

Monroe County Intermediate School District  
1101 S. Raisinville Rd., Monroe, MI 48161

REQUEST FOR PROPOSALS  
for  
**GREAT START READINESS PROGRAM (GSRP) CURRICULUM**

SCHOOL YEAR: 2026-27

Monroe County Intermediate School District (MCISD) is seeking bids to supplement its current Great Start Readiness (GSRP) Curriculum to include digital curriculum subscriptions and professional development/training provided by Teaching Strategies, LLC.

*Bids will be received according to the following instructions:*

**GENERAL CONDITIONS**

1. Bids may be emailed to [bids@monroeisd.us](mailto:bids@monroeisd.us) to be held and opened at the date and time below. Also, vendors may but are not required to submit sealed physical bids (2 copies) to the MCISD Administration Building, 1101 S. Raisinville Rd., Monroe, MI 48161 on or before **10:00 a.m on Tuesday, June 9, 2026. NO LATE BIDS WILL BE ACCEPTED. BIDS WILL BE OPENED AT Tuesday, June 2, 2026 on the bid due date.**
2. Any physical bids must be in a sealed envelope and clearly marked “**2026 MCISD GSRP CURRICULUM BID**” on the face of the envelope carrying said bid, and are to be addressed to:

Cortney Last, GSRP Director  
1101 S. Raisinville Rd., Monroe, MI 48161

**Any questions concerning the bid should be directed to Cortney Last via email at [cortney.last@monroeisd.us](mailto:cortney.last@monroeisd.us).**

3. Bids are to be submitted to fully comply with all aspects in the specifications. Any deviation from what is listed is to be noted on your bid response form, or the bid may be considered rejected.
4. MCISD reserves the right to: reject any or all proposals and bids, including that of the lowest bidder; accept bids in whole or in part; award contracts by individual items or by lump sum total; or to waive any informalities, defects, or omissions in any bid, should it be deemed to be in the best interest of MCISD to do s
5. Bids shall be binding for sixty (60) days from bid opening and prices will be binding for the length of the contract.

6. Bid awards are subject to final approval of the MCISD Board of Education.
7. Vendor's bid must include an estimated delivery dates of items quoted at the time the bid is submitted.

### **WORK INCLUDED**

MCISD is seeking bids to purchase; (1) a two-year subscription, from August 31, 2026 through August 30, 2028, for 40 digital copies of the Teaching Strategies, LLC Kickstart Literacy Bundle; and (2) two 3-hour Getting Started with Kickstart Literacy by Teaching Strategies professional development/training courses to train staff. Upon bid award, MCISD will enter into an individual purchase agreement with the chosen vendor. By submitting a bid, the parties agree that this Request for Proposals (RFP) will be incorporated by reference into any additional contract entered into between MCISD and the chosen bidder arising out of this bidding process.

### **PREVAILING WAGES ON STATE PROJECTS**

Consistent with Michigan's *Prevailing Wages on State Projects Act* (Act), MCL 408.1101, *et seq.*, any bidder who submits a bid in response to this RFP expressly represents that the wages and fringe benefits paid to "construction mechanics" (excluding those under the State Civil Service Commission), as the phrase is defined under MCL 408.1101(b), by the bidder/contractor and all subcontractors will not be less than the prevailing rates in the locality where the work is performed. The current rate sheets as of the date of this RFP for Monroe County, Michigan can be found [here](#).<sup>1</sup>

Bidders further warrant they will assume the responsibility of ensuring any subcontractors pay the prevailing rates under the rate sheets identified above. The chosen bidder as well as any subcontractor(s) must post on the construction site, in a conspicuous place, a copy of all prevailing wage and fringe benefit rate sheets as well as keep an accurate record showing the name and occupation of and the actual wages and benefits paid to each construction mechanic employed by it who is performing services under this RFP.

MCISD expressly states that construction mechanics are intended beneficiaries of the prevailing wage, fringe benefit, and nondiscrimination nonretaliation requirements contained under the Act. The wages and fringe benefits paid to construction mechanics (excluding those under the State Civil Service Commission) by the contractor and all subcontractors must not be less than the prevailing rates in the locality where the work is performed. Any construction mechanic aggrieved by the failure of a contractor or subcontractor to pay prevailing wages or benefits as specified under a rate sheet identified above or MCL 408.1107, in addition to any other remedies provided in the Act or by law, may bring an action in a court of competent jurisdiction against the bidder/contractor or

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<sup>1</sup> <https://www.michigan.gov/leo/-/media/Project/Websites/leo/Documents/PWRS-By-County/Monroe.pdf?rev=e86218b96c8548f797f38b9d98b517cc&hash=5221D74C36F25E83C1529D4D7682D7A4>

subcontractor for damages or injunctive relief and may be awarded reinstatement or other appropriate relief, and all damages sustained, together with actual costs and attorney fees at trial and on appeal.

