

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

April 22, 2025

Call to Order and Roll Call

The meeting was called to order at 5:00 p.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Renee Larzelere, Paul Miller, Russell Bless and Barry Martin

MCISD BOARD

MEMBERS ABSENT: Dale DeSloover

MCISD

STAFF PRESENT: Superintendent Steve McNew, Rachel Kopke, Josh Dyer, Lisa Montrief, Anya Lusk and Andrea Murphy

MCISD

STAFF ABSENT: none

OTHERS PRESENT: Magdelene Waldecker, Erin Shanteau (and husband)

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Important Dates

- May 15 Ed Center Spring Show, 6:30 PM
- May 16 MCMC Graduation, 6:00 PM
- May 20 MCISD Board Meeting, 5:00 PM

Expressions from the Public

Erin Shanteau, parent of a student in the MCISD early childhood program, addressed the board on hiring and vetting procedures that are in place. Superintendent McNew and Dr. Rachel Kopke set up a meeting at a later date to discuss her concerns.

Recommended Actions

Routine Matters

Mr. Bless made a motion, supported by Dr. Martin to approve the minutes of the March 18, 2025 and April 15, 2025 meetings that were presented. The motion carried unanimously.

Financial Reports

Special Food

	Gnl Fund	Ed. Fund	Service Fund	Tech Tax	Student Activities	CP	ESPC Bond	Total
<u>Check Registers</u>								
3/10-3/31/25	3,373,900.48	1,038,202.37	16,482.11	1,881,731.13	132.74	24,872.90	1,192,192.08	7,527,513.81
4/1-4/9/25	173,849.57	132,613.40	2,137.84	89,525.86	2,144.69	0	0	400,271.36

<u>ACH Transactions</u>								
Gross Payroll	897,991.01	2,091,059.97	0	0	271.29	0	0	2,988,992.27
Student Activity	0	0	0	0	0	0	0	0
Transfers								

Early Head Start & Head Start FY25
Year to Date as of March 31, 2025 \$2,673,865.26

Mr. Miller made a motion, supported by Dr. Martin, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

Approval of Personnel Update

Dr. Martin made a motion, supported by Mr. Miller to approve the following personnel update:

- Employment
 - o Halie Allen, LBSE Teacher, Monroe Road Elementary School
 - o Camille Betz, Speech & Language Pathologist, Southwest Region
 - o Cheyenne Clifton, School Psychologist, Southwest Region
 - o Miranda Heiserman, Speech and Language Pathologist, East Region
 - o Brenna Hendrix, Speech and Language Pathologist, East Region
 - o Kathryn Karaffa, LBSE Teacher, Bedford High School
 - o Chin Lee, School Psychologist, North Region
 - o Halley Sellers, Social Worker, East Region
- Leaves of Absence
 - o Two medical leaves
- Resignations/Retirement
 - o Kathy Anderson, retired
 - o Angela Dunn, resigned
 - o Krystal Kettinger, resigned
 - o Laura Marckel, resigned
 - o Holly Miller, resigned
 - o Jessa Snyder, resigned

The motion carried unanimously.

Request for New Position – Asst Director of Technology

Mr. Miller made a motion, supported by Mr. Bless to approve the establishment and posting of an Assistant Director of Information Services position, effective July 1, 2025. The motion carried unanimously.

Request for New Position: Full Time Speech and Language Pathologist

Dr. Martin made a motion, supported by Mr. Bless to approve the establishment and posting of a full-time Speech and Language Pathologist position at Airport Schools, effective with the start of the 2025-2026 school year. The motion carried unanimously.

Request for New Position: Behavior Coach

Mr. Bless made a motion, supported by Mr. Miller to approve the establishment and posting of a Behavior Coach in the East Region, effective with the start of the 2025-2026 school year. The motion carried unanimously.

Request for New Positions: LBSE Teacher and Paraprofessional

Mr. Bless made a motion, supported by Mr. Miller to approve the establishment and posting of a Local Based Special Education Teacher and Professional at Monroe Public Schools, effective with the start of the 2025-2026 school year. The motion carried unanimously.

Request for New Position: Registered Behavior Technician

Mr. Bless made a motion, supported by Mr. Miller to approve the establishment and posting of a Registered Behavior Technician in the East Region, effective with the start of the 2025-2026 school year. The motion carried unanimously.

