

Monroe County Intermediate School District Emergency Drill Documentation

Type of Drill

- ☒ Fire (5 required)
☐ Tornado (2 required)
☐ Lockdown/Shelter In Place (3 Required)

Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☒ Other Events

Name of School: Educational Center

Date of Drill: 9/13/19 **Time of drill:** 10:20 AM/PM **# of Participants:** 215

Exact time required to evacuate/shelter/secure: 3 min and 58 secs

Comments: _____

Number of drills conducted this school year:

Fire Drills: 1 of 5

Lockdown/Shelter in Place Drills: _____ of 3

Tornado Drills: _____ of 2

Bill Hite

Name of person conducting drill: _____

Title of person conducting drill: Principal

Signature of person conducting drill: William Hite

Drill was coordinated with:

- ☐ Emergency Management Coordinator

Name and Title: _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MI State police)

Name and Title: _____

OR

- ☐ Fire (fire chief or designee)

Name and Title: _____

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- ☒ Fire (5 required)
☐ Tornado (2 required)
☐ Lockdown/Shelter In Place (3 Required)

Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☒ Other Events

Name of School: Educational Center

Date of Drill: 9/23/19 Time of drill: 11:00 AM/PM # of Participants: 200

Exact time required to evacuate/shelter/secure: 3 min and 45 secs

Comments: _____

Number of drills conducted this school year:

Fire Drills: 2 of 5

Lockdown/Shelter in Place Drills: _____ of 3

Tornado Drills: _____ of 2

Bill Hite

Name of person conducting drill: _____

Title of person conducting drill: Principal

Signature of person conducting drill: William Hite

Drill was coordinated with:

- ☐ Emergency Management Coordinator

Name and Title: _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MI State police)

Name and Title: _____

OR

- ☐ Fire (fire chief or designee)

Name and Title: _____

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Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☒ Other Events

Name of School: Educational Center

Date of Drill: 10/11/19 Time of drill: 11:00 AM/PM # of Participants: 220

Exact time required to evacuate/shelter/secure: 3 min and 14 secs

Comments: _____

Number of drills conducted this school year:

Fire Drills: 2 of 5

Lockdown/Shelter in Place Drills: _____ of 3

Tornado Drills: _____ of 2

Bill Hite

Name of person conducting drill: _____

Title of person conducting drill: Principal

Signature of person conducting drill: William Hite

Drill was coordinated with:

- ☐ Emergency Management Coordinator

Name and Title: _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MI State police)

Name and Title: _____

OR

- ☐ Fire (fire chief or designee)

Name and Title: _____

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Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☒ Other Events

Name of School: Educational Center

Date of Drill: 5/5/20 **Time of drill:** _____ AM/PM **# of Participants:** _____

Exact time required to evacuate/shelter/secure: _____ min and _____ secs

Comments: Did not occur due to COVID-19 closure.

Number of drills conducted this school year:

Fire Drills: 4 of 5

Lockdown/Shelter in Place Drills: _____ of 3

Tornado Drills: _____ of 2

Bill Hite

Name of person conducting drill: _____

Title of person conducting drill: Principal

Signature of person conducting drill: William Hite

Drill was coordinated with:

- ☐ Emergency Management Coordinator

Name and Title: _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MI State police)

Name and Title: _____

OR

- ☐ Fire (fire chief or designee)

Name and Title: _____

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Type of Drill

- ☒ Fire (5 required)
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Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☒ Other Events

Name of School: Educational Center

Date of Drill: 5/18/20 **Time of drill:** AM/PM **# of Participants:** _____

Exact time required to evacuate/shelter/secure: _____ min and _____ secs

Comments: Did not occur due to COVI-19 closure.

Number of drills conducted this school year:

Fire Drills: 5 of 5

Lockdown/Shelter in Place Drills: _____ of 3

Tornado Drills: _____ of 2

Bill Hite

Name of person conducting drill: _____

Title of person conducting drill: Principal

Signature of person conducting drill: William Hite

Drill was coordinated with:

- ☐ Emergency Management Coordinator

Name and Title: _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MI State police)

Name and Title: _____

OR

- ☐ Fire (fire chief or designee)

Name and Title: _____

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- ☐ Fire (5 required)
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Time of Drill

