

USING WISDOMWHERE

Register for a Session

1. Go to the MCISD home page: www.monroeisd.us
2. Click the **Staff Links** drop-down and choose **Wisdomwhere**
3. On the Wisdomwhere home page, click **Logon**



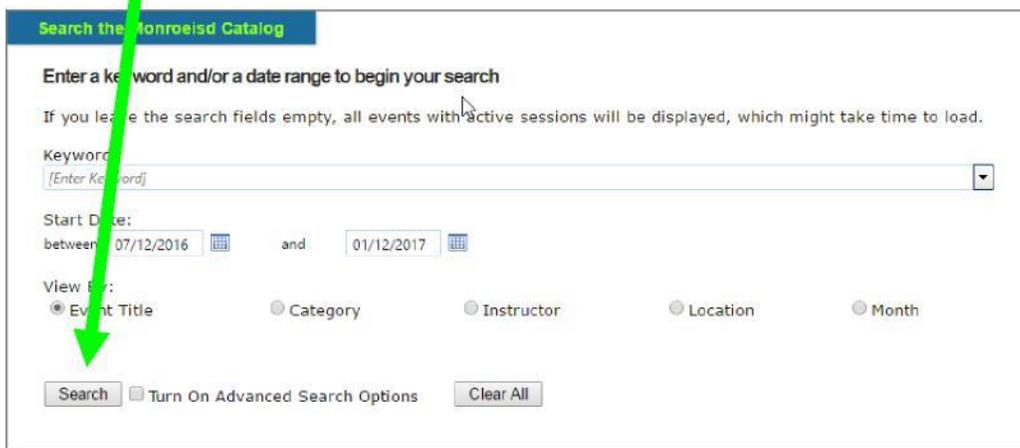
4. Do the following:
 - 4a. Enter your **Registrant ID** (first initial + last name, e.g., jsmith)
 - 4b. Enter your **Password** (demodemo)
 - 4c. Click the **Logon** button



- To locate the event, click **Events**



- Click the **Search** button



- Click on the *name* of the event you would like to attend
- Click on the *date* of the event you would like to attend
- Click the **Complete Registration (2-step process)** button
- Scroll to the bottom and click the **Complete Registration (2-step process)** button
- A message will display on screen confirming your registration; you may want to print this page to keep for your records
- When you are done registering for events, click **Logoff**

