# Monroe County Intermediate School District



Human Resources Department and Legal Counsel

1101 S. Raisinville Road

Monroe, Michigan 48161

734-242-5799 x 1200/1210 FAX 734-322-2660

[www.misd.k12.mi.us](http://www.misd.k12.mi.us)

**REQUEST FOR POSITION POSTING**

Position Requested:       Replacing:       Building Location/District:

Work Hours:       Head Start/GSRP only: Full day  AM/PM

Department:       Supervisor:

Reason Needed: Vacancy  New Position  Transfer

Reason Needed Explanation:

Approved        Date:

Assistant Superintendent

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**HUMAN RESOURCES**

Position Posted:       Position Posting Number:

Newspaper Ad:

Union Position:

Other:

Revised 11/2/15