

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

August 20, 2019

Monroe County ISD
Administration Building
1101 S. Raisinville Road
Monroe, MI 48161

Call to Order and Roll Call

The meeting was called to order at 8:30 a.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Renee Larzelere, Paul Miller, Russell Bless and Barry Martin

MCISD BOARD

MEMBERS ABSENT: none

MCISD

STAFF PRESENT: Superintendent Steve McNew, Josh Dyer, Elizabeth Taylor, Lisa Montrief, Rachel Kopke and Andrea Murphy

MCISD STAFF

ABSENT: none

OTHERS PRESENT: Gregory Brown

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Important Dates

- August 27 MCISD Opening Day
- Sept 2 Labor Day, MCISD Closed
- Sept 3 First Day of School

Expressions from the Public

None

Recommended Actions

Routine Matters

Ms. Larzelere made a motion, supported by Mr. Bless to approve the minutes of the July 22, 2019 meeting that were presented. The motion carried unanimously.

Financial Reports

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>School Services Fund</u>	Student Activities	CP	<u>Total</u>
<u>Check Registers</u>						
7/7/19-7/31/19	1,283,383.09	584,277.08	11,166.66	307.53	148,680	2,027,814.36
8/1-10/19	293,226.90	82,614.94	0	100.00		375,941.84

ACH Transactions

Withholding & Sales

Taxes	450,132.67	0	27.21	0	0	450,159.88
Gross Payroll	480,298.17	1,259,591.630	0	0	0	1,739,880.80
Student Activity Account	0	0	0	578.16	0	578.16
Transfers						

Early Head Start

Year to Date as of June 30, 2019 \$313,573.81

Head Start

Year to Date as of June 30, 2019 \$2,421,315.68

Early Head Start

Year to Date as of June 30, 2020 \$313,594.20

Head Start

Year to Date as of June 30, 2020 \$65,947.20

Mr. Miller made a motion, supported by Ms. Larzelere, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

1st Reading: Board Policy 2410 Prohibition Referral or Assistance

The board held the first reading of Board Policy 2410. No changes were noted. This will go to the board for approval in September, 2019.

Substitute Pay Increase

Mr. Bless made a motion, supported by Mr. Miller, to approve the following substitute hourly pay rates effective September 1, 2019:

- Sub Custodian \$11.25
- Sub Bus Driver \$12.00
- Sub Bus Aide \$10.50
- Sub Classroom Aide \$10.50

The motion carried unanimously.

Request for New Position: Mental Health Consultant

Mr. Miller made a motion, supported by Ms. Larzelere to approve the establishment and posting of a second Mental Health Consultant effective for the 2019-2020 school year. The motion carried unanimously.

Request for New Position: Network Manager

Ms. Larzelere made a motion, supported by Mr. Bless to approve the establishment and posting of a Network Manager position, effective immediately. The motion carried unanimously.

Employment Recommendation – Brown, G.

Mr. Miller made a motion, supported by Dr. Martins to approve the employment recommendation for Gregory Brown as the Special Education Supervisor in the East Region, effective August 12, 2019. The motion carried unanimously.

Employment Recommendation – Handler, D.

Dr. Martin made a motion, supported by Mr. Bless to approve the employment recommendation for Danielle Handler as a Mental Health Consultant, effective August 22, 2019. The motion carried unanimously.

Employment Recommendation – Kuntz, L.

Ms. Larzelere made a motion, supported by Mr. Bless to approve the employment recommendation for Lisa Kuntz as a Head Start Teacher at Orchard Center, effective August 26, 2019. The motion carried unanimously.

Employment Recommendation – Mitroka, M.

Dr. Martin made a motion, supported by Ms. Larzelere to approve the employment recommendation for Mary Mitroka as a School Social Worker in the East Region, effective August 19, 2019. The motion carried unanimously.

Employment Recommendation – Morton, M.

Mr. Bless made a motion, supported by Mr. Miller to approve the employment recommendation for Melissa Morton as the Special Education Supervisor in the Southwest Region, effective August 12, 2019. The motion carried unanimously.

Employment Recommendation – Ogren, E.

Mr. Miller made a motion, supported by Dr. Martin to approve the employment recommendation for Elizabeth Ogren as a Special Education Teacher at North Elementary, effective August 22, 2019. The motion carried unanimously.

Employment Recommendation – Reed, S.

Ms. Larzelere made a motion, supported by Mr. Bless to approve the employment recommendation for Staci Reed as a Great Start Readiness Program Early Childhood Specialist, effective August 26, 2019. The motion carried unanimously.

Employment Recommendation – Shilling, A.

Mr. Bless made a motion, supported by Dr. Martin to approve the employment recommendation for Andrew Shilling as the East Region Regional Director, effective August 1, 2019. The motion carried unanimously.

Tax Levy

Mr. Bless made a motion, supported by Dr. Martin to approve the 2019 tax levy as follows:

Technology Enhancement Levy	.9866	\$6,035,978.21
General Operating Levy	.2897	\$1,772,372.68

Special Education Operating Levy	3.4778	\$21,277,037.32
----------------------------------	--------	-----------------

Total	4.7541	\$29,085,388.21
-------	--------	-----------------

The motion carried unanimously.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Josh Dyer

- Summerfield audit was completed the week of August 5th.
- The MCISD audit begins the first week of September.

Human Resources and Legal Counsel – Betsy Taylor

- Continuing to hire and interview.

Curriculum and Instruction – Lisa Montrief

- Informed the board that Rob Krueger and Sarah Richardville presented at the MEMCA Middle College Conference at the beginning of August.
- Informed the board that Phil Carolan retired; Lenawee ISD is preparing for interview – Steve McNew, Josh Dyer and Lisa Montrief will sit on interview committee.

Special Education and Early Childhood Services – Rachel Kopke

- Reported on the professional development sessions that are taking place prior to school starting.

Enrollment

Head Start Enrollment: 0/267 – not in session
Head Start Over Income Enrollment (under 10%):
Head Start Disabilities Enrollment (under 10%):

Early Head Start Enrollment: 54/48
Early Head Start Over Income Enrollment (under 10%): 7/48 – 15%
Early Head Start Disabilities Enrollment (under 10%): 23/48 – 48%

Accepted 2019-2020

Head Start Income Eligible: 231/267
Head Start Over Income: 13-5%

Early Head Start Income Eligible:
Early Head Start Over Income:

Head Start Attendance

Arborwood:
Ida:
MCCC:
Riverside:
SRE:
Sodt:
Program Total: not in session

Early Head Start Attendance

HV1: 50%

HV2: 59%

HV3: 89%

HV4: 92%

HV5: 96%

HV6: 80%

Program Total: 78%

Office of Head Start Communication Memorandums: N/A

Superintendent – Stephen McNew

- Updated the board on the 2019 Monroe County Leadership Conference
- Discussed the Head Start classroom moves within Monroe Public Schools
- Discussed the 31N grant with the board.

Adjourn

At 9:38 a.m. Ms. Larzelere made a motion, supported by Mr. Bless, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Paul Miller
Secretary