

Monroe County Intermediate School District Emergency Drill Documentation

Type of Drill

- ☒ Fire (5 required)
☐ Tornado (2 required)
☐ Lockdown/Shelter In Place (3 Required)

Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☒ Other Events

Name of School: Educational Center

Date of Drill: 9/27/2021 **Time of drill:** 11:00 AM/PM **# of Participants:** 151

Exact time required to evacuate/shelter/secure: 3 min and 33 secs

Comments: _____

Number of drills conducted this school year:

Fire Drills: 1 of 5

Lockdown/Shelter in Place Drills: _____ of 3

Tornado Drills: _____ of 2

Bill Hite

Name of person conducting drill: _____

Title of person conducting drill: Principal

Signature of person conducting drill: William Hite

Drill was coordinated with:

- ☐ Emergency Management Coordinator

Name and Title: _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MI State police)

Name and Title: _____

OR

- ☐ Fire (fire chief or designee)

Name and Title: _____

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Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☒ Other Events

Name of School: Educational Center

Date of Drill. 10/26/2021 **Time of drill:** 10:50 AM/PM **# of Participants:** 220

Exact time required to evacuate/shelter/secure: 3 min and 30 secs

Comments: _____

Number of drills conducted this school year:

Fire Drills: 2 of 5

Lockdown/Shelter in Place Drills: _____ of 3

Tornado Drills: _____ of 2

Bill Hite

Name of person conducting drill: _____

Title of person conducting drill: Principal

Signature of person conducting drill: William Hite

Drill was coordinated with:

- ☐ Emergency Management Coordinator

Name and Title: _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MI State police)

Name and Title: _____

OR

- ☐ Fire (fire chief or designee)

Name and Title: _____

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☐ Class Change
☐ Recess
☒ Other Events

Name of School: Educational Center

Date of Drill: 5/16/2022 **Time of drill:** 10:15 AM/PM **# of Participants:** 190

Exact time required to evacuate/shelter/secure: 3 min and 01 secs

Comments: _____

Number of drills conducted this school year:

Fire Drills: 3 of 5

Lockdown/Shelter in Place Drills: _____ of 3

Tornado Drills: _____ of 2

Bill Hite

Name of person conducting drill: _____

Title of person conducting drill: Principal

Signature of person conducting drill: William Hite

Drill was coordinated with:

- ☐ Emergency Management Coordinator

Name and Title: _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MI State police)

Name and Title: _____

OR

- ☐ Fire (fire chief or designee)

Name and Title: _____

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Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☒ Other Events

Name of School: Educational Center

Date of Drill: 5/3/2022 **Time of drill:** 2:30 AM/PM **# of Participants:** 224

Exact time required to evacuate/shelter/secure: 2 min and 25 secs

Comments: _____

Number of drills conducted this school year:

Fire Drills: 4 of 5

Lockdown/Shelter in Place Drills: _____ of 3

Tornado Drills: _____ of 2

Bill Hite

Name of person conducting drill: _____

Title of person conducting drill: Principal

Signature of person conducting drill: William Hite

Drill was coordinated with:

- ☐ Emergency Management Coordinator

Name and Title: _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MI State police)

Name and Title: _____

OR

- ☐ Fire (fire chief or designee)

Name and Title: _____

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- ☒ Fire (5 required)
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Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☒ Other Events

Name of School: Educational Center

Date of Drill: 5/16/2022 **Time of drill:** 9:30 AM/PM **# of Participants:** 220

Exact time required to evacuate/shelter/secure: 3 min and 28 secs

Comments: _____

Number of drills conducted this school year:

Fire Drills: 5 of 5

Lockdown/Shelter in Place Drills: _____ of 3

Tornado Drills: _____ of 2

Bill Hite

Name of person conducting drill: _____

Title of person conducting drill: Principal

Signature of person conducting drill: William Hite

Drill was coordinated with:

- ☐ Emergency Management Coordinator

Name and Title: _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MI State police)

Name and Title: _____

OR

- ☐ Fire (fire chief or designee)

Name and Title: _____

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Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☒ Other Events

