School Based Services Tip Sheet for School Psychologists

Service Type	Description
REED	REED Participation. Use date of the IEP/IFSP as date of service.
REED- Psych/SW Mental Health Assessment (H0031 TL)	Participation in the Review of Existing Evaluation Data (REED). The date of the IEP is recorded as the service date. Attendance is not necessary. Your written report is considered participation.
REED: Developmental Testing 31 to 76 minutes (96112 TL)	Participation in the Review of Existing Evaluation Data (REED). The date of the IEP is recorded as the service date. Attendance is not necessary. Your written report is considered participation.
REED: Developmental Testing 77+ minutes (96112 TL; 96113 TL)	Participation in the Review of Existing Evaluation Data (REED). The date of the IEP is recorded as the service date. Attendance is not necessary. Your written report is considered participation.
REED: Psychological testing evaluation 31 to 91 minutes (96130 TL)	Participation in the Review of Existing Evaluation Data (REED). The date of the IEP is recorded as the service date. Attendance is not necessary. Your written report is considered participation.
REED: Psychological testing evaluation 92+ minutes (96130 TL; 96131TL)	Participation in the Review of Existing Evaluation Data (REED). The date of the IEP is recorded as the service date. Attendance is not necessary. Your written report is considered participation.
REED: Psychological or neuropsychological test administration and scoring 16 to 46 minutes (96136 TL)	Participation in the Review of Existing Evaluation Data (REED). The date of the IEP is recorded as the service date. Attendance is not necessary. Your written report is considered participation.
REED: Psychological or neuropsychological test administration and scoring 47+ minutes (96136 TL;96137 TL)	Participation in the Review of Existing Evaluation Data (REED). The date of the IEP is recorded as the service date. Attendance is not necessary. Your written report is considered participation.
Evaluations and Testing for IDEA	IDEA Assessments (Results in initial certification, recertification, or change in certification). Use date of IEP/IFSP for date of service.
Brief Emotional/Behavioral Assessment for IDEA (96127 HT)	Brief emotional/behavioral assessment (e.g. depression inventory, attention-deficit/hyperactivity disorder scale, with scoring and documentation, per standardized instrument).
Initial/Reeval Mental Health Assessment, IDEA (H0031 HT)	Mental Health Assessment for the initial eligibility determination or 3-year re-evaluation for Special Education eligibility. Claim the service once using the date of the IEP/IFSP. The IEP/IFSP date must be documented in the assessment. This encompasses all activities related to the assessment; observations, written report, and testing.
IDEA Eval: Developmental Screen w/score (96110 HT)	Developmental screening w/score (e.g., developmental milestone survey, speech and language delay screen), with interpretation and report per standardized instrument form.
IDEA Eval: Developmental Testing 31 to 76 minutes (96112 HT)	Developmental Testing (includes assessment of fine and/or gross motor, language, social, memory, and/or cognitive level functioning by standardized developmental instruments) with interpretation and report.
IDEA Eval: Developmental Testing 77+ minutes (96112 HT; 96113 HT)	Developmental Testing (includes assessment of fine and/or gross motor, language, social, memory, and/or cognitive level functioning by standardized developmental instruments) with interpretation and report.
IDEA Eval: Psychological testing evaluation 31 to 91 minutes (96130 HT)	Psychological testing evaluation including integration of student data, interpretation of standardized test results and clinical data,

