

**Monroe County Intermediate School District  
1101 S. Raisinville Rd.  
Monroe, MI 48161**

**REQUEST FOR BID  
for  
2026 MCISD Door Replacement Project**

SCHOOL YEAR: 2026-27

The Monroe County Intermediate School District (MCISD) is seeking proposals from qualified contractors for the replacement of exterior storefront door systems, ADA automatic door operators, associated hardware, glazing, and related work at various MCISD facilities located at 1101 S. Raisinville Rd., Monroe, Michigan 48161.

*Bids will be received according to the following instructions:*

**GENERAL CONDITIONS**

1. Physical bids must be in a sealed envelope and clearly marked “**2026 MCISD Door Replacement Project Bid**” on the face of the envelope carrying said bid, and are to be addressed to:

Steve Foster  
Director of Buildings and Grounds  
Monroe County ISD  
1101 S. Raisinville Rd.  
Monroe, MI 48161  
(734) 625-0687  
[steve.foster@monroeisd.us](mailto:steve.foster@monroeisd.us)

**Any questions concerning the bid should be directed to Steve Foster (MCISD) at [steve.foster@monroeisd.us](mailto:steve.foster@monroeisd.us)**

2. Bids submitted should comply with all aspects of the specifications. Any deviation from what is listed must be noted on your bid response form, or the bid may be considered rejected.
3. MCISD reserves the right to reject any or all proposals and bids, including that of the lowest bidder; or to accept bids either in whole or in part; to award contracts by individual items or by lump sum total; or to waive any informalities, defects or omissions in any bid, should it be deemed to be in the best interest of MCISD to do so.
4. Bids shall be binding for ninety (90) days from bid opening and prices will be binding for the length of the contract.
5. Awarding the bid is pending final approval of purchase from the MCISD Board of Education.
6. Vendor shall include estimated delivery dates of equipment quoted at the time of your bid submission.
7. RFP Schedule

RFP Released  
Pre-Bid Meeting/Site Walkthrough  
Deadline for Questions

May 26, 2026  
June 02, 2026 @ 11:00 am (Mandatory)  
June 08, 2026 @ 1:00 pm

Proposals Due and Bid Opening

June 10, 2026 @ 2:00pm

*Bid opening is a public meeting at 1101 S. Raisinville Rd., Monroe, MI that vendors are welcome to attend.*

8. A mandatory vendor pre-bid meeting / site walkthrough on that date and time above.
9. The vendor is responsible for checking our website for any Addenda's that would be posted for this RFP no later than 3 days after the deadline for questions at <https://www.monroeisd.us/publications/biddingdocuments/>
10. Provide detailed itemized project cost (quantity, part numbers, item cost, labor, total cost). This is helpful to verify your bid includes all components and allows us to verify the components to meet the required specifications.
11. A minimum of 2 references for similar projects should be included.
12. Any required permits, licenses, inspections, approvals, and fees for the work shall be secured and paid for by the Contractor. All work shall conform to all applicable codes, rules, and regulations. Perform all tests required by state, city, county and/or other agencies having jurisdiction. Provide all materials, equipment, etc., and labor required for tests.
13. All installation, labor, parts, cabling, and necessary equipment must be included in the total cost on your bid.

## **1. Project Overview**

- A. The project consists of replacement of existing storefront door leaf assemblies and hardware at Administration Entrances A11 and A12, Education Center Entrances C2 and C3, and replacement of the Bus Garage Entrance F4.
- B. Existing storefront framing systems at A11, A12, C2, and C3 are intended to remain in place unless otherwise required by field conditions.
- C. Education Center Entrances C2 and C3 shall receive new ADA compliant automatic door operators.
- D. Bus Garage Entrance F4 shall receive a new commercial hollow metal door and frame assembly.

## **2. Project Locations**

- A. Administration Building – Entrances A11 and A12
- B. Education Center – Entrances C2 and C3
- C. Bus Garage – Entrance F4
- D. A campus map and door schedule shall be included in the bid documents.

## **3. Project Timeline**

- A. Project work shall begin after July 1, 2026 following Board approval and issuance of Notice to Proceed.
- B. Construction shall be coordinated with district summer schedules to minimize disruption to operations and summer programming.
- C. The district anticipates approximately two separate two-week periods without students in the affected areas between July and August 2026.
- D. Contractor shall provide a detailed construction schedule upon award.

