

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

July 19, 2022

Call to Order and Roll Call

The meeting was called to order at 8:30 a.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Russell Bless, Renee Larzelere and Barry Martin

MCISD BOARD

MEMBERS ABSENT: Paul Miller

MCISD

STAFF PRESENT: Superintendent Steve McNew, Josh Dyer, Lisa Montrief, Andrea Murphy

MCISD

STAFF ABSENT: Eric Feldman and Rachel Kopke

OTHERS PRESENT: Crystal Willit and Denise Miller

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Important Dates

- August 29 MCISD Opening Day
- Sept 5 Labor Day
- Sept 6 School Resumes

Expressions from the Public

None.

Recommended Actions

Routine Matters

Ms. Larzelere made a motion, supported by Mr. Bless to approve the minutes of the June 19, 2022 meeting that were presented. The motion carried unanimously.

Financial Reports

	Special	Food		
General	Education	Service	Tech	Student

	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>	Tax	Activities	CP	<u>Total</u>
<u>Check Registers</u>							
6/12-6/30/22	2,640,416.34	712,941.70	10,582.08	0	1,857.10	0	3,365,797.22
7/1-7/8/22	81,378.57	36,585.76	7.52	0	692.10	0	118,663.95
<u>ACH Transactions</u>							
Gross Payroll	619,487.58	1,438,667.21	0	0	139.95	0	2,058,294.74
Student Activity Account Transfers	0	0	0	0	0	0	0

Early Head Start & Early Head Start
Year to Date as of June 30, 2022 \$3,611,240.28

Early Head Start & Head Start
Year to Date as of July 31, 2022 \$109,478.26

Dr. Martin made a motion, supported by Mr. Bless, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

Approval of the Personnel Update

Mr. Bless made a motion, supported by Ms. Larzelere to approve the following personnel update:

- Employment
 - o Lisa Gramlich, Transition Facilitator
 - o Miranda Greca, Behavior Coach, East Region
 - o Lindsay Halsey, Head Start Teacher, Smith Road Elementary
 - o Rory Hampp, Mental Health Consultant
 - o Sasha Johnson, GSRP Teacher
 - o Joshua Kraus, Behavior Coach, North Region
 - o Shawna Mann, Mental Health Consultant
 - o Crystal Raetzl, GSRP Teacher
- Leaves of Absence
 - o None
- Resignations/Retirement
 - o Wendy Brockway, resigned
 - o Cindy Cloutier, resigned
 - o Sheri Gibson, resigned
 - o Elise Hill, retired
 - o CJ Landis, resigned
 - o Randella Ludy, resigned
 - o Ashley Morse, resigned
 - o Terri Stockton, resigned
 - o Sarah Vaughn, resigned
 - o Audrey Viers, resigned
 - o Jerred Ziegler, resigned

The motion carried unanimously.

Designated Substitute Teacher - Zunk

Ms. Larzelere made a motion, supported by Mr. Bless to approve Jennifer Zunk as the Designated Substitute at the Educational Center for the 2022-2023 school year. The motion carried unanimously.

Temp. Part-Time ECSE Teacher - Huffmaster

Dr. Martin made a motion, supported by Mr. Bless to approve Kristine Huffmaster as a Temporary Part-Time Early Childhood Special Education Teacher beginning on or about October 3, 2022 through the end of the 2022-2023 school year. The motion carried unanimously.

Proposed Calendars for 2022-2023 School Year - Amended

Ms. Bless made a motion, supported by Ms. Larzelere to approve the amended Early Childhood Special Education calendars for the 2022-2023 school year. The motion carried unanimously.

Conference Request - MASB

Dr. Martin made a motion, supported by Mr. Bless to approve the attendance of Dale DeSloover, Renee Larzelere and Paul Miller at the MASB Annual Conference in Traverse City, MI from October 21-23, 2022. The motion carried unanimously.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Josh Dyer

- Continuing to prepare for the MCISD audit while supporting local districts with their audits.

Human Resources and Legal Counsel – Eric Feldman

- Not in attendance

Curriculum and Instruction – Lisa Montrief

- Curriculum staff is working with district staff on Infinite Campus; preparing for the new school year.
- Ed Tech on the River Raisin Technology Conference will be held August 16th at the MCISD.

