

**BOARD OF EDUCATION
MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT**

**Rescheduled Regular Meeting
Tuesday, August 15, 2017
7:30 a.m.**

**MCISD Lotus Room
1101 S. Raisinville Road
Monroe, Michigan 48161**

The meeting was called to order at 7:30 a.m. by President Dale DeSloover. Other board members present were Paul Miller, Renee Larzelere, Linda Stiegel and Russ Bless. Staff members present were Steve McNew, Josh Dyer, Michelle Brahaney, Betsy Taylor and Andrea Murphy. Roberta Neckel was also in attendance.

**CALL TO
ORDER AND
ROLL CALL**

The Pledge of Allegiance was led by President DeSloover.

**PLEDGE OF
ALLEGIANCE**

Dr. McNew noted the following important dates:

- Aug 20 DDQ Golf Outing
- Aug 30 MCISD Opening Day
- September 5 First Day of School
- September 18 MCISD Board Meeting – 7:00 PM

**IMPORTANT
DATES**

Roberta Neckel addressed the board on behalf of the MCIEA regarding keeping an open line of communication open between the MCIEA, MCISD administration and board of education.

**PUBLIC
COMMENT**

A motion was made by Ms. Larzelere, supported by Mr. Bless, to approve the minutes of the July 18, 2017 meeting. The motion carried.

**APPROVAL
OF MINUTES**

	General <u>Fund</u>	Special Education <u>Fund</u>	School Services <u>Fund</u>	<u>Total</u>
<u>Check Registers</u>				
7/9/17-7/31/17	678,796.43	732,741.84	850.00	1,412,388.27
8/1/17-8/5/17	126,402.59	41,706.62	--	168,109.21
<u>ACH Transactions</u>				
Withholding & Sales				
Taxes	380,474.06	--	--	380,474.06
Postage	639.60	360.40	--	1,000.00
Retirement	456,175.06	--	--	456,175.06
Gross Payroll	407,367.31	1,032,725.72	--	1,440,093.03
Capital Projects Expenditures	--	20,065.00	--	20,065.00

Student Activity Account Expenditures	4,201.99	--	--	4,201.99
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**FINANCIAL
REPORTS**

Early Head Start

Year to Date as of June 30, 2017	\$313,078.92
Year to Date as of June 30, 2018	\$12,483.11

Head Start

Year to Date as of June 30, 2017	\$2,049,595.97
Year to Date as of June 30, 2018	\$58,713.39

Mr. Miller made a motion, supported by Ms. Stiegel, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Ms. Stiegel made a motion, supported by Ms. Larzelere to approve the employment recommendation for Antoinette Berry as the curriculum resource consultant for special education effective August 24, 2017. The motion carried unanimously.

**EMPLOY
BERRY, A.**

Mr. Bless made a motion, supported by Mr. Miller to approve the employment recommendation for LaShawnda Gayden as a behavior specialist effective August 24, 2017. The motion carried unanimously.

**EMPLOY
GAYDEN, L.**

Ms. Larzelere made a motion, supported by Ms. Stiegel to approve the employment recommendation for Beatriz Hernandez as a Head Start Site Leader effective August 21, 2017. The motion carried unanimously.

**EMPLOY
HERNANDE
Z, B.**

Mr. Miller made a motion, supported by Mr. Bless to approve the employment recommendation for Paulette Jones as a local-based special education teacher at Wagar Middle School effective August 24, 2017. The motion carried unanimously.

**EMPLOY
JONES, P.**

Ms. Stiegel made a motion, supported by Ms. Larzelere to approve the employment recommendation for Cassandra Martin as a Head Start Site Leader at Arborwood Elementary effective August 28, 2017. The motion carried unanimously.

Mr. Bless made a motion, supported by Ms. Larzelere to approve the employment recommendation for Ashley Morris as a Head Start Site Leader effective August 21, 2017. The motion carried unanimously.

Ms. Larzelere made a motion, support by Ms. Stiegel to approve the employment recommendation for Katelyn Todd as a speech and language pathologist effective August 24, 2017. The motion carried unanimously.

