

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

August 18, 2026

Call to Order and Roll Call

The meeting was called to order at 8:30 a.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Russell Bless, Renee Larzelere, Paul Miller and Barry Martin

MCISD BOARD

MEMBERS ABSENT: none

MCISD

STAFF PRESENT: Superintendent Steve McNew, Chad Baas, Lisa Montrief, Rachel Kopke and Anya Lusk

MCISD

STAFF ABSENT: Andrea Murphy

OTHERS PRESENT: Debbie Lambrix, Mr. Lambrix, Mark Farrand and Andrew Borrelli

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Important Dates

- August 18 MCISD Board Meeting, 8:30 AM
- August 31 MCISD Opening Day
- Sept 7 Labor Day, MCISD Closed
- Sept 8 First Day of School
- Sept 15 MCISD Board Meeting, 5:00 PM

Expressions from the Public

None

Recommended Actions

Routine Matters

Ms. Larzelere made a motion, supported by Mr. Bless to approve the minutes of the July 28, 2026 meeting that were presented. The motion carried unanimously.

Financial Reports

	Gnl	Special	Food						
	Fund	Ed.	Service	Tech	Student	Debt		ESPC	
		Fund	Fund	Tax	Acts	Ret.	CP	Bond	Total
<u>Check Registers</u>									
7/10-7/31/26	3,921,733.66	929,255.58	23.99	698.64	360.00	0	32,152.15	0	4,884,224.02
8/1-8/9/26	11,369.89	14,390.77	0	0	436.69	0	1,961.92	0	28,159.27
<u>ACH Transactions</u>									
Gross Payroll	868,308.17	1,878,197.06	0	0	305.76	0	14,162.15	0	1,657,723.48
Student Activity	0	0	0	0	0	0	0	0	0
Transfers									

Early Head Start & Head Start FY26

Year to Date as of July 31, 2026 \$3,851,894.62

Early Head Start & Head Start FY27

Year to Date as of July 31, 2026 \$118,133.35

Mr. Bless made a motion, supported by Ms. Larzelere, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

1st Reading and Approval of Board Policy: 5136 Personal Communication Devices

Dr. Martin made a motion, supported by Mr. Miller to approve Policy 5136 - Personal Communication Devices. Motion carried unanimously.

Approval of the Personnel Update

Mr. Miller made a motion, supported by Dr. Martin to approve the following personnel update:

- Employment
 - o Joshua Wolan, Birector of Buildings and Grounds
- Leaves of Absence
 - o Jessica Hatchet, medical leave
- Resignations
 - o Joanna Bacarella, resigned
 - o Leslie Luttig, resigned
 - o Kaytlin Koren, resigned
 - o Leila McClain, resigned
 - o Maryam Smolyanov, resigned
 - o Amy Stevens, resigned

The motion carried unanimously.

Temporary School Social Worker

Ms. Larzelere made a motion, supported by Mr. Bless to approve the temporary employment of Gloria Jukuri up to three (3) days per week effective for the 2026-2027 school year. The motion carried unanimously.

Temporary School Teacher Consultant

Mr. Bless made a motion, supported by Ms. Larzelere to approve Renee Peterson as a Temporary Teacher Consultant in Early Childhood, for up to two days per week from September 8 through October 30, 2026.. The motion carried unanimously.

Request for New Position - Custodian

Dr. Martin made a motion, supported by Mr. Miller to approve the establishment and posting of a custodian position at the River Raisin Early Childhood Center, effective immediately. The motion carried unanimously.

Augmentative and Alternative Technology Purchase

Mr. Miller made a motion, supported by Dr. Martin to approve the Augmentative and Alternative Communication (AAC) technology purchase for five (5) Grid Pad 16 devices with Evo Cameras for a total purchase of \$47,495.00. The motion carried unanimously.

Technology Workbench Desk Purchase

Mr. Bless made a motion, supported by Dr. Martin to approve the technology workbench desk purchase from Bench Depot for a total price of \$44,725.52. The motion carried unanimously.

