

**Monroe County Intermediate School District
1101 S. Raisinville Rd.
Monroe, MI 48161**

**REQUEST FOR BID
for
Intrusion Alarm System**

SCHOOL YEAR: 2025-26

The Monroe County Intermediate School District (MCISD) is seeking bids for a new intrusion alarm system with integration into our existing Genetec Security Center.

Bids will be received according to the following instructions:

GENERAL CONDITIONS

1. Bids may be emailed to bids@monroeisd.us to be held and opened at the date and time below. Also, vendors can submit sealed physical bids (2 copies) at the MCISD Administration Building, 1101 S. Raisinville Rd., Monroe, MI 48161 on or before **February 4, 2026. NO LATE BIDS WILL BE ACCEPTED. BIDS WILL BE OPENED AT 2:00 P.M. on bid due date.**
2. Any physical bids must be in a sealed envelope and clearly marked "**2026 MCISD Intrusion Alarm System Bid**" on the face of the envelope carrying said bid, and are to be addressed to:

Nicholas Hay
Director of Information Services
Monroe County ISD
1101 S. Raisinville Rd.
Monroe, MI 48161

Any questions concerning the bid should be directed to Nicholas Hay via email at nicholas.hay@monroeisd.us

3. Bids submitted should comply with all aspects of the specifications. Any deviation from what is listed must be noted on your bid response form, or the bid may be considered rejected.
4. MCISD reserves the right to reject any or all proposals and bids, including that of the lowest bidder; or to accept bids either in whole or in part; to award contracts by individual items or by lump sum total; or to waive any informalities, defects or omissions in any bid, should it be deemed to be in the best interest of MCISD to do so.

5. Bids shall be binding for ninety (90) days from bid opening and prices will be binding for the length of the contract.
6. Awarding of the bid is pending final approval of purchase from the MCISD Board of Education.
7. Vendor shall include estimated delivery dates of equipment quoted at the time of your bid submission.
8. RFP Schedule

| | |
|----------------------------------|-----------------------|
| RFP Released | Jan 15, 2026 |
| Pre-Bid Meeting/Site Walkthrough | Jan 20, 2026 @ 3:00pm |
| Deadline for Questions | Jan 30, 2026 |
| Proposals Due and Bid Opening | Feb 4, 2026 @ 3:00pm |

Bid opening is a public meeting at 1101 S. Raisinville Rd., Monroe, MI that vendors are welcome to attend

9. Vendors are strongly encouraged to attend the pre-bid meeting / site walkthrough on that date and time above. If you are not able to attend, please contact Nicholas Hay with adequate time to schedule a site walkthrough
10. The vendor is responsible for checking our website for any Addenda's that would be posted for this RFP no later than 3 days after the deadline for questions at <https://www.monroeisd.us/publications/biddingdocuments/>
11. Provide detailed itemized project cost (quantity, part numbers, item cost, labor, total cost). This is helpful to verify your bid includes all components and allows us to verify the components meets the required specifications
12. A minimum of 2 references for similar projects should be included
13. Any required permits, licenses, inspections, approvals, and fees for the work shall be secured and paid for by the Contractor. All work shall conform to all applicable codes, rules, and regulations. Perform all test required by state, city, county and/or other agencies having jurisdiction. Provide all materials, equipment, etc., and labor required for tests.
14. All installation, labor, parts, cabling, and necessary equipment must be included in the total cost on your bid

PROJECT OVERVIEW

MCISD is seeking bids to replace our existing leased intrusion alarm system. Vendors should assume that **no** components or wiring from the current intrusion alarm system are available to use on the new system. MCISD is accepting bids for both wired and wireless systems, which vendors are encouraged to submit both options in their bid as we are considering both options. We are **not** seeking bids for monitoring service, as we will be utilizing an existing vendor for this service, Habitec Security.

On our campus, we have 4 physical buildings with 6 zones. We use the Genetec Security platform for our door access control system that we want the intrusion alarm system to integrate with for monitoring and possibly to use to arm/disarm the system and managing users.