Mr. Miller made a motion, supported by Mr. Bless to approve the employment recommendation for Kimberly Minner as a Head Start Site Leader effective August 21, 2017. The motion carried unanimously.

**EMPLOY
MINNER, K**

Ms. Larzelere made a motion, supported by Mr. Bless to approve the employment recommendation for Kriston Roman as a Transition Center teacher effective August 24, 2017. The motion carried unanimously.

**EMPLOY
ROMAN, K.**

Ms. Larzelere made a motion, supported by Ms. Stiegel to approve the employment recommendation for Keely Wilson as a Great Start Readiness Program teacher at Riverside Elementary effective August 28, 2017. The motion carried unanimously.

**EMPLOY
WILSON, K.**

Ms. Stiegel made a motion, supported by Ms. Larzelere to approve the employee tenure recommendation for Shawn Polak. The motion carried unanimously.

**TENURE
FOR S.
POLAK**

Mr. Miller made a motion, supported by Mr. Bless to approve the title change for Kathy Berry as Director of Research, Evaluation and Assessment. The motion carried unanimously.

**TITLE
CHANGE**

Mr. Bless made a motion, supported by Ms. Larzelere to approve the 2017 tax levy rates as follows:

Technology Enhancement Levy: .9866

General Operating Levy: .2897

Special Education Operating Levy: 3.4778

The motion carried unanimously.

**2017 TAX
LEVY
RATES**

Mr. Miller made a motion, supported by Mr. Bless to award the special education language arts courseware bid to Pearson Education, Inc. in the amount of \$46,273.41. The motion carried unanimously.

Ms. Larzelere made a motion, supported by Mr. Bless to award the special education phonics curriculum bid to Scholastic Education in the amount of \$26,957.82. The motion carried unanimously.

The board recognized the dedication and hard work of the Ida Bluestreaks Division 2 State Softball Champions and the SMCC Kestrels Division 3 State Softball Champions. Resolutions were signed and will be presented to each district's board of education.

Ms. Stiegel made a motion, supported by Ms. Larzelere to accept the donation of approximately \$73,000 of labor and materials from the following agencies for the renovation of the Holiday Camp amphitheater.

- Walbridge, Detroit, MI
- Barton Malow, Southfield, MI
- Stone Co, Newport, MI
- Bakers Gas and Welding Supplies, Monroe, MI
- Messina Concrete, Monroe, MI
- Boomer Construction Materials, Detroit, MI
- Sunbelt Rentals, Toledo, OH
- Acee Deucee, Carleton, MI

The motion carried unanimously.

Mr. Bless made a motion, supported by Ms. Stiegel to accept a donation in the amount of \$5,939.05 from James Nyhan and family of bicycles to the MCISD Educational Center. The motion carried unanimously.

Administrative Staff Reports:

Business and Administrative Services – Josh Dyer

1. Informed the board that the audits at Summerfield and Ida are in process. The MCISD audit begins August 28th.

Special Education – Michelle Brahaney

1. Updated the board on the professional development offerings that the MCISD is offering to local district staff during Opening Week.
2. Informed the board that the Monroe High School Project Unify basketball team was chosen to attend the 2018 Special Olympics Games in Seattle.
3. Informed the board that during this year's superintendents retreat the superintendents asked the MCISD to form a Reading Advisory Board, which she will chair.

Early Head and Head Start Report –Michelle Brahaney

1. Financial – Expenditures are listed under Financial Reports.
2. Policy –
 - There are no new memorandums at this time.
 - Enrollment for 2017-2018 is going well.

**ACCEPT
DONATION
– HC AMP.
THEATER**

**ACCEPT
DONATION
– ED
CENTER
BIKES**

**ADMIN
REPORTS**

Curriculum and Instruction – Lisa Montrief

**ADMIN
REPORTS**

1. Not in attendance.

Human Resources and Legal Counsel – Betsy Taylor

1. Continuing to fill open positions.
2. Informed the board that new staff will begin on August 24th.

Superintendent – Steve McNew

1. Discussed Opening Day 2017

At 8:10 a.m. Ms. Larzelere made a motion, supported by Ms. Stiegel, to adjourn the meeting. The motion carried unanimously.

ADJOURN

Respectfully Submitted,

Paul Miller