

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

August 15, 2023

Call to Order and Roll Call

The meeting was called to order at 8:30 a.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Russell Bless, Renee Larzelere, Paul Miller and Barry Martin

MCISD BOARD

MEMBERS ABSENT: none

MCISD

STAFF PRESENT: Superintendent Steve McNew, Josh Dyer, Lisa Montrief, Eric Feldman, Rachel Kopke and Andrea Murphy

MCISD

STAFF ABSENT: none

OTHERS PRESENT: none

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Important Dates

- August 28 MCISD Opening Day
- Sept 4 Labor Day
- Sept 5 School Resumes

Expressions from the Public

None.

Recommended Actions

Routine Matters

Dr. Martin made a motion, supported by Mr. Bless to approve the minutes of the July 18, 2023 meeting that were presented. The motion carried unanimously.

Financial Reports

General <u>Fund</u>	Special Education <u>Fund</u>	Food Service <u>Fund</u>	Tech Tax	Student Activities	CP	<u>Total</u>
------------------------	-------------------------------------	--------------------------------	-------------	-----------------------	----	--------------

Check Registers

7/10-7/31/23	1,639,382.54	875,109.24	19,764.72	0	1,158.94	14,047.56	2,549,463.00
8/1-8/9/23	649,252.58	56,732.34	261.91	0	0	0	1,706,246.83

ACH Transactions

Gross Payroll	646,648.91	1,566,821.05	0	0	0	0	2,213,469.96
Student Activity Account Transfers	0	0	0	0	0	0	0

Early Head Start & Early Head Start
Year to Date as of June 30, 2023 \$3,747,858.66

Early Head Start & Head Start
Year to Date as of July 31, 2023 \$102,925.88

Mr. Miller made a motion, supported by Ms. Larzelere, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

1st Reading and Adoption Policy 8321

Ms. Larzelere made a motion, supported by Mr. Bless to approve the review and adoption of Board Policy 8321 Criminal Justice Information Security (Non-Criminal Justice Agency). The motion carried unanimously.

2nd Reading and Adoption Board Policies 7000 Series

Ms. Larzelere made a motion, supported by Mr. Bless to approve Board Policies of the 7000 Series. The motion carried unanimously.

Approval of the Personnel Update

Dr. Martin made a motion, supported by Mr. Miller to approve the following personnel update:

- Employment
 - o Kathleen Beaudoin, GSRP Specialist
 - o Shannon Bentley, GSRP Teacher
 - o Nishi Crook, Math Coach
 - o Jared Leffel, Technology Support Coordinator
- Leaves of Absence
 - o Jackie Maes-Gaines
- Resignations/Retirement
 - o Wendy Brockway, resigned
 - o Timberlea Brown, resigned
 - o Amber Martin, resigned
 - o Rebecca Phillips, resigned
 - o Brenda Reau, resigned
 - o Josh Thomas, resigned
 - o Meg Weiler, resigned
 - o Kristine Zbikowski, resigned

The motion carried unanimously.

Request for New Position: GSRP Early Childhood Specialist

Mr. Miller made a motion, supported by Ms. Larzelere to approve the establishment and posting of a Great Start Readiness Program early childhood specialist position, effective with the start of the 2023-2024 school year. The motion carried unanimously.

Request for New Position: Instructional Coach Coordinator

Mr. Bless made a motion, supported by Ms. Larzelere to approve the establishment and posting of an Instructional Coach Coordinator position effective immediately. The motion carried unanimously.

Temporary School Social Worker

Mr. Bless made a motion, supported by Dr. Martin to approve the temporary employment of Gloria Jukuri for the 2023-2024 school year. The motion carried unanimously.

Temporary Certified Occupational Therapy Assistant – Lajiness

Ms. Larzelere made a motion, supported by Dr. Martin to approve the continued employment of Lisa Lajiness as a Temporary Certified Occupational Therapy Assistant through December 2023. The motion carried unanimously.

Designed Substitute Teacher – Zunk

Ms. Larzelere made a motion, supported by Mr. Miller to approve Jennifer Zunk as a Designated Substitute Teacher at the Educational Center effective for the 2023-2024 school year. The motion carried unanimously.