MCISD is seeking bids for an DMP XR150 Network intrusion alarm system or comparable as they will be providing us ongoing support for the system. Our monitoring company is a reseller of this system and you could utilize them for the equipment purchase for your bid response. If you are not a reseller of this system, you can reach out to Nick Wert at Habitec Security via nickwert@habitecsecurity.com or (419) 205-1147, and he can provide you pricing to purchase through them for your bid response.

We may consider other systems with comparable features that can be integrated with Genetec Security Center 5.12 or later. We recommend vendors include any ongoing support costs and a description of what it includes. Here is a link to supported intrusion systems from Genetec. If the system is not on the list, please confirm support and include documentation in your bid response.

<https://www.genetec.com/binaries/content/assets/genetec/en.intrusion-monitoring-system-compatibility-list.pdf>

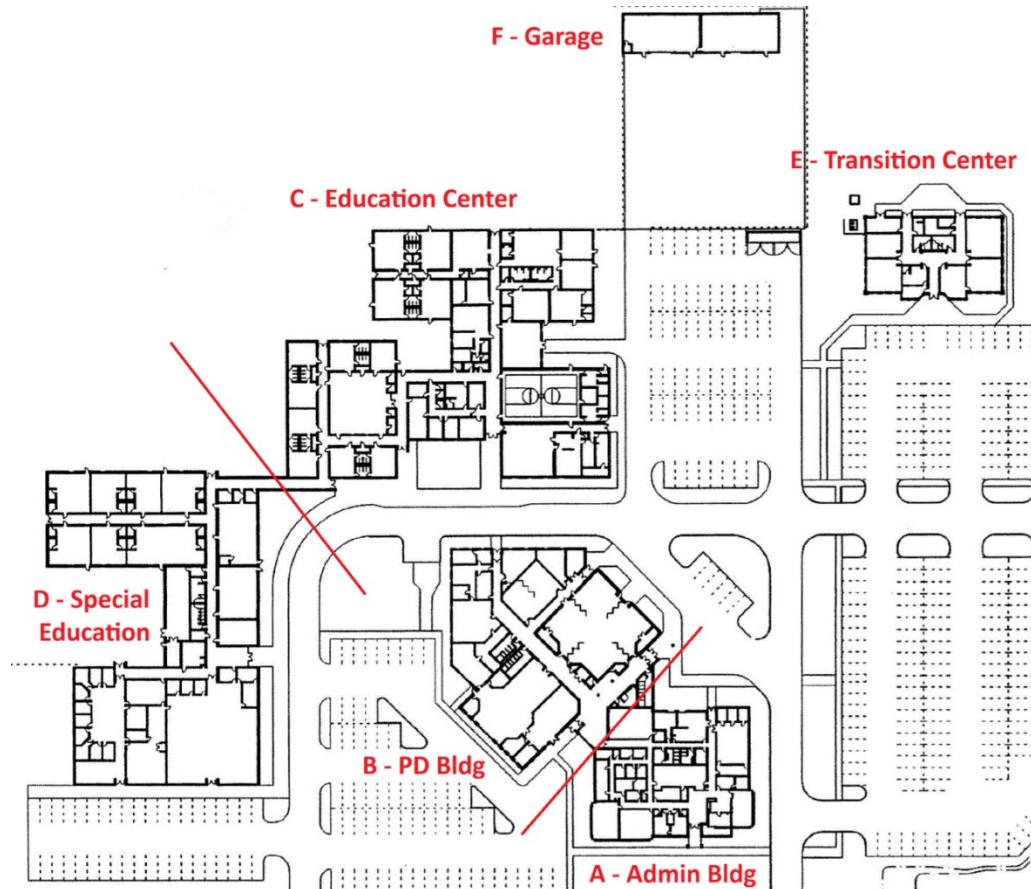
Below is a list of buildings and zones we have on our campus with a count of sensors we are requesting.