In addition, all bidders/contractors and subcontractors must hold a state project registration as required by MCL 408.1102. Bidders must submit a copy of their state project registration along with their bid for both themselves and each subcontractor that has been selected at the time the bid is submitted. By bidding on this RFP, bidders agree they will submit certified payroll records to the online certified payroll submission system identified by the Michigan Department of Labor & Economic Opportunity within the timeframes identified under the Act and will indemnify, defend, and hold MCISD harmless from any and all claims resulting from a bidder's failure to fulfill its obligations under the Act.

MCISD expects – and bidders/contractors agree - that all bidders/contractors will follow all other requirements of the Act.

**MCISD 2026 GSRP CURRICULUM BID SHEET**

Vendor Name: \_\_\_\_\_

**Bid Summary:** Price should include shipping and all other costs involved as identified in this RFP.

	<b>Cost Each</b>	<b>Qty</b>	<b>Total Cost</b>
2-Year Kickstart Literacy Bundle (Digital Subscription):	_____	40	_____
Getting Started with Kickstart Literacy by Teaching Strategies (3 Hours):	_____	2	_____

**Does your bid meet all specifications set forth in specifications?**

Yes \_\_\_\_\_ No \_\_\_\_\_

If no, list specifications not met:

**Please specify the type of warranty/support/subscription that is included on the devices in your bid:**

\_\_\_\_\_ years

**Other Comments and Notes for Consideration:**

**Quote Prepared By:**

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

**MCISD 2026 GSRP CURRICULUM BID**  
**ACKNOWLEDGEMENT OF AUTHORITY TO BID**

By signing below, I certify that the proposal as submitted complies with all terms and conditions set forth in this RFP. My signature further certifies that the accompanying proposal is not the result of, or affected by, any unlawful act of collusion with another person or company engaged in the same line of business or commerce or due to any act of fraud. Furthermore, I understand that fraud and unlawful collusion are considered crimes under federal law and may result in fines, prison sentences, and/or civil damages awards. I understand I must include a copy of this *Acknowledgment of Authority to Bid* with my bidding materials.

I hereby certify that I am authorized to sign as a representative of the following vendor:

Vendor Name: \_\_\_\_\_

Vendor Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Cellular Phone: \_\_\_\_\_

**MCISD 2026 GSRP CURRICULUM BID**  
**AFFIDAVIT OF FAMILIAL RELATIONSHIP**

*This affidavit must be executed on behalf of the vendor and submitted with every bid. The MCISD Board of Education will reject all bids which do not include a completed, signed, and notarized copy of this document.*

STATE OF: \_\_\_\_\_

COUNTY OF: \_\_\_\_\_

\_\_\_\_\_, being first duly sworn, states as follows:  
(Affiant's Printed Name)

1. I am the \_\_\_\_\_ of \_\_\_\_\_  
(Title) (Vendor)

which has submitted to **MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT** a proposal for the items identified in this RFP.

2. I state that there is **NO** familial relationship between the owner or any employee of above-named vendor and any member of the MCISD Board of Education or its superintendent of schools except as follows (attach additional pages as needed):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Further affiant sayeth naught.

Affiant Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Subscribed and sworn to before me this

\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Notary Public

**MCISD 2026 GSRP CURRICULUM BID**  
**CERTIFICATION OF COMPLIANCE - IRAN ECONOMIC SANCTIONS ACT**

The undersigned, which is the owner or authorized officer of the below-named vendor (the Vendor), hereby certifies, represents, and warrants that the Vendor (which includes, as applicable, its officers, directors, board, agents, assigns, representatives, and employees) is not an "Iran Linked Business" within the meaning of the *Iran Economic Sanctions Act*, MCL 129.311, *et seq.*, (the Act), and that in the event the Vendor is awarded a contract by MCISD as a result of an RFP, the Vendor is not and will not become an "Iran Linked Business" at any time during the course of performing any services under such contract.

The Vendor further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or two (2) times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of MCISD's investigation, and reasonable attorney fees. Moreover, any person who submits a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date that it is determined that the person has submitted the false certification.

Vendor Name: \_\_\_\_\_

Vendor Address: \_\_\_\_\_

Printed Name and Title: \_\_\_\_\_

Signature: \_\_\_\_\_