Request for New Position: Technology Support Coordinator

Dr. Martin made a motion, supported by Mr. Bless to vacate the establishment and posting of the Desktop Support Technician position, and approve the establishment and posting of the Technology Support Coordinator position effective immediately. The motion carried unanimously.

Out of State Conference Request – Aherne, B.

Ms. Larzelere made a motion, supported by Dr. Martin to approve the out of state conference request for Barry Aherne to attend the Closing the Gap Conference in Minneapolis, MN from October 10, 2023 through October 13, 2023. The motion carried unanimously.

Out of State Conference Request – Aherne, B.

Mr. Miller made a motion, supported by Ms. Larzelere to approve the out of state conference request for Barry Aherne to attend the Assistive Technology Industry Association (ATIA) in Orlando, FL from January 24, 2024 through January 27, 2024. The motion carried unanimously.

Out of State Conference Request – Dippman, S.

Mr. Bless made a motion, supported by Mr. Miller to attend the National Alliance for Medicaid in Education Conference in Dallas, TX from October 23, 2023 through October 27, 2023. The motion carried unanimously.

Out of State Conference Request – Knoblauch, R.

Ms. Larzelere made a motion, supported by Dr. Martin to approve the out of state conference request for Ryan Knoblauch to attend the Closing the Gap Conference in Minneapolis, MN from October 10, 2023 through October 13, 2023. The motion carried unanimously.

Out of State Conference Request – Montrief, L.

Mr. Bless made a motion, supported by Ms. Larzelere to approve the out of state conference request for Lisa Montrief to attend the Infinite Campus ESA Leadership 2023 Conference in Blaine, MN from September 24, 2023 through September 26, 2023. The motion carried unanimously.

Out of State Conference Request – VanDaele, N.

Mr. Miller made a motion, supported by Mr. Bless to approve the out of state conference request for Nicole VanDaele to attend the NHSA Fall Leadership Conference Institute in Crystal City, VA from September 17, 2023 through September 21, 2023. The motion carried unanimously.

Out of State Conference Request – Dyer, J.

Dr. Martin made a motion, supported by Mr. Bless to approve the out of state conference request for Josh Dyer to attend the Annual SNUG National Conference in Philadelphia, PA from October 7 through 12, 2023. The motion carried unanimously.

Out of State Conference Request – Graves, C.

Mr. Bless made a motion, supported by Ms. Larzelere to approve the out of state conference request for Carl Graves to attend the Association of Experiential Education International Conference from October 31, 2023 through November 4, 2023 in Madison, WI. The motion carried unanimously.

Student Activity Fund Recognition

Mr. Bless made a motion, supported by Ms. Larzelere to recognize a new Student Activity Account for the MCISD Facility Dog. The motion carried unanimously.

Lunch Price Increases 2023-2024

Ms. Larzelere made a motion, supported by Mr. Bless to approve the increased lunch prices as follows for the 2023-2024 school year:

- Student lunch, K through 8th grade - \$2.75
- Student lunch, 9th grade through 14th grade - \$2.85
- All student Breakfast - \$1.65
- Adult lunch – \$5.25
- Adult breakfast - \$2.85

The motion carried unanimously.

2023 Tax Levy

Mr. Bless made a motion, supported by Ms. Larzelere to establish the 2023 Tax Levy rates:

Technology Enhancement Levy	.9866	\$6,821,918.22
General Operating Levy	.2897	\$2,003,151.96
Special Education Operating Levy	3.4778	<u>\$24,047,503.82</u>
Total	4.7541	\$32,872,574.00

The motion carried unanimously.

Request to Enter Executive Session

At 9:38 AM, Ms. Larzelere made a motion, supported by Dr. Martin to enter executive session for the purpose of discussing attorney client privileges.

- Ayes: Larzelere, Martin, Miller and DeSloover
- Nays: none
- Abstain: Bless

Mr. Bless did not participate in Executive Session. The motion carried.