Name of School: Educational Center

Date of Drill: 10/15/2021 **Time of drill:** 1:20 AM/PM **# of Participants:** 220

Exact time required to evacuate/shelter/secure: 7 min and 0 secs

Comments: _____

Number of drills conducted this school year:

Fire Drills: _____ of 5

Lockdown/Shelter in Place Drills: ¹_____ of 3

Tornado Drills: _____ of 2

Bill Hite

Name of person conducting drill: _____

Title of person conducting drill: Principal

Signature of person conducting drill: William Hite

Drill was coordinated with:

- ☐ Emergency Management Coordinator

Name and Title: _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MI State police)

Name and Title: _____

OR

- ☐ Fire (fire chief or designee)

Name and Title: _____

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Time of Drill

- ☒ Standard
Class Change
☐ Recess
☐ Other Events

Name of School: Educational Center

Date of Drill: 01/18/2022 **Time of drill:** 1:00 AM/PM **# of Participants:** 226

Exact time required to evacuate/shelter/secure: 10 min and secs

Comments: _____

Number of drills conducted this school year:

Fire Drills: of 5

Lockdown/Shelter in Place Drills: 2 of 3

Tornado Drills: of 2

Name of person conducting drill: Bill Hite

Title of person conducting drill: Principal

Signature of person conducting drill: William Hite

Drill was coordinated with:

- ☐ Emergency Management Coordinator

Name and Title: _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MI State police)

Name and Title: _____

OR

- ☐ Fire (fire chief or designee)

Name and Title: _____

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- ☐ Fire (5 required)
☐ Tornado (2 required)
☒ Lockdown/Shelter In Place (3 Required)

Time of Drill

- ☒ Standard
Class Change
☐ Recess
☐ Other Events

Name of School: Educational Center

Date of Drill: 03/22/2022 **Time of drill:** 2:05 AM/PM **# of Participants:** 226

Exact time required to evacuate/shelter/secure: 5 min and secs

Comments: _____

Number of drills conducted this school year:

Fire Drills: _____ of 5

Lockdown/Shelter in Place Drills: ³ _____ of 3

Tornado Drills: _____ of 2

Name of person conducting drill: Bill Hite

Title of person conducting drill: Principal

Signature of person conducting drill: William Hite

Drill was coordinated with:

- ☐ Emergency Management Coordinator

Name and Title: _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MI State police)

Name and Title: _____

OR

- ☐ Fire (fire chief or designee)

Name and Title: _____

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- ☐ Fire (5 required)
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☐ Lockdown/Shelter In Place (3 Required)

Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☒ Other Events

Name of School: Educational Center

Date of Drill: 3/7/2022 Time of drill: 01:00 AM/PM ☒ # of Participants: 220

Exact time required to evacuate/shelter/secure: 5 min and secs

Comments: _____

Number of drills conducted this school year:

Fire Drills: _____ of 5

Lockdown/Shelter in Place Drills: _____ of 3

Tornado Drills: 1 of 2

Bill Hite

Name of person conducting drill: _____

Title of person conducting drill: Principal

Signature of person conducting drill: William Hite

Drill was coordinated with:

- ☐ Emergency Management Coordinator

Name and Title: _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MI State police)

Name and Title: _____

OR

- ☐ Fire (fire chief or designee)

Name and Title: _____

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- ☐ Fire (5 required)
☒ Tornado (2 required)
☐ Lockdown/Shelter In Place (3 Required)

Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☒ Other Events

Name of School: Educational Center

Date of Drill: 3/16/2022 **Time of drill:** 1:00 AM/PM **# of Participants:** 220

Exact time required to evacuate/shelter/secure: 3 min and 30 secs

Comments: _____

Number of drills conducted this school year:

Fire Drills: _____ of 5

Lockdown/Shelter in Place Drills: _____ of 3

Tornado Drills: 2 of 2

Bill Hite

Name of person conducting drill: _____

Title of person conducting drill: Principal

Signature of person conducting drill: William Hite

Drill was coordinated with:

- ☐ Emergency Management Coordinator

Name and Title: _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MI State police)

Name and Title: _____

OR

- ☐ Fire (fire chief or designee)

Name and Title: _____