- Admin/PD Building – Zone 1 – Admin and Zone 2 – PD
- SE/Ed Center – Zone 1 – SE and Zone 2 – Ed Center
- Transition Center – 1 zone
- Garage – 1 zone

| Zone | Keypads | Motion | Doors | Roof Doors | Windows | Temperature |
|-------------------|----------|-----------|-----------|------------|----------|-------------|
| Admin | 1 | 6 | 6 | 0 | 0 | 0 |
| PD | 1 | 11 | 13 | 1 | 0 | 0 |
| Ed Center | 1 | 12 | 31 | 1 | 7 | 1 |
| Special Ed | 1 | 10 | 21 | 1 | 0 | 0 |
| Transition Center | 1 | 3 | 8 | 1 | 0 | 0 |
| Garage | 1 | 0 | 6 | 0 | 0 | 0 |
| Total | 6 | 42 | 85 | 4 | 7 | 1 |

MCISD Campus Map and Zone Overview

Below is our campus map showing our buildings zones. Vendors can request a detailed map of our facilities and sensor placements by contacting nicholas.hay@monroeisd.us.



INTRUSTION ALARM SYSTEM SPECIFICATIONS

We are considering bids for both wired and wireless intrusion alarm systems. Vendors are encouraged to submit bids for both options that meet the following specifications below:

- DMP XR150 Network system or comparable intrusion alarm system with a network interface
- Intrusion alarm system must integrate with Genetec Security Center and all necessary licenses from the manufacturer included. Vendor does not need to include any Genetec licenses, as the MCISD will purchase this separately to align with our existing Genetec support agreements
- Ability to create multiple zones within a building and support multiple keypads
- Supports a variety of sensors that can include motion, doors contacts, roof doors/latches, windows/break glass, temperature, and others
- Each panel must include a backup battery of sufficient size to run the system for 12 hours in the event of a power failure
- All panels and necessary expander panels must be installed in a network IDF closet that are identified on maps. If possible, we would like alarm system plugged into our Network UPS's
- Panels must be able to be monitored by any national monitoring service. A DualSIM Cellular DMP 263 LTE or comparable cellular communicator device and a network/LAN for communication on each panel/building needs to be included in bid response. No service is necessary as we will work with Habitec to activate
- On wireless systems, vendors shall include enough receivers for adequate wireless coverage in our buildings
- Provide documentation that includes device locations, routing of cables, and device names
- 1 year or greater warranty on all labor and materials. Must include firmware and software updates as part of this warranty
- On a separate page, include any required or optional costs for ongoing maintenance or support on the intrusion alarm system for software/firmware updates. This should not be included in your total cost beyond 1 year on your bid response form.

OPTIONAL: ALTERNATIVE BID

We will consider alternative bids, but the base bid of a wired and/or wireless systems is required to be included. Please include a description on the bid sheet why you included an alternative bid and what benefits it has for the District to consider.

INSTALLATION SCHEDULE

MCISD would like to get this system deployed as soon as possible. Installation of the system should not interfere with our school day in our school buildings, which students are in the Education Center, Transition Center, and some of our Special Education buildings. Work in those buildings must happen outside of school hours, which is after 3:30pm or on ½ days after 12:30pm, or anytime on days without students, as noted below:

- March 18 – Students ½ day
- March 30 – April 3 – No students - Spring Break
- April 17 – Students ½ day
- April 22 – Students ½ day
- May 20 – Students ½ day
- May 22 – No School / Students
- June 18 – Summer Break*

** We do have some programs that run all year that is limited to certain spots in the building. We would have to coordinate around those areas when students are present. That program typically has a few weeks off during the summer months, but we do not have the dates confirmed yet for the weeks they will be out of session until later this year.*

On the bid response form, vendors will be asked to describe how they plan to schedule and complete this work as this will be considered in our bid evaluation.