- ☐ Standard
☒ Class Change
☐ Recess
☐ Other Events

Name of School: Educational Center

Date of Drill: 10/4/19 **Time of drill:** 10:00 AM/PM **# of Participants:** 220

Exact time required to evacuate/shelter/secure: 4 min and secs

Comments: _____

Number of drills conducted this school year:

Fire Drills: _____ of 5

Lockdown/Shelter in Place Drills: ¹_____ of 3

Tornado Drills: _____ of 2

Bill Hite

Name of person conducting drill: _____

Title of person conducting drill: Principal

Signature of person conducting drill: William Hite

Drill was coordinated with:

- ☐ Emergency Management Coordinator

Name and Title: _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MI State police)

Name and Title: _____

OR

- ☐ Fire (fire chief or designee)

Name and Title: _____

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- ☐ Tornado (2 required)
- ☒ Lockdown/Shelter In Place (3 Required)

Time of Drill

- ☐ Standard
- ☐ Class Change
- ☐ Recess
- ☒ Other Events

Name of School: Educational Center

Date of Drill: 11/6/19 **Time of drill:** 1:10 AM/PM **# of Participants:** 228

Exact time required to evacuate/shelter/secure: 6 min and secs

Comments: _____

Number of drills conducted this school year:

Fire Drills: _____ of 5

Lockdown/Shelter in Place Drills: 2 of 3

Tornado Drills: _____ of 2

Bill Hite

Name of person conducting drill: _____

Title of person conducting drill: Principal

Signature of person conducting drill: William Hite

Drill was coordinated with:

- ☐ Emergency Management Coordinator

Name and Title: _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MI State police)

Name and Title: _____

OR

- ☐ Fire (fire chief or designee)

Name and Title: _____

<p align="center">Monroe County Intermediate School District Emergency Drill Documentation</p>

Type of Drill

- ☐ Fire (5 required)
- ☐ Tornado (2 required)
- ☒ Lockdown/Shelter In Place (3 Required)

Time of Drill

- X Standard Class Change
○ Recess
○ Other Events

Name of School: Educational Center

Date of Drill: 01/21/20 **Time of drill:** 1:00 AM/PM **# of Participants:** 226

Exact time required to evacuate/shelter/secure: 10 min and secs

Comments:

Number of drills conducted this school year:

Fire Drills: _____ of 5

Lockdown/Shelter in Place Drills: ³_____ of 3

Tornado Drills: _____ of 2

Bill Hite

Name of person conducting drill: _____

Title of person conducting drill: Principal

Signature of person conducting drill: William Hite

Drill was coordinated with:

- Emergency Management Coordinator

Name and Title: _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MI State police)

Name and Title: _____

OR

- Fire (fire chief or designee)

Name and Title: _____

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Type of Drill

- ☐ Fire (5 required)
☒ Tornado (2 required)
☐ Lockdown/Shelter In Place (3 Required)

Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☒ Other Events

Name of School: Educational Center

Date of Drill: 2/10/20 Time of drill: 10:00 AM/PM # of Participants: 225

Exact time required to evacuate/shelter/secure: 6 min and secs

Comments: _____

Number of drills conducted this school year:

Fire Drills: _____ of 5

Lockdown/Shelter in Place Drills: _____ of 3

Tornado Drills: 1 of 2

Bill Hite

Name of person conducting drill: _____

Title of person conducting drill: Principal

Signature of person conducting drill: William Hite

Drill was coordinated with:

- ☐ Emergency Management Coordinator

Name and Title: _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MI State police)

Name and Title: _____

OR

- ☐ Fire (fire chief or designee)

Name and Title: _____

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- ☐ Fire (5 required)
☒ Tornado (2 required)
☐ Lockdown/Shelter In Place (3 Required)

Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☒ Other Events

Name of School: Educational Center

Date of Drill: 3/9/20 **Time of drill:** 2:30 AM/PM **# of Participants:** 220

Exact time required to evacuate/shelter/secure: 4 min and 45 secs

Comments: _____

Number of drills conducted this school year:

Fire Drills: _____ of 5

Lockdown/Shelter in Place Drills: _____ of 3

Tornado Drills: 2 of 2

Bill Hite

Name of person conducting drill: _____

Title of person conducting drill: Principal

Signature of person conducting drill: William Hite

Drill was coordinated with:

- ☐ Emergency Management Coordinator

Name and Title: _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MI State police)

Name and Title: _____

OR

- ☐ Fire (fire chief or designee)

Name and Title: _____