

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

August 17, 2021

Monroe County ISD
Lake Erie Room

Call to Order and Roll Call

The meeting was called to order at 8:30 a.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Renee Larzelere, Russell Bless, Barry Martin

MCISD BOARD

MEMBERS ABSENT: Paul Miller

MCISD

STAFF PRESENT: Superintendent Steve McNew, Lisa Montrief, Rachel Kopke, Josh Dyer and Andrea Murphy

MCISD STAFF

ABSENT: none

OTHERS PRESENT: Deanna Thoma and Ashley Langenderfer (Bedford parent)

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Important Dates

- August 26 New Staff Inservice
- August 31 Opening Day
- Sept 20 Board Meeting, 5:00 PM (Monday)

Expressions from the Public

There were no expressions from the public.

Recommended Actions

Routine Matters

Mr. Bless made a motion, supported by Ms. Larzelere to approve the minutes of the July 22, 2021 meetings that were presented. The motion carried unanimously.

Financial Reports

	Special	Food	
General	Education	Service	Student

	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>	Activities	CP	<u>Total</u>
<u>Check Registers</u>						
7/11-7/31/21	2,025,842.14	699,517.03	8,747.52	225.15		2,734,331.84
8/1-8/7/21	25,966.79	27,590.12	2.98	0	17,829.36	71,389.25
<u>ACH Transactions</u>						
Gross Payroll	574,133.58	1,346,994.34	0	214.20	0	1,921,342.12
Student Activity Account Transfers	0	0	0	0	0	0
Early Head Start						
Year end June 30, 2021		\$378,305.53				
Head Start						
Year end June 30, 2021		\$2,799,120.57				
Early Head Start						
Year to Date as of July 31, 2021		\$101,073.54				
Head Start						
Year to Date as of July 31, 2021		\$71,496.85				

Dr. Martin made a motion, supported by Ms. Larzelere, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

Request for Medical Leave of Absence

Ms. Larzelere made a motion, supported by Mr. Bless to approve the medical leave of absence request for Tina Zavala from August 23, 2021 through September 29, 2021. The motion carried.

Employment Recommendation – Foster, S.

Mr. Bless made a motion, supported by Dr. Martin to approve the employment of Charles Stevenson (Steve) Foster as the Director of Buildings, Grounds and Transportation, effective August 2, 2021. The motion carried.

Employment Recommendation – Horvath, J.

Dr. Martin made a motion, supported by Mr. Bless to approve the employment of Jenna Horvath as a GSRP teacher at Sodt Elementary School, effective August 30, 2021. The motion carried.

Employment Recommendation – Jennings, K.

Ms. Larzelere made a motion, supported by Mr. Bless to approve the employment of Karen Jennings as a Head Start teacher at Dundee Elementary, effective August 23, 2021. The motion carried.

Employment Recommendation – Parker, S.

Dr. Martin made a motion, supported by Ms. Larzelere to approve the employment of Sandra Parker as a local based special education teacher at Raisinville Elementary School, effective August 26, 2021. The motion carried.

Employment Recommendation – Rohr, L.

Ms. Larzelere made a motion, supported by Mr. Bless to approve the employment of Leslie Rohr as a Mental Health Consultant, effective August 26, 2021. The motion carried.

Employment Recommendation – Sharp, J.

Mr. Bless made a motion, supported by Ms. Larzelere to approve the employment of Jerica Sharp as CASA Director, effective August 4, 2021. The motion carried.

Employment Recommendation – Tobey, B.

Dr. Martin made a motion, supported by Mr. Bless to approve the employment of Beth Tobey as a local based special education teacher at Waterloo Elementary School, effective August 26, 2021. The motion carried.

Employment Recommendation – Way, R.

Ms. Larzelere made a motion, supported by Mr. Bless to approve the employment of Renee Way as a Teacher Consultant, effective August 26, 2021. The motion carried.

New Position: Behavior Coach (2)

Mr. Bless made a motion, supported by Ms. Larzelere to approve the establishment and posting of two (2) Behavior Coach positions funded through the American Recovery Plan. These positions will be assigned to the North and Southwest Regions. The motion carried.

Request for New Position: PBISS/School Social Worker

Ms. Larzelere made a motion, supported by Mr. Bless to approve the establishment and posting of a new PBISS/School Social Worker position that will be split funded between Bedford Public Schools and the MCISD. The motion carried.

Request for New Position: Program Assistant

Dr. Martin made a motion, supported by Mr. Bless to approve the establishment and posting of a new Program Assistant position to assist the Monroe Middle School MoCI classroom. The motion carried.

CTF Grant

Ms. Larzelere made a motion, supported by Mr. Bless to approve a one-time funding for the Part-C grant. The board approved 100 days with Tracey Jarret for Service Coordinator services through September 2022. Additionally, the board approved up to thirty (30) days for two staff members to support the Child Find program through September 2022. The motion carried.

