

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

August 19, 2025

Call to Order and Roll Call

The meeting was called to order at 8:30 a.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Russell Bless, Renee Larzelere and Barry Martin

MCISD BOARD

MEMBERS ABSENT: Paul Miller

MCISD

STAFF PRESENT: Superintendent Steve McNew, Josh Dyer, Lisa Montrief, Rachel Kopke and Andrea Murphy

MCISD

STAFF ABSENT: Anya lusk

OTHERS PRESENT: none

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Important Dates

- August 25 MCISD Opening Day, 8:30 AM, Meyer Theater
- Sept 1 Labor Day
- Sept 2 First Day of School
- Sept 15 MCISD Board Meeting, 5:00 PM

Expressions from the Public

None

Recommended Actions

Routine Matters

Mr. Bless made a motion, supported by Ms. Larzelere to approve the minutes of the July 15, 2025 meeting that were presented. The motion carried unanimously.

Financial Reports

Special Food

	Gnl <u>Fund</u>	Ed. <u>Fund</u>	Service <u>Fund</u>	Tech Tax	Student Activities	CP	ESPC Bond	<u>Total</u>
<u>Check Registers</u>								
7/10-7/31/25	2,329,973.08	488,221.62	10,736.44	0	432.10	0	0	2,829,363.24
8/1-8/9/25	1,424,843.31	375,724.45	222.65	0	716.78	0	0	1,801,507.19

ACH Transactions

Gross Payroll	819,197.66	1,809,837.35	0	0	80.55	0	0	2,629,115.56
Student Activity	0	0	0	0	0	0	0	0
Transfers								

Early Head Start & Head Start FY25

Year to Date as of July 31, 2025 \$3,849,616.27

Early Head Start & Head Start FY26

Year to Date as of July 31, 2025 \$76,375.21

Mr. Martin made a motion, supported by Mr. Bless, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

1st Reading of Board Policy: EHS/HS/GSRP Policy and Administrative Guidelines

Dr. Kopke reviewed the amendments to the following Early Head Start/Head Start/GSRP Administrative Guidelines:

- AG4120A – Screening and Hiring
- AG4120.09A – Use of Unpaid Volunteer Aides
- AGxxxx (new) – EHS/HS/GSRP Probationary Procedures
- AGxxxx (new) – EHS/HS/GSRP Recruitment and Retainment Procedures

Second reading and approval will take place at the September meeting.

Approval of the Personnel Update

Mr. Bless made a motion, supported by Dr. Martin to approve the following personnel update:

- Employment
 - Kevin Albright, Shared Time Help Desk Technician
 - Kara Gardner, Behavior Coach
 - Tracy Murphy, Teacher Consultant
 - Megan Nichols, Special Education Teacher
 - Lauryn Reau, Mental Health Consultant
 - Marissa Sulfaro, Special Education Teacher
- Leaves of Absence
 - Raegyn Stanley, maternity
- Resignations
 - Kevin Albright, resigned
 - Ashleigh Boberg, resigned
 - Evan Dyer, resigned
 - Tammy Gardner, retired
 - Felicia Gonzalez, resigned
 - Dan Hardin, resigned
 - Joy Hardin, resigned

- Mackenzie Lambrix, resigned
- Kathy Maniaci, retired
- Jessica Ostrum, resigned

The motion carried unanimously.

Temporary School Social Worker

Ms. Larzelere made a motion, supported by Mr. Bless to approve the temporary employment of Gloria Jukuri up to three (3) days per week effective for the 2025-2026 school year. The motion carried unanimously.

Designated Substitute Teacher – Bredernitz, L.

Dr. Martin made a motion, supported by Ms. Larzelere to approve Linda Bredernitz as a Designated Substitute Teacher at the Educational Center for the 2025-2026 school year. The motion carried unanimously.

Designated Substitute Teacher – Zunk, J.

Mr. Bless made a motion, supported by Dr. Martin to approve Jennifer Zunk as a Designated Substitute Teacher at the Educational Center for the 2025-2026 school year. The motion carried unanimously.

Employee Tenure Recommendation

Ms. Larzelere made a motion, supported by Mr. Bless to approve the tenure status of Maria Brown-Jimenez. The motion carried unanimously.

