

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

April 27, 2021

Call to Order and Roll Call

The meeting was called to order at 5:00 p.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Russell Bless, Barry Martin, Renee Larzelere and Paul Miller

MCISD BOARD

MEMBERS ABSENT: none

MCISD

STAFF PRESENT: Superintendent Steve McNew, Elizabeth Taylor, Lisa Montrief, Rachel Kopke, Josh Dyer and Andrea Murphy

MCISD STAFF

ABSENT: none

OTHERS PRESENT: Katie Bourbina, Michelle Williamson, Grace Naseef, Amy Zarend and Staci Reed

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Important Dates

- May 4 Technology Millage Election Day
- May 7 MCMC Graduation, 6:00 PM
- May 18 MCISD Board Meeting, 5:00 PM
- May 31 Memorial Day, MCISD Closed

Expressions from the Public

No expressions from the public.

Recommended Actions

Routine Matters

Ms. Larzelere made a motion, supported by Mr. Bless to approve the minutes of the March 16, 2021 meeting that were presented. The motion carried unanimously.

Financial Reports

	General Fund	Special Education Fund	Food Service Fund	Student Activities	CP	Total
<u>Check Registers</u>						
3/7-3/31/21	2,965,438.19	596,746.29	12,631.28	335.12	0	3,575,150.88
4/1-4/17/21	1,141,048.39	48,650.47	8,839.84	239.38	0	1,198,778.08

ACH Transactions

Gross Payroll	610,241.43	1,569,063.45	0	0	0	2,179,304.88
Student Activity Account Transfers	0	0	0	0	0	0

Early Head Start

Year to Date as of March 31, 2021 \$275,176.13

Head Start

Year to Date as of March 31, 2021 \$1,968,595.70

Mr. Miller made a motion, supported by Dr. Martin, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

Request for Maternity Leave – Garrison, L.

Dr. Martin made a motion, supported by Mr. Bless, to approve the maternity leave request for Lynsey Garrison to begin on or about July 21, 2021 returning to work November 8, 2021. The motion carried unanimously.

Proposed Calendars for 2021-2022 School Year

Mr. Bless made a motion, supported by Ms. Larzelere to approve the 2021-2022 school year calendars for Early Childhood, Great Start Readiness Program, Head Start Program, Monroe County Community College, SCI Program and Schedule D (Educational Center, Transition Center and Youth Center). The motion carried unanimously.

Request for New Position – MCMC Math Teacher

Mr. Miller made a motion, supported by Dr. Martin to approve the establishment and posting of a Middle College math teacher, effective with the start of the 2021-2022 school year. The motion carried unanimously.

Request for MCMC Summer Credit Recovery

Ms. Larzelere made a motion, supported by Mr. Bless to approve the MCMC Summer Credit Recovery program effective July 12 through August 2, 2021. The motion carried unanimously.

Employment Recommendation – Felder, P.

Dr. Martin made a motion, supported by Mr. Miller to approve the employment recommendation for Patrick Felder as the Help Desk Technician, effective April 15, 2021. The motion carried unanimously.

Employment Recommendation – Roof, R.

Mr. Miller made a motion, supported by Dr. Martin to approve the employment recommendation for Rebecca Roof as the Finance Application and Payroll Support Specialist, effective April 26, 2021. The motion carried unanimously.

Employment Recommendation – Taylor, M.

Ms. Larzelere made a motion, supported by Mr. Bless to approve the employment recommendation for Megan Taylor as a Head Start teacher, effective August 23, 2021. The motion carried unanimously.

Employment Recommendation – Thomas, S.

Mr. Bless made a motion, supported by Ms. Larzelere to approve the employment recommendation for Stephanie Thomas as an Early Literacy Coach, effective August 30, 2021. The motion carried unanimously.

Central Office Contract Extensions

Dr. Martin made a motion, supported by Mr. Bless to approve the contract extensions as follows:

- Joshua Dyer, Rachel Kopke and Lisa Montrief through the 2022-2023 school year
- Betsy Taylor, through the 2023-2024 school year.