Request for New Position: MOCI Special Education Paraprofessional

Mr. Bless made a motion, supported by Mr. Miller to approve the establishment and posting of a MOCI Special Education Paraprofessional position effective immediately. The motion carried unanimously.

Winter Break Closure 2025-2026

Dr. Martin made a motion, supported by Mr. Bless to approve the 2025-2026 winter break closure. The motion carried unanimously.

Contract Extensions – Central Office Staff

Dr. Martin made a motion, supported by Mr. Miller to approve the following contract extensions for Central Office members:

Joshua Dyer – 2026-2027 contract year
Rachel Kopke – 2026-2027 contract year
Anyia Lusk – 2026-2027 contract year
Lisa Montrief – 2027-2028 contract year

The motion carried unanimously.

Request for Summer Services 2025

Dr. Martin made a motion, supported by Mr. Bless to approve the following services for the summer of 2025:

- Early On
 - Teacher Consultant
 - Teacher, Early On
 - School Psychologist
 - Social Worker
 - Teacher
 - Speech Therapist (2)
 - Physical Therapists (2)
 - Occupational Therapists (2)
- Extended School Year Program
 - 2 Early Childhood parent interaction groups
 - 1 Early Childhood primary classroom (2 sections)
 - 1 Early Childhood secondary classroom (2 sections)
 - Teachers (2)
 - Paraprofessionals (4)

- Speech and Language Pathologist (1)
 - Occupational Therapist (1)
 - Social Worker (1)
 - AT consultant (1)
- Hearing Impaired Program
 - Teacher
- Vision and Mobility Services
 - Split time Teachers (2)
 - Mobility Specialist
- Educational Center Severely Cognitively Impaired Program
 - Music Therapist (1)
- Educational Center Curriculum and Assessment Committee
 - Various Staff (5)
- Transition Center Course Scheduling
 - Professional Staff (7)
- Educational Center Speech Therapy Support
 - Speech and Language Pathologist (2)
- East Region Services
 - School Psychologist (3)
 - School Social Worker (1)
- Assistive Technology
 - Teacher Assistant
 - Program Assistant
- Summer Transition Programming
 - Teachers (1)
 - Paraprofessionals (2)

The motion carried unanimously.

Out of State Conference Request – Krueger and Sexton

Mr. Miller made a motion, supported by Mr. Bless approved the out of state conference request for Robert Krueger and Megan Sexton to attend the Education in the Era of AI Conference in Toledo, H on July 31, 2025. The motion carried unanimously.

Evaluation of the Superintendent

Mr. Bless made a motion, supported by Dr. Martin to approve the superintendent evaluation rating of effective. Dr. McNew was evaluated on the following:

- Governance & Board Relations
- Stateholders Relations
- Staff Relations
- Business and Finance
- Instructional Leadership

The motion carried unanimously.

Contract Extension of the Superintendent

Dr. Martin made a motion, supported by Mr. Bless to approve the contract extension of Dr. Stephen McNew through the 2027-2028 contract year. The motion carried unanimously.

Award of Bid: Special Education Left Van Purchase

Mr. Bless made a motion, supported by Dr. Martin to approve the purchase of a wheel chair left passenger van from TESCO, contingent on order acceptance within the order window to hold pricing, up to the purchase price of \$90,000. The motion carried unanimously.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Josh Dyer

- Informed the Board of some lost equipment due to a recent power outage at the MCISD main campus.
- Discussed the MCISD budget video that will be sent to the local districts before May 1st.
- Updated the board on the bond work schedule

Human Resources and Legal Counsel – Anya Lusk

- Updated the Board on the MCISD Emergency Operations Plan
- Working through ESTA changes with staff

Curriculum and Instruction – Lisa Montrieff

- Updated the board on student enrichment programs
- Updated the board on the CTE student program classes for next school year – numbers are good.
- MCMC graduation is May 16th at the MCMC Theater.

