

Superintendent – Steve McNew

- Informed the board that the Video Production position will be redesigned with C & I and the Communications Department.
- Discussed the NSBA Advocacy Institute that he and Mr. DeSloover attended in Washington D.C.

Adjourn

At 6:41 p.m. Mr. Bless made a motion, supported by Ms. Larzelere, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Paul Miller
Secretary