

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

April 21, 2026

Call to Order and Roll Call

The meeting was called to order at 5:00 p.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Renee Larzelere, Paul Miller, Russell Bless and Barry Martin

MCISD BOARD

MEMBERS ABSENT: none

MCISD

STAFF PRESENT: Superintendent Steve McNew, Lisa Montrief, Rachel Kopke and Andrea Murphy

MCISD

STAFF ABSENT: Anya Lusk, Chad Baas, Renee Rymanowicz

OTHERS PRESENT: None

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Important Dates

- April 21 MCISD Board Meeting, Lake Erie, 5:00 PM
- May 5 Monroe County Technology Enhancement Millage Renewal
- May 7 Educational Center Spring Show Afternoon Performance - 11:00 AM & 12:30 PM, MCISD
- May 14 Educational Center Spring Show Evening Performance - 6:30 PM, MCCC Theater
- May 15 MCMC Graduation, 6:00 PM
- May 19 MCISD Board Meeting, Lake Erie, 5:00 PM

Expressions from the Public

None

Recommended Actions

Routine Matters

Ms. Larzelere made a motion, supported by Mr. Bless to approve the minutes of the March 17 and April 14, 2026 meetings that were presented. The motion carried unanimously.

Financial Reports

	Special	Food					
Gnl	Ed.	Service	Tech	Student	Debt	ESPC	

	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>	Tax	Acts	Ret.	CP	Bond	<u>Total</u>
<u>Check Registers</u>									
3/10-3/31/26	3,239,528.15	830,489.20	18,944.28	1,592,511.80	541.24	108,375.00	14,340.00	0	5,574,355.03
4/1-4/9/26	26,327.94	76,041.74	0	167,513.35	554.09	0	0	0	1,349,120.41

ACH Transactions

Gross Payroll	939,276.686	2,149,773.75	0	0	266.99	0	0	0	3,089,317.59
Student Activity	0	0	0	0	0	0	0	0	0
Transfers									

Early Head Start & Head Start FY26

Year to Date as of March 31, 2026 \$4,173,189.00

Dr. Martin made a motion, supported by Mr. Miller, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

2nd Review and Approval – Board Policy 7217 Weapons

Mr. Miller made a motion, supported by Ms. Larzelere to approve Board Policy 7217 Weapons as presented. The motion carried unanimously.

Approval of Personnel Update

Mr. Bless made a motion, supported by Ms. Larzelere to approve the following personnel update:

- Employment
 - o Hannah Bor, School Social Worker, Southwest Region
 - o Emily Defore, Assistant Principal, Educational Center
 - o Margaret Dezanett, School Social Worker, East Region
 - o Jessica Girard, School Social Worker, North Region
 - o Gillian Hertzsch, Speech and Language Pathologist, North Region
 - o Meena Iott, Special Education Techer, North Region
 - o Jayme Kirk, Occupational Therapist, ECSE
 - o Brennan Kelly, Orientation and Mobility Specialist, countywide
 - o Adam LaRoy, Teacher Consultant, North Region
 - o Cassidy Maier, Accounts Payable Specialist
 - o Celeste Milligan, School Social Worker, East Region
 - o Megan Vesoulis, School Psychologist, East Region
- Leaves of Absence
 - o Hailey Even, medical leave
 - o Kathleen Hernandez, personal leave
 - o Jackie Maes Gaines, medical leave
 - o Cortney Martin, medical leave
- Resignations/Retirement
 - o Amy Beth Edwards, resigned
 - o Cameron Eggly, resigned
 - o Bonnie Hoppert, retired
 - o Aaliyah Horton, resigned
 - o Sarah Loftus, resigned
 - o Kira Zapalac, resigned

The motion carried unanimously.

Request for New Position: GSRP Enrollment Coordinator

Ms. Larzelere made a motion, supported by Mr. Bless to approve the establishment and posting of a GSRP Enrollment Coordinator, effective July 1, 2026. The motion carried unanimously.

Request for Summer Substitute Custodial Positions

Mr. Miller made a motion, supported by Dr. Martin to approve the establishment and posting of five summer custodial positions effective June 22, 2026 through August 14, 2026. The motion carried unanimously.

Contract Extensions – Central Office Staff

Ms. Larzelere made a motion, supported by Mr. Bless to approve the following contract extensions for Central Office members:

Chad Baas – 2027-2028

Rachel Kopke – 2027-2028 contract year

Anya Lusk – 2027-2028 contract year

Lisa Monrief – 2028-2029 contract year

The motion carried unanimously.