## **4. Storefront Door Replacement Requirements**

- A. Remove and dispose of existing door leaves and associated hardware at Entrances A11, A12, C2, and C3.

- B. Furnish and install eight (8) new Ramco storefront door leafs or approved equal in dark bronze anodized finish.
- C. Doors shall be sized to fit existing storefront frames and be open for 1-inch glazing.
- D. Provide clear tempered insulated glass units (IGU).
- E. Existing storefront framing systems are intended to remain.

## **5. Storefront Hardware Specifications**

- A. Wide stile chassis
- B. LCN 4040XP closers
- C. Continuous geared hinges
- D. Removable center mullions
- E. Von Duprin electrified rim panic device with electric power transfer on active leaf
- F. Von Duprin rim panic device on inactive leaf
- G. Keyed cylinder on active leaf
- H. Standard 10-inch exterior pull handles
- I. 10-inch bottom rail
- J. Vinyl door sweeps
- K. 4-inch aluminum thresholds

## **6. ADA Automatic Door Operators**

- A. Provide and install two (2) RECORD 8100 single door operators or approved equal at Entrances C2 and C3.
- B. Operators shall be dark bronze in color and mounted on the push side of the active door leaf.
- C. Provide interior and exterior ADA push-button actuators.
- D. Provide safety sensors, signage, activation devices, and complete operational programming.
- E. All automatic operator installations shall comply with ADA and ANSI standards.

## **7. Access Controls & Security Coordination**

- A. Contractor shall coordinate with MCISD and third-party security vendors for future access control integration.
- B. Electrified hardware and power transfer devices shall support future card reader and key fob integration.
- C. Provide optional line-item pricing for integration into existing access control systems where feasible.

## **8. Bus Garage Door Replacement – F4**

- A. Remove and dispose of existing door and frame assembly.
- B. Provide and install one new commercial hollow metal steel door and frame assembly suitable for high-frequency use.
- C. Door shall include quarter-lite vision glazing and push bar panic hardware configuration.
- D. Door assembly shall be suitable for future access control integration.
- E. Provide weather-tight installation including perimeter sealants.

## **9. Glazing Requirements**

- A. Base bid shall include standard clear tempered insulated glass units.
- B. Provide alternate line-item pricing for security glazing or impact-resistant glazing options.

## **10. Electrical Coordination**

- A. Contractor shall coordinate all required electrical work for automatic operators and electrified hardware.
- B. Electrical work shall include conduit, low-voltage wiring, dedicated power connections, and startup.
- C. All electrical work shall be performed by a licensed electrical contractor.

## **11. Site Safety & Occupied Building Requirements**

- A. Contractor shall maintain secure and weather-tight conditions throughout construction.
- B. Openings shall not be left unsecured overnight.
- C. Provide temporary barriers and protection necessary to maintain safety and operations.
- D. All work shall comply with OSHA and applicable Michigan safety requirements.

## **12. Field Verification**

- A. Contractor shall verify all field dimensions and existing conditions prior to fabrication and ordering materials.
- B. Failure to verify dimensions shall not justify additional compensation.

## **13. Project Closeout**

- A. Provide final warranties, manuals, hardware schedules, maintenance documentation, and lien waivers.
- B. Provide staff training regarding automatic door operation and emergency procedures.
- C. Complete all punch list items prior to final payment.

## **14. Warranty**

- A. Provide minimum one-year workmanship warranty.
- B. Provide manufacturer warranties on doors, glazing, hardware, and automatic operators.

## **15. Permits**

- A. Any required permits, licenses, inspections, approvals and fees for the work shall be secured and paid for by the contractor.
- B. All work shall conform to all applicable codes, rules and regulations.
- C. Perform all tests required by the state, city, county, and/or other agencies having jurisdiction.
- D. Provide all material, equipment and labor required for tests.

## **16. Insurance Requirements**

The contractor/Bidder, prior to commencement of the work, shall obtain and provide all necessary insurance coverage verification as required by law as well as for his subcontractors and shall provide copies or verification of such coverage to the MCISD. Coverage is to include Bodily Injury, Property Damage, Workman's Compensation, etc. as carried out by an insurer in the State of Michigan. The contractor/Bidder assumes responsibility for all loss of

material and tools and destruction of equipment and other machinery and shall indemnify and save harmless the MCISD against all claims arising out of the performance of this contract. Insurance coverage shall remain in effect throughout the duration of the contractor/Bidder's work under this Agreement.