Special Education and Early Childhood Services – Rachel Kopke

Current Enrollment Report-July 2022

Program	Total Enrollment/Funded Enrollment (total enrollment should equal funded enrollment)	Over Income Enrollment CP#2004 (130% FPL+: under 10%) (101-130% FPL: under 35%)	Disabilities Enrollment (over 10%)
EHS/HS Combined	Enrolled: 46/315 Reserved (not to exceed 1):0 Vacant less than 30 days: 2 Total Enrollment: 48/315-15%	130% FPL+: 0/315=0% 101-130% FPL: 4/315=1%	14/315=4%
Head Start	Enrolled:0 Reserved (not to exceed 8): 0	130% FPL+: 0/267=0% 101-130% FPL: 0/267=0%	0/267=0%

	Vacant less than 30 days: 0 Total Enrollment: 0/267-0% CLOSED-Summer Break		
Early Head Start	Enrolled: 46 Reserved (not to exceed 1): 0 Vacant less than 30 days: 2 Total Enrollment: 48/48-100%	130% FPL+: 0/48=0% 101-130% FPL: 4/48=8%	14/48=29%

Current Waitlist Report-August 2022 (as of 8/10/22)

Program	Income Eligible	Over Income 101-130% FPL	Over Income 130+% FPL
Early Head Start	1	0	1

Head Start 2022-23 Projections (as of 8/11/22)

Site	Total Accepted	Accepted OI 101-130	Accepted OI 131+	Disability	Waitlist IE	Waitlist OI 101-130	Waitlist OI 130+
Arborwood (66 slots)	55	3	4	6	0	0	4
Dundee (17 Slots)	17-FULL	2	3	4	1	1	5
Ida (16 Slots)	13	0	0	0	0	1	6
MCCC (18 Slots)	12	0	1	1	0	2	8
Niedermeier (33 Slots)	33-FULL	0	1	4	2	2	4
Orchard (51 Slots)	16	1	0	2	0	0	3
Riverside (16 Slots)	9	0	1	1	0	0	1
Smith Road (33 Slots)	28	1	3	5	0	0	7
YMCA (17 Slots)	17	0	1	0	2	2	7
TOTALS (267 Slots)	185/267 69%	7/267 3% Must be less than 30%	14/267 5% Must be less than 10%	23/267 9% Must be more than 10%	8 Some may be on more than 1 WL	3 Some may be on more than 1 WL	20 Some may be on more than 1 WL

Head Start Participation Reports July 2022

Site	Attendance Percentage
In Person Arborwood	NA-Closed
In Person Dundee	NA-Closed
In Person Ida	NA-Closed
In Person MCCC	NA-Closed
In Person Niedermeier	NA-Closed
In Person Orchard	NA-Closed
In Person Riverside	NA-Closed
In Person SRE	NA-Closed
In Person YMCA	NA-Closed
In Person Program Attendance Total	NA-Closed

Early Head Start Participation Reports-July 2022

Site	Attendance Percentage
HV 1	40.63%
HV 2	51.22%
HV 3	45.45%
HV 4	38.64%
Program Attendance Total	44.10%

Office of Head Start Communication

Communication Type	New Postings	Links to Postings
Information Memorandums	None	Information Memoranda ECLKC (hhs.gov)
Program Instructions	None	Program Instructions ECLKC (hhs.gov)

Program Updates

- COVID updates during the month of June 2022 in our Head Start Program

Month	# Staff COVID+	# Students COVID+	# Staff Quarantined Due to Exposure of COVID +	# Students Quarantined Due to Exposure of COVID +
October 2021	1	2	2	17
November 2021	4	4	4	82
December 2021	1	6	9	90
January 2022	13	15	11	145
February 2022	3	4	2	81
March 2022	2	3	0	38
April 2022	0	2	0	8
May 2022	5	8	0	20
June 2022	0	0	0	0
July 2022	0	CLOSED	0	CLOSED

- The program administration has been conducting open interviews over the course of the summer. 24 new potential applicants have attended an open interview. The Head Start program was able to recommend 8 new employees because of the scheduled open interviews.
- Current vacant positions
 - Orchard Teacher 1
 - Orchard Teacher 2
 - Orchard Teacher Assistant 1
 - Orchard Float 1
 - Orchard Float 2
 - Orchard Float 3
 - Riverside Float
 - AWS Float
- Classroom staff shortages across the nation are causing most of the Head Start grantees to experience classroom closures and under enrollment. Due to the lack of available and

qualified staff at the Orchard location, the MCISD Head Start program will not be able to safely open 2/3 classrooms at Orchard until adequate staff are hired and trained for this location. Staff shortages in Head Start (and all of education) continue to be at the forefront of many conversations, federally.

All children who have applied at the Orchard location have been offered a spot at Orchard or another school. There are currently 0 income eligible children on the waitlist at the Orchard location.

Superintendent – Stephen McNew

- Reviewed the 2022 Superintendents Retreat with the board.
- Preparing for Opening Day

Adjourn

At 9:03 a.m. Mr. Bless made a motion, supported by Ms. Larzelere, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Paul Miller
Secretary