INSTALLATION SPECIFICATIONS

Below is the specification for installation:

- Existing building intrusion system and components must remain operational
- MCISD and Vendor will work on an agreed upon work schedule
- If a vendor working with Habitec to purchase the DMP intrusion alarm system, the vendor is only responsible for running the cables and installing the sensors. They will coordinate with Habitec as they will program, configure, and test the system. If not working with Habitec, the vendor will be required to program, configure, and test the system to hand over to Habitec, which Habitec will activate the cellular communication device for monitoring
- Install and test all components to ensure they are working properly
- Identify and label physical cables and logically in the software of the control with a list the District would provide for each sensor
- Run a network cable to connect any necessary components to the network. MCISD tech department will help network and any firewall requirements or information needed for communication

- All firmware on products shall be running the latest and most up to date stable release provided by the manufacturer at the time of installation
- Cabling Requirements
 - Plenum cable must be used and meet all the manufacturer specifications
 - Cable shall use existing cable management hooks or trays and paths and areas that do not have any, the vendor shall supply them to keep cables off of the drop ceiling tiles and meet code.
 - All exposed/visible wire below the ceiling must be placed in plastic mold or wire mold
- Any holes drilled or existing conduit used for cabling shall be sealed or resealed to meet fire code
- All cabling and power should comply with NFPA 70
- Username/Passwords to the systems shall be provided to the MCISD and MCISD will provide the password for the system. No factory/default passwords should be used on the system
- Basic training and troubleshooting should be provided to the MCISD technology staff of the system

EVALUATION

The District's objective is to get the best overall value and features. Below is all evaluation rubric we will be using to award this bid.

| <u>Criteria</u> | <u>Points</u> |
|--|----------------------|
| Cost | 40 |
| Features and Integration | 30 |
| Vendor Capability (Experience, qualifications, references, team) | 10 |
| Site Visit and Design | 10 |
| Implementation Timeline | 10 |

PREVAILING WAGES

Consistent with Michigan's Prevailing Wages on State Projects Act (Act), MCL 408.1101, *et seq.*, any bidder who submits a bid in response to this RFP expressly represents that the wages and fringe benefits paid to "construction mechanics" (excluding those under the State Civil Service Commission), as the phrase is defined under MCL 408.1101(b), by the bidder/contractor and all subcontractors will not be less than the prevailing rates in the locality where the work is performed. The current rate sheets as of the date of this RFP for Monroe County, Michigan can be found [here](#).¹

Bidders further warrant they will assume the responsibility of ensuring any subcontractors pay the prevailing rates under the rate sheets identified above. The chosen bidder as well as any subcontractor(s) must post on the construction site, in a conspicuous place, a copy of all prevailing wage and fringe benefit rate sheets as well as keep an accurate record showing the name and occupation of and the actual wages and benefits paid to each construction mechanic employed by it who is performing services under this RFP.

MCISD expressly states that construction mechanics are intended beneficiaries of the prevailing wage, fringe benefit, and nondiscrimination nonretaliation requirements contained under the Act. The wages and fringe benefits paid to construction mechanics (excluding those under the State Civil Service Commission) by the contractor and all subcontractors must not be less than the prevailing rates in the locality where the work is performed. Any construction mechanic aggrieved by the failure of a contractor or subcontractor to pay prevailing wages or benefits as specified under a rate sheet identified above or MCL 408.1107, in addition to any other remedies provided in the Act or by law, may bring an action in a court of competent jurisdiction against the bidder/contractor or subcontractor for damages or injunctive relief and may be awarded reinstatement or other appropriate relief, and all damages sustained, together with actual costs and attorney fees at trial and on appeal.

In addition, all bidders/contractors and subcontractors must hold a state project registration as required by MCL 408.1102. Bidders must submit a copy of their state project registration along with their bid for both themself and each subcontractor that has been selected at the time the bid is submitted. By bidding on this RFP, bidders agree they will submit certified payroll records to the online certified payroll submission system identified by the Michigan Department of Labor & Economic Opportunity within the timeframes identified under the Act and will indemnify, defend, and hold MCISD harmless from any and all claims resulting from a bidder's failure to fulfill its obligations under the Act.

