# Monroe County Intermediate School District
# Emergency Drill Documentation

**Type of Drill**

- ○ Fire (5 required)
- ○ Tornado (2 required)
- ◉ Lockdown/Shelter in Place (3 Required)

**Time of Drill**

- ◉ Standard
- ○ Class Change
- ○ Recess
- ○ Other Events

**Name of School:** Educational Center

**Date of Drill:** 10/09/2026 **Time of Drill:** 10:05 AM **# of Participants:** 136

**Exact time required to evacuate/shelter/secure:** 5 min

**Comments:** All staff and students sheltered in place in their designated areas.

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**Number of drills conducted this school year:**

Fire Drills: 0 of 5

Tornado Drills: 0 of 2

Lockdown/Shelter in Place Drills: 1 of 3

**Name of person conducting drill:** Sarah Yu

**Title of person conducting drill:** Principal

**Signature of person conducting drill**: Sarah Yu

**Drill was coordinated with:**

- ◉ Emergency Management Coordinator

  Name and Title: Jason Miller - Director of Safety and Security

  **AND**

- ○ Law Enforcement (county sheriff or chief of police or designee or MI State police)

  Name and Title: _____

  **OR**

- ○ Fire (fire chief or designee)

  Name and Title: _____