Reconvene

At 10:04 AM, Ms. Larzelere made a motion, support by Dr. Martin to reconvene the meeting.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Josh Dyer

- Continuing to prepare for the MCISD audit while supporting local districts with their audits.
- Informed the board of Business Office staff changes throughout the county.

Human Resources and Legal Counsel – Eric Feldman

- Discussed MCISD staff openings throughout the county.
- Informed the board of the Active Shooter Drill scheduled for August 22nd.
- Reviewing currently employee agreements preparing for negotiations.

Curriculum and Instruction – Lisa Montrief

- Discussed the professional learning sessions that are taking place at the MCISD.

Special Education and Early Childhood Services – Rachel Kopke

Current Enrollment Report-July 2023 Program	Total Enrollment/Funded Enrollment (total enrollment should equal funded enrollment)	Over Income Enrollment CP#2004 (130% FPL+: under 10%) (101-130% FPL: under 35%)	Disabilities Enrollment (Over 10%)
Head Start NOT IN SESSION	Enrolled: 0 Reserved (not to exceed 7): 0 Vacant less than 30 days: 0 Total Enrollment: /240-0%	130% FPL+: 0/240=0% 101-130% FPL: 0/240=0%	0/240=0%
Early Head Start	Enrolled: 39 Reserved (not to exceed 1): 0 Vacant less than 30 days: 9 Total Enrollment: 48/48-100%	130% FPL+: 1/48=2% 101-130% FPL: 3/48=6%	17/48=35%

Current Waitlist Report-As of 8/7/23 Program	Income Eligible	Over Income 101-130% FPL	Over Income 130+% FPL
Early Head Start	2	1	0
Head Start	0 (can be counted in more than 1 location)	0 (can be counted in more than 1 location)	0 (can be counted in more than 1 location)
Airport-Niedermeier Elementary 31 slots	1	2	4
Bedford-Smith Rd Elementary 31 Slots	2	1	4
Dundee Elementary 15 Slots	4	1	5
Ida Elementary 15 Slots	1	1	5
Monroe-AWS Elementary 77 slots	4	2	2
Monroe-MCCC Elementary 15 Slots	1	1	5
Monroe-Orchard Elementary 25 Slots	3	0	1
Monroe-Riverside Elementary 16 Slots	0	0	1
Monroe-YMCA Elementary 15 Slots	0	1	3

Head Start Currently Accepted 23-24-As of 8/7/23

Program	Income Eligible	Over Income 101-130% FPL	Over Income 130+% FPL	Slots Remaining	# With a Known Disability
Airport-Niedermeier Elementary 31 slots	25	0	0	6	3
Bedford-Smith Rd Elementary 31 Slots	25	0	1	5	8
Dundee-Dundee Elementary 15 Slots	6	0	0	9	4
Ida-Ida Elementary 15 Slots	4	0	0	11	1
Monroe-AWS Elementary 77 slots	42	0	2	33	10
Monroe-MCCC Elementary 15 Slots	13	0	0	2	0

Monroe-Orchard Elementary 25 Slots	22	0	0	3	5
Monroe-Riverside Elementary 16 Slots	16-FULL	0	0	0	1
Monroe-YMCA Elementary 15 Slots	8	0	0	7	2
TOTALS	161	0	3	79	34

Early Head Start Attendance Reports-July 2023 Site	Attendance Percentage
HV 1	65%
HV 2	38%
HV 3	60%
HV 4	9%
Program Attendance Total	43.8%

Office of Head Start Communication Type	New Postings	Links to Postings
Information Memorandums	ACF-IM-HS-23-24: FY 24 Monitoring Process for HS and EHS ACF-IM-HS-23-24: Rebates, Refunds, Discounts, and Similar Cost Savings	Information Memoranda ECLKC (hhs.gov)
Program Instructions	NONE	Program Instructions ECLKC (hhs.gov)

Superintendent – Stephen McNew

- Reviewed the 2023 Superintendents Retreat with the board.
- Preparing for Opening Day

Adjourn

At 10:32 a.m. Mr. Bless made a motion, supported by Dr. Martin, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Paul Miller
Secretary