- A. Insurance limits shall be:
  - a. Worker's Compensation: As required by all applicable Federal, state, or other laws, including employer's liability shall be in compliance with the statutory limits.
  - b. Comprehensive General Liability, including property damage liability, professional liability, bodily injury liability, subcontractor's liability, contingent liability, contractual liability, products, and completed operations, all on the occurrence basis with personal injury coverage and broad form property damage. Limits shall be at least the following:
    - i. Each occurrence \$2,000,000
    - ii. General Aggregate \$2,000,000
  - c. Comprehensive Automobile Liability, including non-ownership and hired car coverage as well as MCISD's vehicles, with at least the following limits:
    - i. Combined single limit \$1,000,000
    - ii. Umbrella or excess liability coverage of \$5,000,000
- B. Each subcontractor shall provide proof of insurance to the contractor/Bidder prior to commencement of work. Insurance coverage shall remain in effect throughout the duration of the subcontractor's work. Should a subcontractor's coverage expire, the subcontractor shall notify the contractor/Bidder and the MCISD thirty (30) days prior to expiration. The MCISD or contractor/Bidder may ensure the work and deduct the costs from the subcontractor contract amount.
- C. Prior to any permit being issued, the above minimal insurance certificates must be presented to the MCISD with the MCISD as additional insured.

## 17. Prevailing Wages

- A. Consistent with Michigan's Prevailing Wages on State Projects Act (Act), MCL 408.1101, et seq., any bidder who submits a bid in response to this RFP expressly represents that the wages and fringe benefits paid to "construction mechanics" (excluding those under the State Civil Service Commission), as the phrase is defined under MCL 408.1101(b), by the bidder/contractor and all subcontractors will not be less than the prevailing rates in the locality where the work is performed. The current rate sheets as of the date of this RFP for Monroe County, Michigan can be found [here](#).<sup>1</sup>
- B. Bidders further warrant they will assume the responsibility of ensuring any subcontractors pay the prevailing rates under the rate sheets identified above. The chosen bidder as well as any subcontractor(s) must post on the construction site, in a conspicuous place, a copy of all prevailing wage and fringe benefit rate sheets as well as keep an accurate record showing the name and occupation of and the actual wages and benefits paid to each construction mechanic employed by it who is performing services under this RFP.
- C.
- D. MCISD expressly states that construction mechanics are intended beneficiaries of the prevailing wage, fringe benefit, and nondiscrimination nonretaliation requirements contained under the Act. The wages and fringe benefits paid to construction mechanics (excluding those under the State Civil Service Commission) by the contractor and all subcontractors must not be less than the prevailing rates in the locality where the work is performed. Any construction mechanic aggrieved by the failure of a contractor or subcontractor to pay prevailing wages or benefits as specified under a rate sheet identified above or MCL 408.1107, in addition to any other remedies provided in the Act or by law, may bring an action in a court of competent jurisdiction against the bidder/contractor or subcontractor for damages or injunctive relief and may be

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<sup>1</sup> <https://www.michigan.gov/leo/-/media/Project/Websites/leo/Documents/PWRS-By-County/Monroe.pdf?rev=e86218b96c8548f797f38b9d98b517cc&hash=5221D74C36F25E83C1529D4D7682D7A>

awarded reinstatement or other appropriate relief, and all damages sustained, together with actual costs and attorney fees at trial and on appeal.

- E. In addition, all bidders/contractors and subcontractors must hold a state project registration as required by MCL 408.1102. Bidders must submit a copy of their state project registration along with their bid for both themselves and each subcontractor that has been selected at the time the bid is submitted. By bidding on this RFP, bidders agree they will submit certified payroll records to the online certified payroll submission system identified by the Michigan Department of Labor & Economic Opportunity within the timeframes identified under the Act and will indemnify, defend, and hold MCISD harmless from any and all claims resulting from a bidder's failure to fulfill its obligations under the Act.
- F. MCISD expects – and bidders/contractors agree - that all bidders/contractors will follow all other requirements of the Act.

## 18. Evaluation

The district's objective is to get the best overall value and features. Below is all evaluation rubric we will be using to award this bid.