COVID-19 Merit Pay

Mr. Bless made a motion, supported by Dr. Martin to approve the COVID-19 merit pay for ECSE classroom staff and support staff, Transition Center paraprofessionals and GSRP/HS program support aide floaters. The motion carried.

Acceptance of Donation – Ed Center

Dr. Martin made a motion, supported by Ms. Larzelere to accept a donation in the amount of \$500.00 from Thrivent Credit Union, Monroe, MI to support the MCISD Educational Center student activity fund. The motion carried.

Acceptance of Donation – Great Start Collaborative

Mr. Bless made a motion, supported by Ms. Larzelere to accept a donation in the amount of \$500.00 from the Mall of Monroe to support the Great Start Collaborative. The motion carried.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Josh Dyer

- No further comments

Human Resources and Legal Counsel

- No report

Curriculum and Instruction – Lisa Montrief

- Training is taking place for the new Student Information System

Special Education and Early Childhood Services – Rachel Kopke

- Interviewing candidates for the many open MCISD positions
- Informed the board that Monroe County has been awarded 881 GSRP slots; in the process of looking for new community partners to house GSRP classrooms.

Current Enrollment Report- July 2021

Program	Total Enrollment/Funded Enrollment (total enrollment should equal funded enrollment)	Over Income Enrollment CP#2004 (130% FPL+: under 10%) (101-130% FPL: under 35%)	Disabilities Enrollment (over 10%)
Head Start	Enrolled: 0 Reserved (not to exceed 8):0 Vacant less than 30 days: Total Enrollment: 0/267-CLOSED	130% FPL+: 0=0% 101-130% FPL: 0=0% CLOSED	0/267=0% CLOSED
Early Head Start	Enrolled: 48 Reserved (not to exceed 1): 0 Vacant less than 30 days: 0 Total Enrollment: 48/48	130% FPL+: 4/48 (8%) 101-130% FPL: 6/48 (13%)	12/48=25%

Current Waitlist Report- August 16, 2021

Program	Income Eligible	Over Income 101-130% FPL	Over Income 130+% FPL
Head Start	12-Will be offered a spot this week	21	19
Early Head Start	0	0	0

Head Start Participation Reports July 2021

Site	Attendance Percentage
In Person Arborwood	NA-CLOSED
In Person Dundee	NA-CLOSED
In Person Ida	NA-CLOSED
In Person MCCC	NA-CLOSED
In Person Niedermeier	NA-CLOSED
In Person Orchard	NA-CLOSED
In Person Riverside	NA-CLOSED
In Person SRE	NA-CLOSED

In Person YMCA	NA-CLOSED
In Person Program Attendance Total	NA-CLOSED

Early Head Start Participation Reports- July 2021

Site	Attendance Percentage
HV 1	50%
HV 2	59%
HV 3	54%
HV 4	55%
Program Attendance Total	55%

Office of Head Start Communication

Communication Type	New Postings	Links to Postings
Information Memorandums	ACF-IM-HS-21-03 ACF-IM-HS-21-04	Information Memoranda ECLKC (hhs.gov)
Program Instructions	None	Program Instructions ECLKC (hhs.gov)

Program Updates

- Information Memorandum: ACF-IM-HS-21-03 updates programs on what they can expect in regard to onsite/remote Federal reviews during the 2021-2022 school year. The Head Start program has been notified that they will undergo a Federal CLASS review during this school year. This IM informs us that it will be onsite.
- Information Memorandum: ACF-IM-HS-21-04 defines updated terminology that the OHS will use in written communication.
- Utilizing the American Families Plan funding that was awarded to the EHS/HS programs, the program has worked to develop staff recruitment and retainment procedures. Staff retainment efforts have allowed us to retain 49/58 (84% retention rate) staff that were employed at the end of the year. Staff recruitment efforts have assisted the program in moving from 23 vacant positions to 14 (including 4 that are pending acceptance).

Projected Enrollment: Head Start 2021-2022

Site	Total Accepted	Total Slots Available	% Accepted	Total Still Needed
Arborwood South	37	66	56%	29
Dundee	11	17	65%	6
Ida	10	16	63%	6
MCCC	13	18	72%	5
Niedermeier	30	33	91%	3
Orchard	23	51	45%	28
Riverside	3	16	19%	13
Smith Road	20	33	61%	13
YMCA	13	17	76%	4
TOTALS	160	267	60%	107

Program	Total Enrollment/Funded Enrollment (total enrollment should equal	Over Income Enrollment CP#2004 (130% FPL+: under 10%)	Disabilities Enrollment (over 10%)
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	funded enrollment)	(101-130% FPL: under 35%)	
Head Start	Total Accepted: 160/267-60%	130% FPL+: 10/267 (3.75%) 101-130% FPL: 12/267 (4.49%)	22/267=8%

Superintendent – Stephen McNew

- Updated the board on the Assistant Superintendent for HR position
- Meeting with new superintendents from Summerfield and Whiteford
- Discussed the MCISD power outage

Adjourn

At 9:32 a.m. Ms. Larzelere made a motion, supported by Mr. Bless to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,
Paul Miller
Secretary