Out of State Conference Request – Experiential Education Conference

Dr. Martin made a motion, supported by Mr. Bless to approve the out of state conference request for Rachel Kaatz, Meredith Gilliam, Logan Holmes, Derek Winans, John Hedglen, and Garth Brittenham to attend the 2025 Association for Experiential Education Conference in Pittsburg, PA from November 5 – 8, 2025. The motion carried unanimously.

Out of State Conference Request – Montrief, L.

Ms. Larzelere made a motion, supported by Mr. Bless to approve the out of state conference request for Lisa Montrief to attend the Infinite Campus ESA Leadership conference in Blaine, MN from October 20-22, 2025. The motion carried unanimously.

Out of State Conference Request – Evers, J.

Mr. Bless made a motion, supported by Ms. Larzelere to approve the out of state conference request for Jason Evers to attend the ACTE CTE Vision Conference in Nashville, TN from December 9-12, 2025. The motion carried unanimously.

Out of State Conference Request – Experiential Education Conference – Mental Health

Dr. Martin made a motion, supported by Ms. Larzelere to approve the out of state conference request for the MCISD Mental Health Team to attend the 2025 Association for Experiential Education Conference in Pittsburg, PA from November 5 – 8, 2025. The motion carried unanimously.

2025 Tax Levy

Mr. Bless made a motion, supported by Ms. Larzelere to approve the following Tax Levy Rates:

Technology Enhancement Levy	.9866	\$7,636,841.47
General Operating Levy	.2897	\$2,242,441.69
Special Education Operating Levy	3.4778	\$26,920,137.13

Total 4.7541 \$36,799,420.29
The motion carried unanimously.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Josh Dyer

- Gave the Board an update on the MCISD Energy Project.
- Discussed the generator updates and recent power outages at the MCISD.
- Gave the board an update on the Bike Loop work in front of the MCISD campus.
- Informed the board that the MCISD is contracting with First Student for Head Start transportation.

Curriculum and Instruction – Lisa Montrief

- Discussed the PD sessions taking place at the MCISD.
- Updated the board on the CTE Law Enforcement and Corrections classes

Special Education and Early Childhood Services – Rachel Kopke

- Discussed paraprofessional training that is taking place this week.
- Gave the board an update on staffing levels
- Continuing to search for an Educational Center principal

Human Resources and Legal Counsel – Anya Lusk

- Not in attendance

Enrollment Report-July 2025

Program	Total Enrollment/Funded Enrollment (total enrollment should equal funded enrollment)	Over Income Enrollment CP#2004 (130% FPL+: under 10%) (101-130% FPL: under 35%)	Disabilities Enrollment (Over 10%)	Students Enrolled Receiving Tiered Intervention Services/In Process of SE Evaluation
Head Start	Enrolled: 0 Reserved (not to exceed 7): Vacant less than 30 days: 0 Total Enrollment: 0/240-0%	130% FPL+: 0/240=0% 101-130% FPL: 0/240=0%	0/240=0%	0/240=0%
Early Head Start	Enrolled: 48 Reserved (not to exceed 1): 0 Vacant less than 30 days: 0 Total Enrollment: 48/48-100%	130% FPL+: 2/48=4% 101-130% FPL: 0/48=0%	14/48=30%	2/48=4%

Current Waitlist Report-As of 8/6/25

Program	Income Eligible	Over Income 101-130% FPL	Over Income 130+% FPL
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Early Head Start	0	1	0
Head Start	- (can be counted in more than 1 location)	- (can be counted in more than 1 location)	- (can be counted in more than 1 location)
Airport-Niedermeier Elementary 31 slots	-	-	-
Bedford-Smith Rd Elementary 31 Slots	-	-	-
Dundee-Dundee Elementary 15 Slots	-	-	-
Ida-Ida Elementary 15 Slots	-	-	-
Monroe-AWS Elementary 77 slots	-	-	-
Monroe-Riverside Elementary 71 Slots	-	-	-