<u>Criteria</u>	<u>Points</u>
Cost	30
Prior Work Experience with ISD	25
Experience with Similar Door Projects	20
Vendor Qualifications & References	15
Schedule & Lead Time	5
Quality of Proposed Products	5

**Attachment A**

**CONTRACTOR INFORMATION AND BID**

CONTRACTOR'S NAME: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE: \_\_\_\_\_

TELEPHONE NUMBER:

\_\_\_\_\_

\_\_\_\_\_

FAX NUMBER:

\_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

**A. CONTRACTOR PRICING**

Monroe County Intermediate School District Total Bid Amount: \$ \_\_\_\_\_

The undersigned understands that the School District reserves the right to accept or reject in whole or in part any and all Proposals, to waive informalities and irregularities therein, and to award the Contract to other than the Contractor(s) submitting the best financial.

Proposal (low bidder) and to award the Contract to one (1) or more Contractors in the School District's sole and absolute discretion.

If award is made to our firm based upon our Proposal, we agree to enter into the attached form of Contract with the School District to furnish the Work in strict accordance with this Request for Proposal, the Contract, and our Proposal.

My signature certifies that the Proposal as submitted complies with all terms and conditions set forth in this Request for Proposal and the Contract, unless specifically enumerated as an exception as

part of our Proposal.

I hereby certify that I am authorized to sign as a  
Representative for the firm. CONTRACTOR HEREBY  
SUBMITS THIS PROPOSAL PRICING FORM IN  
ACCORDANCE WITH THE TERMS AND CONDITIONS OF  
THE RFP.

Name of Contractor: \_\_\_\_\_

\_\_\_\_\_  
(Signature/Principal)

\_\_\_\_\_  
(Name Printed)

Date: \_\_\_\_\_

**MONROE COUNTY ISD BID FORM**  
**Acknowledgement of Authority to Bid**

My signature certifies that the proposal submitted complies with all Terms and Conditions set forth in this RFP. My signature also certifies that the accompanying proposal is not the result of, or affected by, any unlawful act of collusion with another person or company engaged in the same line of business or commerce or any act of fraud. Furthermore, I understand that fraud and unlawful collusion are crimes under Federal Law and can result in fines, prison sentences and civil damages awards.

I hereby certify that I am authorized to sign as a representative for the following firm:

Firm Name: \_\_\_\_\_

Firm Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Cellular Phone: \_\_\_\_\_

**THE AFFIDAVIT SET FORTH BELOW MUST BE EXECUTED ON BEHALF OF  
THE VENDOR AND FURNISHED WITH EVERY BID**

***The Board of Education will not accept this bid without this completed, signed and notarized form***

**AFFIDAVIT FAMILIAL RELATIONSHIP**

STATE OF: \_\_\_\_\_

COUNTY OF: \_\_\_\_\_

\_\_\_\_\_, *being sworn, says*  
(Affiant's printed name)

1. I am the \_\_\_\_\_ of \_\_\_\_\_  
(title) (vendor bidder)  
which has submitted, to **MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT**,  
a proposal for the furniture and equipment.

2. I state that there is **NO** familial relationship between the owner or any employee of above  
Vendor-Bidder and any member of the Board of Education or the Superintendent of Monroe  
County ISD, said exceptions being as follows:

\_\_\_\_\_  
\_\_\_\_\_

Signed: \_\_\_\_\_ Printed: \_\_\_\_\_

SWORN TO and subscribed before me, a Notary Public, in and for the above-named state and county this  
\_\_\_\_\_ day of \_\_\_\_\_, 2026. My commission expires on  
\_\_\_\_\_.

Signature: \_\_\_\_\_, Notary Public

**CERTIFICATION OF COMPLIANCE – IRAN ECONOMIC SANCTIONS ACT  
Michigan Public Act No. 517 of 2012**

The undersigned, the owner, or authorized officer of the below-named company (the “Company”) hereby certifies, represents, and warrants that the Company (which includes its officers, directors and employees) is not an “Iran Linked Business” within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the “Act”), and that in the event the Company is awarded a contract by Monroe County ISD as a result of an RFP, the Company is not and will not become an “Iran Linked Business” at any time during the course of performing any services under the contract.

The Company further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or two (2) times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of Monroe County ISD’s investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date that it is determined that the person has submitted the false certification.

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Name and Title of Authorized Representative

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

EXHIBIT 1

Campus Project Area Maps