2026 Tax Levy

Dr. Martin made a motion, supported by Mr. Bless to approve the following Tax Levy Rates:

Technology Enhancement Levy	.9848	\$7,799,760.81
General Operating Levy	.2892	\$2,290,506.51
Special Education Operating Levy	3.4715	\$27,494,790.39
Total	4.7455	\$37,585,057.51

The motion carried unanimously.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Josh Dyer

- Announced Joshua Wolan was hired as Director of Buildings and Grounds
- Audit season for the MCISD and local districts.

Curriculum and Instruction – Lisa Montrief

- Informed the board of professional learning sessions taking place prior to the start of the 2026-2027 school year.
- Discussed the required language that must be sent to parents regarding gun safety and sexual assault.

Special Education and Early Childhood Services – Rachel Kopke

- Discussed class changes from Custer II to Sodt Elementary.
- Playdates with the Principals was successful; enrollments continue to surface.

Enrollment Report-July 2026

Program	Total Enrollment/Funded Enrollment (total enrollment should equal funded enrollment)	Over Income Enrollment CP#2004 (130% FPL+: under 10%) (101-130% FPL: under 35%)	Disabilities Enrollment (Over 10%)	Students Enrolled Receiving Tiered Intervention Services/In Process of SE Evaluation
Head Start CLOSED	Enrolled: 0 Reserved (not to exceed 7): 0 Vacant less than 30 days: 0 Total Enrollment: 0/240=0%	130% FPL+: 0/240=0% 101-130% FPL: 0/240=0%	0/240=0% 0-Autism 0-Other Health Impairment 0-ECDD 0-Speech and Language Impaired	0/240=0% 0-Newly Assigned 0-Monitoring 0-TIP 0-Speech Intervention 0-AIP
Early Head Start	Enrolled: 46 Reserved (not to exceed 1): 1 Vacant less than 30 days: 0 Total Enrollment: 47/48-98%	130% FPL+: 4/46=9% 101-130% FPL: 3/46=7%	10/46=22% 3-Autism 5-ECDD 2-Speech and Language Impaired	1/46=2% 1-Home Support
Program Totals	Enrolled: 46 Reserved (not to exceed 1): 1 Vacant less than 30 days: 0 Total Enrollment: 47/48-98%	130% FPL+: 4/46=9% 101-130% FPL: 3/46=7%	10/42=22% 3-Autism 0-Other Health Impairment 5-ECDD 2-Speech and Language Impaired	1/46=2% 0-Newly Assigned 0-Monitoring 0-TIP 0-Speech Intervention 0-AIP 1-Home Support

Current Waitlist Report-As of 8/13/26

Program	Income Eligible	Over Income 101-130% FPL	Over Income 130+% FPL
Early Head Start	0	0	0

Current Enrollment List for 2026-27 as of 8/13/26

Program	Income Eligible	Over Income 101-130% FPL	Over Income 130+% FPL	Total % Enrolled	Remaining Slots	Disability %
Airport-Niedermeier Elementary 33 slots	28	0	0	85%	7	7/28-25%
Bedford-Smith Rd Elementary 31 Slots	31	0	0	100%	0	4/31-13%
Dundee-Dundee Elementary 15 Slots	14	0	1	100%	0	3/15-20%

Ida-Ida Elementary 13 Slots	10	0	0	77%	3	1/7-14%
Monroe- Custer 2 Elementary 74 slots	32	0	0	43%	42	5/32-16%
Monroe- Riverside Elementary 74 Slots	66	1	0	91%	7	13/66-20%
Totals	181	1	1	76%	57	33/183-18%

Head Start Attendance Reports-July 2026

Site	Attendance Percentage
In Person Custer	0%
In Person Dundee	0%
In Person Ida	0%
In Person Niedermeier	0%
In Person Riverside	0%
In Person SRE	0%
In Person Program Attendance Total	0%-CLOSED

Early Head Start Attendance Reports-July 2026

Site	Attendance Percentage
HV 1	67%
HV 2	44%
HV 3	73%
HV 4	68%
Program Attendance Total	62%

Report	Due Date	Most Recent Evidence
Enrollment Report	7th of each month	Enrollment Report-See Page 1