Contract Extension of the Superintendent

Dr. Martin made a motion, supported by Ms. Larzelere to approve the contract extension of Dr. Stephen McNew through the 2028-2029 contract year. The motion carried unanimously.

Request for Summer Services 2026

Dr. Martin made a motion, supported by Mr. Bless to approve the following services for the summer of 2026:

- Early On
 - Playdates with the Principals (2)
- Extended School Year Program
- Early Childhood
 - Teacher (1)
- ESY Classroom Program
 - Teachers (2)
 - Paraprofessionals (4)
 - Speech and Language Pathologist (1)
 - AT consultant (1)
 - Teacher Consultants (2)
- Hearing Impaired Program
 - Teacher (1)
- Vision and Mobility Services
 - Split time Vision Consultants (2)
 - Mobility Specialist
- Educational Center Severely Cognitively Impaired Program
 - Music Therapist (1)
 - Occupational Therapist (1)
- Educational Center Curriculum and Assessment Committee
 - Various Staff (5)
- Transition Center Skills Assessment Planning
 - Professional Staff (7)
- Educational Center Speech Therapy Support

- Speech and Language Pathologist (2)
- Regional Services
 - School Psychologist (3)
 - Teacher Consultant (1)
- Assistive Technology
 - Paraprofessionals (2)
- Summer Transition Programming
 - Teachers (1)
 - Paraprofessionals (2)

The motion carried unanimously.

MCMC Food Service Contract Renewal

Mr. Bless made a motion, supported by Ms. Larzelere to approve the Monroe Family YMCA Food Service contract renewal for the Monroe County Middle College with a 2% increase for breakfast meals for the new meal rate of \$2.08 and the 2% increase for lunch meals for the new meal rate of \$4.15. The motion carried unanimously.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Renee Rymanowicz

- At MSBO Annual Conference, not in attendance.

Human Resources and Legal Counsel – Anya Lusk

- Presenting at Monroe City Council Meeting, not in attendance.

Curriculum and Instruction – Lisa Montrief

- Informed the board that Davey Tree Service will be removing some trees at Holiday Camp.
- MCMC graduation is May 15, 2026.
- Discussed the River Raisin National Battlefield Education Program and Summer Archary Camp.
- Over 70 incoming 9th graders at the MCMC for the 26-27 school year

Special Education and Early Childhood Services – Rachel Kopke

Enrollment Report-March 2026

Program	Total Enrollment/Funded Enrollment (total enrollment should equal funded enrollment)	Over Income Enrollment CP#2004 (130% FPL+: under 10%) (101-130% FPL: under 35%)	Disabilities Enrollment (Over 10%)	Students Enrolled Receiving Tiered Intervention Services/In Process of SE Evaluation
Head Start	Enrolled: 229 Reserved (not to exceed 7): 7 Vacant less than 30 days: 4 Total Enrollment: 240/240-100%	130% FPL+: 12/240=5% 101-130% FPL:6/240=3%	66/240=28% 6-Autism 3-Other Health Impairment 18-ECDD 39-Speech and Language Impaired	42/240=18% *Some have more than 1 need open 10-Academic Intervention Plans 2-Monitoring/Data 2-Newly Assigned 5-Home Mental Health/Behavior Support 11-SAT/Process (TIP/BIP) 1-Special Education Evaluation

				6-Speech Intervention 3-Speech Evaluation
Early Head Start	Enrolled: 48 Reserved (not to exceed 1): 0 Vacant less than 30 days: 0 Total Enrollment: 48/48-100%	130% FPL+: 3/48=6% 101-130% FPL: 2/48=4%	11/48=23% 2-Autism 1-Other Health Impairment 6-ECDD 2-Speech and Language Impaired	3/48=8% 1-Home Support 2-SE Evaluation
Program Totals	Enrolled: 277 Reserved (not to exceed 1): 7 Vacant less than 30 days: 4 Total Enrollment: 288/288-100%	130% FPL+: 15/288=5% 101-130% FPL: 8/288=3%	77/288=27% 8-Autism 4-Other Health Impairment 24-ECDD 41-Speech and Language Impaired	45/288=16% *Some have more than 1 need open 10-Academic Intervention Plans 2-Monitoring/Data 2-Newly Assigned 6-Home Mental Health/Behavior Support 11-SAT/Process (TIP/BIP) 3-Special Education Evaluation 6-Speech Intervention 3-Speech Evaluation