Current Projected Enrollment for the 25-26 School Year-As of 8/6/25

Program	Income Eligible	Over Income 101-130% FPL	Over Income 130+% FPL	% of slots filled	Remaining Slots
Head Start 25-26 Enrollment	190	0	3	80%	47-20%
Airport-Niedermeier Elementary 31 slots	30	0	1	100%	0-0%
Bedford-Smith Rd Elementary 31 Slots	30	0	0	98%	1-3%
Dundee-Dundee Elementary 15 Slots	15	0	0	100%	0-0%
Ida-Ida Elementary 15 Slots	6	0	0	40%	9-60%
Monroe-Custer 2 Elementary 74 slots	42	0	1	58%	31-42%
Monroe-Riverside Elementary 74 Slots	67	0	1	92%	7-9%

Head Start Attendance Reports-July 2025

Site	Attendance Percentage
In Person Arborwood	0%
In Person Dundee	0%
In Person Ida	0%

In Person Niedermeier	0%
In Person Riverside	0%
In Person SRE	0%
In Person Program Attendance Total	0%

Early Head Start Attendance Reports-July 2025

Site	Attendance Percentage
HV 1	60%
HV 2	68%
HV 3	70%
HV 4	56%
Program Attendance Total	64%

Self-Assessment Updates

Attendance Tracking

Month	# of students under 85% Attendance/# enrolled	# of students under 85% attendance due to TRANSPORTATION issues	# of students under 85% attendance due to ILLNESS	# of students under 85% attendance due to OTHER-please list reasons x=number of FPS mentioned reason/5 fps
March 2025	70/239=29%	5/70=7%	39/70=56%	HS Required Screening-1 Early Pick Ups-1 Vacation-2 Sick Family Member-3 Parent in Rehab-1 Custody Issues-1 TOTAL-9
April 2025	72/238=30%	6/72=8.33%	46/72=64%	HS Required Screening- 1 Early Pick Ups- 1 Vacation-2 Sick Family Member-2 Parent in Rehab- 0 Custody Issues-0 TOTAL-6
May 2025	74/238=31%	6/74=8.10%	46/74=62%	HS Required Screening- 1 Early Pick Ups-0 Vacation-3 Sick Family Member-5 Parent in Rehab-1

				Custody Issues-0 Funeral/Death in Family-2 CPS-2 Slept In-1 TOTAL-15
June 2025	NA	NA	NA	NA
July 2025	NA	NA	NA	NA
August 2025	NA	NA	NA	NA
Annual Average	71/238.5=29.8%	5.5/71=7.7%	42.5/71=59.9%	HS Required Screening-3 Early Pick Ups-2 Vacation-7 Sick Family Member-10 Parent in Rehab-2 Custody Issues-1 Death in Family/Funeral-2 CPS-2 Slept In-1 TOTAL-30

Dental Tracking

A	B	C	D	E	F	G	H	I
MONTH	# Students enrolled less than 90 days <small>*Not yet required to have a dental on file</small>	# Students who have been enrolled for 90+ days	# Students who have a dental exam on file within 90 days of entry (Goal-95%+) (D/C=%)	# of students who have a dental exam on file after 90 days of entry	Total # of students who have been enrolled 90+days with a dental exam on file (Goal-95%+) ((D+E)/C))	# of students still missing a dental exam (Goal-5%/<) (G/C=%)	# of students who required follow up from delta exam (H/F=%)	# of students who needed follow up and received it (Goal-0%) (I/H=%)
March 2025	41	236	154-65%	6	160-68%	76-32%	27-17%	6-22%
April 2025	44	237	157-66%	9	166-70%	71-30%	27-16%	8-29%
May 2025	33	248	162-65%	12	174-70%	74-29%	28-16%	10-36%
June 2025	33	248	162-65%	12	174-70%	74-29%	28-16%	11-39%
July 2025	0	0	0	0	0	0	0	0
August 2025	0	0	0	0	0	0	0	0

Annual Average	38	242	159- 66%	10	169-70 %	74- 31%	28-17%	9-32%
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Program Updates

- The Custer 2 location is scheduled to have their final licensing inspection on 8/26/25.
All other inspections have been completed and approved.

The program received a monitoring notification letter informing us of the monitoring events that will occur this year.

Superintendent – Stephen McNew

- Discussed the recent meetings with local district superintendents.
- Discussed the recent Monroe County Superintendents Association retreat

Adjourn

At 9:42 a.m. Ms. Larzelere made a motion, supported by Mr. Bless, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Paul Miller
Secretary