Special Education and Early Childhood Services

Enrollment Report-March 2025

Program	Total Enrollment/Funded Enrollment (total enrollment should equal funded enrollment)	Over Income Enrollment CP#2004 (130% FPL+: under 10%) (101-130% FPL: under 35%)	Disabilities Enrollment (Over 10%)	Students Enrolled Receiving Tier Intervention Services Process of SE Evaluation
Head Start	Enrolled: 239 Reserved (not to exceed 7): 0 Vacant less than 30 days: 1 Total Enrollment: 240/240-0%	130% FPL+: 13/240=5% 101-130% FPL: 8/240=3%	58/240=24%	45/240=19%
Early Head Start	Enrolled: 47 Reserved (not to exceed 1): 0 Vacant less than 30 days: 1 Total Enrollment: 48/48-100%	130% FPL+: 2/48=4% 101-130% FPL: 0/48=0%	14/48=29%	6/48=13%

Current Waitlist Report-As of 4/10/25

Program	Income Eligible	Over Income 101-130% FPL	Over Income 130+% FPL
Early Head Start	3	1	1
Head Start	25 (can be counted in more than 1 location)	7 (can be counted in more than 1 location)	49 (can be counted in more than 1 location)
Airport-Niedermeier Elementary 31 slots	2	1	9
Bedford-Smith Rd Elementary 31 Slots	5	3	16
Dundee-Dundee Elementary 15 Slots	3	1	15
Ida-Ida Elementary	3	0	18

15 Slots			
Monroe-AWS Elementary 77 slots	6	3	3
Monroe-Riverside Elementary 71 Slots	15	3	9

Head Start Attendance Reports-March 2025

Site	Attendance Percentage
In Person Arborwood	87.69%
In Person Dundee	88.33%
In Person Ida	89.23%
In Person Niedermeier	81.64%
In Person Riverside	84.85%
In Person SRE	85.36%
In Person Program Attendance Total	85.89%

Early Head Start Attendance Reports-March 2025

Site	Attendance Percentage
HV 1	78%
HV 2	71%
HV 3	33%
HV 4	54%
Program Attendance Total	60%

Self Assessment Updates

Attendance Tracking

Month	# of students under 85% Attendance/# enrolled	# of students under 85% attendance due to TRANSPORTATION issues	# of students under 85% attendance due to ILLNESS	# of students under 85% attendance due to OTHER-please list reasons x=number of FPS mentioned reason/5 fps
Mar	70/239=29%	5/70=7%	39/70=56%	HS Required Screening-x Pick Ups-x Sick Family Member-xxx Parent in Rehab-x Custody Issues-x Early Vacation-xx
Apr	/			
May	/			
Jun	/			
Sep	/			
Oct	/			
Nov	/			
Dec	/			

Dental Tracking

A	B	C	D	E	F	G	H	I
Month	# Students enrolled less than 90 days <small>*Not yet required to have a dental on file</small>	# Students who have been enrolled for 90+ days	# Students who have a dental exam on file within 90 days of entry (Goal-95%+) (D/C=%)	# of students who have a dental exam on file after 90 days of entry	Total # of students who have been enrolled 90+days with a dental exam on file (Goal-95%+) ((D+E)/C))	# of students still missing a dental exam (Goal-5%/<) (G/C=%)	# of students who required follow up from delta exam (H/F=%)	# of students who needed follow up and received it (Goal-0%) (I/H=%)
Mar	41	236	154-65%	6	160-68%	76-32%	50-31%	6-12%
Apr								
May								
Jun								

Program Updates

- 60th Anniversary of Head Start celebrated this year.
- FY25 Budget Status: Flat funding approved — no Cost of Living Adjustment (COLA) or quality improvement funding allocated.
- The National Head Start Association (NHSA) has begun advocacy efforts for increased funding in FY26.

Administrative & Regional Updates

- Region V Office Closure: The Region V Head Start office has officially closed as part of a broader regional office reorganization.
- Advocacy & Communication:
 - NHSA released a formal [letter](#) to stakeholders (including staff and families) regarding program sustainability.

Superintendent – Stephen McNew

- K12 Alliance Symposium in Washington DC from April 28-30, 2025
- Moving forward with the MCISD strategic plan

Executive Session

At 6:19 p.m., Dr. Martin made a motion, supported by Mr. Bless to enter executive session for the purpose of discussing attorney client privilege.

Reconvene

The meeting reconvened at 6:43 p.m.

Adjourn

At 6:43 p.m. Mr. Bless made a motion, supported by Dr. Martin, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Paul Miller
Secretary