¹ <https://www.michigan.gov/leo/-/media/Project/Websites/leo/Documents/PWRS-By-County/Monroe.pdf?rev=e86218b96c8548f797f38b9d98b517cc&hash=5221D74C36F25E83C1529D4D7682D7A4>

MCISD expects – and bidders/contractors agree - that all bidders/contractors will follow all other requirements of the Act.

¹¹¹ <https://www.michigan.gov/leo/-/media/Project/Websites/leo/Documents/PWRS-By-County/Monroe.pdf?rev=e86218b96c8548f797f38b9d98b517cc&hash=5221D74C36F25E83C1529D4D7682D7A4>

2026 MCISD Intrusion Alarm Bid Form

Manufacturer: _____

Model: _____

Bid Summary: *Price should include shipping and all other costs involved as defined in RFP.*

Wired Option: _____

Wireless Option: _____

Alternative Bid: _____

Note: vendors must submit a base wired or wireless bid if they include an alternative bid.

If you submitted an Alternative Bid, please describe it below and why the District should consider it?

Does the intrusion alarm solution meet all specifications and requirements in RFP?

Yes _____ No _____

If no, list specs or requirements not met:

Please specify the type of warranty/support/subscription that is included on the components below. Please list any ongoing support/maintenance options the MCISD may want to consider.

Does this system have integrations with Genetec Security Center and did you include the required licenses from the manufacturer of the intrusion alarm system?

Yes _____ No _____

Do you have any experiencing supporting Genetec Security Center and integrating the Intrusion Alarm System in your bid?

Please describe your timeline for completing this project that would not interfere with students and our school day. This is part of our bid evaluation criteria

Other Comments or Notes for Consideration:

Quote Prepared By: _____

Name of Company: _____

Address: _____

Phone: _____

Signature: _____

Printed Name: _____

MONROE COUNTY ISD
2026 INTRUSION ALARM SYSTEM BID FORM
Acknowledgement of Authority to Bid

My signature certifies that the proposal as submitted complies with all Terms and Conditions set forth in this RFP. My signature also certifies that the accompanying proposal is not the result of, or affected by, any unlawful at of collusion with another person or company engaged in the same line of business or commerce or any act of fraud. Furthermore, I understand that fraud and unlawful collusion are crimes under Federal Law and can result in fines, prison sentences and civil damages awards.

I hereby certify that I am authorized to sign as a representative for the following firm:

Firm Name:_____

Firm Address:_____

Signature:_____

Printed Name:_____

Business Phone:_____ Cellular Phone:_____

**THE AFFIDAVIT SET FORTH BELOW MUST BE EXECUTED ON BEHALF OF
THE VENDOR AND FURNISHED WITH EVERY BID**

***The Board of Education will not accept this bid without this completed, signed and
notarized form***

AFFIDAVIT FAMILIAL RELATIONSHIP

STATE OF: _____

COUNTY OF: _____

_____, ***being sworn, says***
(Affiant's printed name)

1. I am the _____ of _____
(title) (vendor bidder)

which has submitted, to **MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT**,
a proposal for the furniture and equipment.

2. I state that there is **NO** familial relationship between the owner or any employee of
above Vendor-Bidder and any member of the Board of Education or the Superintendent of
Monroe County ISD, said exceptions being as follows:

Signed: _____

Printed: _____

SWORN TO and subscribed before me, a Notary Public, in and for the above named state and county
this _____ day of _____, 2020. My commission expires on
_____.

Signature: _____, Notary Public

**CERTIFICATION OF COMPLIANCE – IRAN ECONOMIC SANCTIONS ACT
Michigan Public Act No. 517 of 2012**

The undersigned, the owner, or authorized officer of the below-named company (the “Company”) hereby certifies, represents, and warrants that the Company (which includes its officers, directors and employees) is not an “Iran Linked Business” within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the “Act”), and that in the event the Company is awarded a contract by Monroe County ISD as a result of an RFP, the Company is not and will not become an “Iran Linked Business” at any time during the course of performing any services under the contract.

The Company further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or two (2) times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of Monroe County ISD’s investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date that it is determined that the person has submitted the false certification.

Name of Company

Name and Title of Authorized Representative

Signature

Date