The motion carried unanimously.

Superintendent Contract Extension

Mr. Bless made a motion, supported by Ms. Larzelere to approve the contract extension, through the 2023-2024 school year, for Superintendent, Dr. Stephen McNew. The motion carried unanimously.

Early Head Start Non-Federal Share Waiver

Mr. Miller made a motion, supported by Dr. Martin to approve the request to submit the nonfederal share waiver up to \$68,951 as proposed for fiscal year 7/1/20-6/30/21. The motion carried unanimously.

Head Start Budget Revision

Ms. Larzelere made a motion, supported by Mr. Bless to approve the proposed Head Start budget revision in the amount of \$133,044 for fiscal year 7/1/20-6/30/21 for the purpose of supporting the purchase of two Head Start buses in the amount of \$133,044. The motion carried unanimously.

PAC Recommendation, Renewal – Bolt, M.

Dr. Martin made a motion, supported by Mr. Miller to approve the PAC recommendation for Matthew Bolt to a two-year term to the MCISD PAC beginning April 2021. The motion carried unanimously.

PAC Recommendation, Renewal – Langenderfer, A.

Mr. Bless made a motion, supported by Ms. Larzelere to approve the PAC recommendation for Ashley Langenderfer to a two-year term to the MCISD PAC beginning April 2021. The motion carried unanimously.

PAC Recommendation - McCoy, M.

Mr. Miller made a motion, supported by Dr. Martin to approve the PAC recommendation for Michelle McCoy to a two-year term to the MCISD PAC beginning April 2021. The motion carried unanimously.

PAC Recommendation – Whipple, S.

Ms. Larzelere made a motion, supported by Mr. Bless to approve the PAC recommendation for Sara Whipple to a two-year term to the MCISD PAC beginning April 2021. The motion carried unanimously.

MASB CBA Class Approval – Larzelere, R.

Mr. Bless made a motion, supported by Dr. Martin to approve Ms. Larzelere's attendance at the virtual MASB CBA Spring Institute Classes on April 13, 2021. The motion carried unanimously.

Acceptance of Donation

Dr. Martin made a motion, supported by Ms. Larzelere to accept a donation from Walgreen's, Bedford Township, to the MCISD Transition Center in the amount of \$150.00. The motion carried unanimously.

Eye Tracking AAC Communication Device Bid

Mr. Bless made a motion, supported by Ms. Larzelere to award the bid for five (5) EyeOn Elite 14” AAC devices from EyeTech Digital Systems for \$67,545. The motion carried unanimously.

Reconfirmation of the MCISD’s Extended Continuity of Learning Plans

Dr. Rachel Kopke reviewed the reconfirmation outline for the Early Childhood, Center Based Programs, and Youth Center; and, Lisa Montrief reviewed the Monroe County Middle College Extended Continuity of Learning Plans.

No expressions from the public concerning the MCISD’s Extended Continuity of Learning Plans were expressed.

Dr. Martin made a motion, supported by Mr. Miller to approve the MCISD’s Extended Continuity of Learning Plans. The motion carried unanimously.

Enter Executive Session

At 6:22 p.m., Dr. Martin made a motion, supported by Mr. Bless to enter executive session. A roll call vote was taken:

Ayes: Bless, Larzelere, Martin, Miller and DeSloover

Nays: none

Motion carried.

Reconvene

The meeting reconvened at 6:27 p.m.