	clinical decision making, treatment planning and report and interactive feedback to the student, family member(s) or caregiver(s) when performed.
IDEA Eval: Psychological testing 92+ minutes (96130 HT; 96131 HT)	Psychological testing evaluation including integration of student data, interpretation of standardized test results and clinical data, clinical decision making, treatment planning and report and interactive feedback to the student, family member(s) or caregiver(s) when performed.
IDEA Eval: Psychological or neuropsychological test administration and scoring 16 to 46 minutes (96136 HT)	Psychological or neuropsychological test administration and scoring (two or more tests must be administered by any method – paper, verbal, or electronic)
IDEA Eval: Psychological or neuropsychological test administration and scoring 47+ minutes (96136 HT; 96137 HT)	Psychological or neuropsychological test administration and scoring (two or more tests must be administered by any method – paper, verbal, or electronic)
IEP/IFSP Participation	Development, Review, and Revision of the IEP Treatment Plan Use date of the IEP/IFSP as date of service. Provide detail about the meeting and your participation in it.
IEP/IFSP Participation – Mental Health Assessment (H0031 TM)	Development, review, and revision of IEP/IFSP treatment plan. This includes attendance at the IEP/IFSP meeting. Present results of Mental Health Assessment.
IEP/IFSP Participation -Brief Emotional/Behavioral Assessment (96127 TM)	Development, review, and revision of IEP/IFSP treatment plan. This includes attendance at the IEP/IFSP meeting. Present results of Brief Emotional/Behavioral Assessment.
IEP/IFSP Participation –Developmental Screen w/score (96110 TM)	Development, review, and revision of IEP/IFSP treatment plan. This includes attendance at the IEP/IFSP meeting. Present results of Developmental Screen.
Monthly Progress Summary – Required 1x/month at the end of each month in which you have documented services (using the last school day of the month is recommended practice)	
Service: School Psychologist Service Type: Monthly Progress Summary Service Date & Time: Should be a date/time when school was in session Duration Minutes: Not required Group Size: 1 Progress Report: Not Applicable Provider Notes: Detailed Example – Determined eligibility this month by completing a REED and needed evaluations. Shared information via report and at the IEP team meeting held on (date). Areas Covered/Assessed: Select from the drop down "Monthly Summary" Check the box "Has this service been completed?" Save	
Crisis	Crisis Intervention mental health services per hour
Crisis Intervention Service (S9484)	Crisis Intervention services are unscheduled activities performed for resolving an immediate crisis. Activities include crisis response, assessment, referral, and direct therapy. Since these services are unscheduled activities, they are not listed in the student's IEP/IFSP treatment plan.

Record Keeping Only
No School Day – Use to note no school day, start time = time intended to work with student **Other** - Use to log any provided service that does not meet criteria of any other selection. **Provider Absent** - Use to note provider absence. Start time = time intended to work with student. **Provider not Available** - Use to note provider not available. Start time = time intended to work with student. **Record Keeping** - Use for any student record keeping purposes you want to track. **Student Absent -** Use to report Student Absent. Start Time = time you intended to work with the student. **Student Not Available** - Use to log that student was not available. Start Time = time you intended to work with the student.

Services: School Psychologists General Service Information

- Developmental testing is medically related testing (not performed for educational purposes) provided to determine if motor, speech, language, and psychological problems exist or to detect the presence of any developmental delays. Testing is accomplished by the combination of several testing procedures and includes the evaluation of the student's history and observation. Whenever possible and when age-appropriate, standardized objective measurements are to be used (e.g. Denver II) for students under the age of six. Administering the tests must generate material that is formulated into a report. Developmental testing done for educational purposes cannot be billed to Medicaid.
- Provider Notes must include enough detail to allow reconstruction of what transpired for each service.
- Notes are vital in determining what occurred on the date of services and the result of the service.
- Billing is due on the 15th of each month.
- If you have any questions, please contact the Medicaid Department:
  - Shawna Dippman 734-342-8620
  - Kim Torrance 734-342-8621

SERVICE DETAIL

Daily:
The Michigan Department of Health & Human Services (MDHHS) has emphasized the importance of thoroughly documenting all services provided to Special Education students. For direct services such as therapy and counseling, documentation must include a progress entry for each direct service which describes the service rendered and the student's response to that day's service or treatment. **S.O.A.P. notes are best practice!** If not using the S.O.A.P. format, ensure enough data is in your comment to support the service you are entering.

Example of Note: Student was tested using (list assessments that are NOT academic only) on 10/7, 10/8, and 10/10. Student was determined eligible for special education on 10/15/2019 under the disability category of Emotional Impairment. I attended the IEP meeting on 10/15/2019 where the eligibility report was reviewed and the IEP was developed to address deficit areas.

RECORD RETENTION

Keep copies of all supporting documentation related to this service for a period of 8 years (FY+7) regardless of change in ownership or termination of participation in Medicaid. This requirement is also extended to any subcontracted provider with which the provider has a business relationship.