Current Waitlist Report-As of 4/1/26

Program	Income Eligible	Over Income 101-130% FPL	Over Income 130+% FPL
Early Head Start	0	0	0
Head Start	32 (can be counted in more than 1 location)	2 (can be counted in more than 1 location)	43 (can be counted in more than 1 location)
Airport-Niedermeier Elementary 31 slots	9 (all 3 yo)	1	10
Bedford-Smith Rd Elementary 31 Slots	7	0	10
Dundee-Dundee Elementary 15 Slots	2	0	11
Ida-Ida Elementary 15 Slots	1	0	11
Monroe-Custer 2 Elementary 77 slots	11 (all 3 yo)	0	16
Monroe-Riverside Elementary 71 Slots	13	1	18

Head Start Attendance Reports-March 2026

Site	Attendance Percentage
In Person Custer	80.08%
In Person Dundee	84.58%
In Person Ida	87.08%
In Person Niedermeier	88.79%
In Person Riverside	85.08%
In Person SRE	87.50%
In Person Program Attendance Total	84.61%

Early Head Start Attendance Reports-March 2026

Site	Attendance Percentage
HV 1	58%
HV 2	92%
HV 3	55%
HV 4	70%
Program Attendance Total	69%

Self-Assessment Updates Head Start Dental Tracking

A	B	C	D	E	F	G	H	I
MONTH	# Students enrolled less than 90 days *Not yet required to have a dental on file	# Students who have been enrolled for 90+ days	# Students who have a dental exam on file within 90 days of entry (Goal-95%+) (D/C=%)	# of students who have a dental exam on file after 90 days of entry	Total # of students who have been enrolled 90+days with a dental exam on file (Goal-95%+) ((D+E)/C)	# of students still missing a dental exam (Goal-5%/<) (G/C=%)	# of students who required follow up from delta exam (H/F=%)	# of students who needed follow up and received it (Goal-0%) (I/H=%)
March 2025	41	236	154-65%	6	160-68%	76-32%	27-17%	6-22%
April 2025	44	237	157-66%	9	166-70%	71-30%	27-16%	8-29%
May 2025	33	248	162-65%	12	174-70%	74-29%	28-16%	10-36%
June 2025	33	248	162-65%	12	174-70%	74-29%	28-16%	11-39%
July 2025	0	0	0	0	0	0	0	0
August 2025	0	0	0	0	0	0	0	0
September 2025	234	0	174-75%	0	0	58-25%	21-9%	1-5%
October 2025	232	0	181	0	0	50	19	1-5%
November 2025	30	206	183/206-89%	0	183/206-89%	33/206-16%	19/183-10%	3-16%
December 2025	16	217	190/217-88%	3	193/217-89%	40/217-18%	24/193-12%	3/24-13%
January 2026	11	217	189/217-87%	4	193/217-89%	39/217-18%	26/193-13%	4/26-15%
February 2026	12	216	190/216-88%	5	195/216-90%	40/216-19%	23/195-12%	8/23-35%

DENTAL NOTES: The program has implemented targeted strategies such as asking families to complete Smiles on Wheels consent during the initial home visit and bringing outlying centers to the ISD to ensure access to Smiles on Wheels. By implementing these two strategies, the program has exceeded the percentage of total dental exams completed during the 24-25 school year by 10%, within the first 45 days of the 25-26 school year. The 90-day deadline for dentals to come in is December 1, 2025. The revised goal is to get 85% of dental exams for those who have been in school for 90 days by that time. The program exceeded their revised goal of 85% of students enrolled for 90 days obtaining a dental exam by 12/1/25, 89% received an exam by 12/1/25.

Office of Head Start Communication

Communication Type	New Postings	Links to Postings
Information Memorandums	NONE	Information Memoranda ECLKC (hhs.gov)
Program Instructions	NONE	Program Instructions ECLKC (hhs.gov)

Program Updates

- Annual grant was submitted 3/31/26
- The Federal CLASS Review was submitted. The program is waiting for results. Using our internal CLASS validators, the program scored as follows. The program does not anticipate any concerns with this monitoring.
 - Emotional Support Program Average: 6.51 Required threshold: 5
 - Classroom Organization Program Average: 6.11 Required Threshold: 5
 - Instructional Support Program Average: 3.56 Required Average: 2.75
- The program received the results from Focus Area 2 Federal review that was conducted in October 2025.
 - [Notification of Head Start Monitoring Report](#)
 - [OHS Monitoring Review Report](#)
 - 1 Area of Concern-No further action required.
 - 1 Area of Noncompliance -A Corrective Action Plan is required by 7/26/26.

Superintendent – Stephen McNew

- Discussed the baseline environmental assessment regarding the property at 2400 N. Dixie Hwy.
- Discussed the draft of the MCISD Strategic Plan

Adjourn

At 5:45 p.m. Mr. Bless made a motion, supported by Ms. Larzelere, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Paul Miller
Secretary