Ratification of the MCIFSA Session

Ms. Larzelere made a motion, supported by Ms. Bless to approve the MCIFSA Collective Bargaining Agreement effect July 1, 2021 – June 30, 2024. The motion carried unanimously.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Josh Dyer

- No further comments

Human Resources and Legal Counsel – Betsy Taylor

- Continue to negotiate contracts.
- Starting to interview professional staff for the 2021-2022 school year

Curriculum and Instruction – Lisa Montrief

- Winners for the 2021 Young Authors are being selected by the Monroe County Library System
- The 2021 virtual Quiz Bowl is currently taking place

Special Education and Early Childhood Services – Rachel Kopke

Current Enrollment Report- April 2021

Program	Total Enrollment/Funded Enrollment (total enrollment should equal funded enrollment)	Over Income Enrollment CP#2004 (130% FPL+: under 10%) (101-130% FPL: under 35%)	Disabilities Enrollment (over 10%)
Head Start	Enrolled: 232 Reserved (not to exceed 8):6 Vacant less than 30 days: 5	130% FPL+: 18/243 (7%) 101-130% FPL: 19/243 (8%)	42/243=17%

	Total Enrollment: 243/267		
Early Head Start	Enrolled: 44 Reserved (not to exceed 1): 1 Vacant less than 30 days: 1 Total Enrollment: 46/48	130% FPL+: 2/46 (4%) 101-130% FPL: 6/46 (13%)	13/46=28%

Current Waitlist Report- April 2021

Program	Income Eligible	Over Income
Head Start	12	32
Early Head Start	1	2

- **All Income eligible and those over income that are on the waitlist and were able to be placed have been offered a slot and have denied it for one or more reasons related to COVID-19.**

Head Start Participation Reports April 2021

Site	Attendance Percentage
In Person Arborwood	90.09%
In Person Dundee	90.74%
In Person Ida	81.42%
In Person MCCC	80.85%
In Person Niedermeier	92.63%
In Person Orchard	76.28%
In Person Riverside	87.04%
In Person SRE	93.27%
In Person YMCA	94.44%
In Person Program Attendance Total	87.89%
Hybrid Remote Monday/Tuesday 10-11am	36.36%
Hybrid Remote Monday/Tuesday 1-2pm	15.68%
Hybrid Remote Wednesday/Thursday 10-11am	31.84%
Hybrid Remote Wednesday/Thursday 1-2pm	26.76%
EVENING REMOTE 6-7pm	* 13 students participated in 1+ evening remote sessions. * The lowest number in evening session attendance was 2. * The highest number in evening attendance was 7. * 77 students attended over the course of 18 offered evening sessions
Remote Only Monday-Thursday	60.71%
Remote Program Attendance Total	687 attended/2004 offered=34.28%

Early Head Start Participation Reports- March 2021 (Remote Learning)

Site	Attendance Percentage
HV 1	100%
HV 2	79%
HV 3	73%
HV 4	88%
Program Attendance Total	85%

Office of Head Start Communication

Communication Type	New Postings	Links to Postings

Information Memorandums	0	Information Memoranda ECLKC (hhs.gov)
Program Instructions	<ol style="list-style-type: none"> 1. ACF-PI-HS-21-01 2. ACF-PI-HS-21-02 	Program Instructions ECLKC (hhs.gov)

Program Updates

- The Head Start and Early Head Start annual refunding grants were submitted April 1, 2021. As part of these grant submissions, the program requested the consolidation of the EHS/HS grants.
- The Head Start and Early Head Start Cost-of-Living grants were submitted April 1, 2021.
- A one-time, formula driven funding allocation was made available to the EHS/HS programs on 3/29/21. Funding is intended to prevent, prepare and respond to COVID-19 as outlined in ACF-PI-HS-21-01. The amount offered to the MCISD EHS/HS programs is \$94, 806. This grant did not require a narrative, budget justification or governing body approvals. If awarded, supplies, materials and staff time used to prevent, prepare and respond to COVID-19 can be charged to this funding beginning 4/1/21-3/31/23 (24 months). The grant was submitted April 1, 2021.
- The EHS/HS programs were notified that they will receive a Focus Area 2 monitoring review the week of May 10, 2021, including both the Early Head Start and Head Start programs.

Superintendent – Steve McNew

- Updated the board of the Technology Enhancement Millage Renewal
- Informed the board that Josh Dyer is finalizing the budget presentation to the local districts regarding the MCISD budget.

At 6:46 p.m. Mr. Bless made a motion, supported by Ms. Larzelere to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,
Paul Miller, Secretary