Monthly BOE/PC Reports	Monthly prior to BOE/PC Meeting	April 2026
Annual Audit	Annually	Audit Results
SF-425 Semi-annual	Cumulative through 12/31, DUE 1/30, annually	SF-425 semi-annual
SF-425 Semi-annual	Cumulative through 6/30, DUE 7/30, annually	SF-425 semi-annual
SF-429 Annual	DUE 7/30, annually	SF-429
Annual Grant	Due 4/1, annually	Submission Evidence
SF-425 Final	120 days following close of project period (6/30/28), DUE 10/28/28	SF-425 final
SF-428	120 days following close of project period (6/30/28), DUE 10/28/28	SF-428
SF-428C	As Needed for disposal of assets over \$5,000	SF-428C

Office of Head Start Communication

Communication Type	New Postings	Links to Postings
Information Memorandums	ACF-OHS-IM-26-01 Enrollment Reductions	Information Memoranda ECLKC (hhs.gov)
Program Instructions	NONE	Program Instructions ECLKC (hhs.gov)

Program Updates

[Proposed Changes to Head Start Performance Standards](#)

- The U.S. Department of Health and Human Services (HHS) recently announced that the Administration for Children and Families (ACF) has issued a proposed rule titled **“Reducing Federal Burden for Head Start Programs.”** The proposal is open for a 60-day public comment period. Following a comprehensive review, the program plans to submit comments that highlight the potential impacts on our community and program operations. Many Head Start Program Performance Standards are established in the **Head Start Act** and cannot be changed through regulation alone. Revisions to the Head Start Act require congressional action, which is a significantly more complex process. The Act has not been amended since 2007.
- The Administration’s proposal assumes that programs may voluntarily implement certain cost-saving measures, such as increasing teacher-to-child ratios and eliminating coaching and mental health support requirements, which could allow programs to serve more children. However, most programs are not planning to increase enrollment slots without corresponding increases in funding.

- Changes identified as having the **highest level of concern or potential impact** are summarized under the “**Key Changes**” section of the linked document. Changes identified as having a **moderate level of concern or potential impact** are summarized under the “**Key Removals**” section.
- Additional proposed requirements and more prescriptive changes to the rule are outlined under the “**Key Additions**” section.
 - [ACF-OHS-IM-26-01 Enrollment Reductions](#) The Information Memorandum (IM) addresses the decline in Head Start enrollment despite significant increases in funding over the past decade. This trend is largely attributable to historically low wages and heightened program standards, both of which have substantially increased operating costs. As a result, many programs have been forced to reduce enrollment slots to manage rising expenses. The IM serves as notice that programs seeking enrollment reductions while maintaining current funding levels will be subject to additional administrative requirements moving forward.
 - **Vacant Staffing**
 - Teachers-1
 - Float-1

Enrollment Concerns at Custer 2

Current enrollment is at **42% capacity**.

- While this site typically experiences lower enrollment until just before the start of the school year, enrollment levels should continue to be monitored closely.
- GSRP will be relocating **one classroom from Custer 2 to Sodt**. This move should alleviate some of the enrollment pressure at Custer 2.

Human Resources and Legal Counsel – Anya Lusk

- Reviewing collective bargaining agreements in preparation for negotiations.

Superintendent – Stephen McNew

- Informed the board Congressman Walberg will be at the MCISD on August 25th.
- Discussed the draft MOU with the National Park Service regarding the RRNBF
- Informed the board that Anya Lusk has tented her resignation; last day September 4, 2026.

ESPA Grievance Presentation

Andy Borrelli, Uniserve Director, discussed the grievance brought forth by Mark Farrand, MCISD custodian.

Executive Session

At 9:25 am, the board took a roll call vote to enter executive session.

Ayes – Bless, Larzelere, Martin, Miller, DeSlover

Nays – none

Motion carried unanimously.

Reconvene

At 10:04 am, the meeting reconvened.

ESPA Grievance Vote

Mr. Miller made a motion, supported by Dr. Martin to reject the grievance presented by Andy Borrelli, on behalf of Mark Farrand, MCISD custodian. A roll call vote was taken:

Ayes – Bless, Larzelere, Martin, Miller and DeSloover

Nays – none

Motion carried unanimously.

Adjourn

At 10:26 a.m. Ms. Larzelere made a motion, supported by Mr. Bless, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Paul Miller
Secretary