

# DAVID ARTHUR CONSULTANTS, INC.

110 Main Street Dundee, Michigan 48131

Tele: (734) 823-5080 Fax: (734) 823-5085

## INVITATION TO BID

**Date:** April 14, 2023

**Project:** Monroe County Intermediate School District  
Holiday Camp Roof Replacement Project

**Owner:** Monroe County Intermediate School District  
1101 South Raisinville Road  
Monroe, MI 48161

**Engineer:** David Arthur Consultants, Inc.  
110 Main Street  
Dundee, Michigan 48131  
Phone: 734-823-5080 Fax: 734-823-5085  
Email: [dac@daceng.com](mailto:dac@daceng.com)

**Proposal Scope:** Each proposal shall include all labor and materials for the Scope of Work as noted on construction documents.

**Contract Documents:** Documents will be furnished to each prime bidder at no cost.

Copies of the documents are on file for review at:

1. David Arthur Consultants, Inc., 110 Main Street, Dundee, MI 48131
2. MCISD, 1101 Raisinville Road, Monroe, MI 48161

Copies are also available for download at:

1. David Arthur Consultants, Inc. Email request to [dac@daceng.com](mailto:dac@daceng.com).
2. Dodge Data & Analytics @ <http://dodgeprojects.construction.com>
3. Builders Exchange of Michigan, 1240 E. Saginaw St., Lansing, MI 48906  
[bids@bxlansing.com](mailto:bids@bxlansing.com)
4. Construction Assoc. of MI, 43636 Woodward Ave, Bloomfield Hills, MI 48302  
[editor@buildwithcam.com](mailto:editor@buildwithcam.com)

**All questions and clarification requests must be faxed or emailed to David Arthur Consultants, Inc. Only registered plan holders will receive Addendums/Clarifications.**

### Proposal:

One copy of the Proposal must be submitted in a sealed, opaque envelope, and on forms provided by the Engineer/Architect with the project name, bidder's name and address clearly written on the outside of the envelope.

All proposals shall be accompanied by a sworn and notarized Familial Relationship Disclosure Statement evidencing any familial relationship (or lack thereof) between the Bidder or any employee of the bidder and any member of the Monroe County Intermediate School District. The District shall not accept a bid that does not include a sworn and notarized disclosure statement.

Bids to be delivered to: Attn: Steve Foster, Director of Buildings & Grounds  
"Holiday Camp Roof Replacement"  
1101 S. Raisinville Road  
Monroe, MI 48161

**Bids will be accepted until 2:00 P.M. Friday, May 5, 2023 at the above address.**

A public bid opening will take place immediately following at the above address.

Proposals not received at the noted location by the time and date specified in this notice will not be considered and will be returned to the bidder unopened. The Owner reserves the right to reject any or all bids, to waive irregularities and/or informalities and to make award in any manner deemed to be in the best interest of the Owner.

Bid proposals shall not be withdrawn for a period of sixty (60) days subsequent to opening of bid.

All modifications, corrections, or clarifications prior to receipt of the proposal will be made by an Addendum/Clarification issued by the Engineer/Architect to all bidders of record. All questions must be submitted in writing by 12:00 Noon, three business days prior to bid date.

**Submission:**

Before sealing the proposal envelope, check to be sure that:

1. The Proposal Form is signed.
2. The Base Bid amount is filled in.
3. All applicable alternate amounts are filled in.
4. All Addenda received are acknowledged.
5. All unit prices are filled in.
6. Signature Authorization is included.
7. Familial Disclosure Statement is included.
8. Affidavit of Compliance - Iran Economic Sanctions Act

On the outside of the envelope identify:

1. The project name as noted in this invitation.
2. Bidder's name and complete address.

**Pre-Bid Conference:**

There will be two (2) optional pre-bid conference on **Thursday, April 20, 2023 at 10:00 A.M. and Monday, April 24, 2023 at 1:00 P.M.** If bidders are not available for the pre-bid conference, bidders are required to visit the site prior to bidding. Any and all questions pertaining to the project or to gain access to the site, please contact:

**JASON R. NOLFF, LEED AP. PROJECT MANAGER**  
**DAVID ARTHUR CONSULTANTS, INC.**  
110 Main Street, Dundee, MI 48131  
Phone No: 734-823-5080 Fax No: 734-823-5085  
Email: [dac@daceng.com](mailto:dac@daceng.com)