

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

August 21, 2018

**Monroe County ISD
Professional Development Building
1101 S. Raisinville Road
Monroe, MI 48161**

Call to Order and Roll Call

The meeting was called to order at 7:30 a.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Renee Larzelere, Paul Miller, Russell Bless and Barry Martin

MCISD BOARD

MEMBERS ABSENT: none

MCISD

STAFF PRESENT: Superintendent Steve McNew, Michelle Brahaney, Josh Dyer, Elizabeth Taylor and Andrea Murphy

MCISD STADFF

ABSENT: Lisa Montrief

OTHERS PRESENT: Roberta Neckel

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Important Dates

- August 29 MCISD Opening Day
- Sept 3 Labor Day, MCISD Closed
- Sept 4 First Day of School

Expressions from the Public

None

Recommended Actions

Routine Matters

Dr. Martin made a motion, supported by Mr. Bless to approve the minutes of the July 17, 2018 meeting that were presented. The motion carried unanimously.

Financial Reports

	General <u>Fund</u>	Special Education <u>Fund</u>	School Services <u>Fund</u>	<u>Total</u>
<u>Check Registers</u>				
7/8-7/31/2018	834,744.37	479,647.03	940.51	1,315,331.91
8/1-8/10/2018	303,325.62	57,733.86	2,795.39	363,854.87

ACH Transactions

Withholding & Sales

Taxes	387,207.03	0	18.49	387,225.52
Retirement	487,273.42	0	0	487,273.42
Gross Payroll	437,088.97	1,091,654.50	0	1,528,743.47

Capital Projects

Expenditures	0	0	0	0
Student Activity Account Expenditures	1,715.00	0	0	1,715.00

Early Head Start

Year to Date as of June 30, 2018 \$324,756.00

Head Start

Year to Date as of June 30, 2018 \$2,434,912.00

Mr. Miller made a motion, supported by Dr. Martin, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

Employment Recommendations

Ms. Larzelere made a motion, supported by Mr. Bless to approve the following employment recommendations:

- Kathleen Beaudoin, GSRP Teacher, Arborwood North Elementary
- Angela Monte, Head Start Teacher, Orchard Center
- Andrew Shilling, Special Education Supervisor, East Region
- Nicole Speer, Finance Application and Payroll Support Specialist
- Kimberly Vonlinsowe, Teacher, Custer Elementary School
- Jennifer Brickner, Head Start Teacher, Orchard Center
- Leslie DeNardis, Speech and Language Pathologist
- Dawn Stanish, Teacher Consultant – VI
- Marisa Harvey, Head Start Teacher, Smith Road Elementary

The motion carried unanimously.

Temporary Occupational Therapist

Mr. Bless made a motion, supported by Ms. Larzelere to approve the temporary employment of Lori Crays as an Occupational Therapist for up to 20 days from September 21, 2018 through December 19, 2018. The motion carried unanimously.

Temporary Occupational Therapist

Mr. Bless made a motion, supported by Dr. Martin to approve the temporary employment of Jan Fudge as an occupational therapist for up to 36 days from October 15, 2018 through December 19, 2018. The motion carried unanimously.

Temporary Speech and Language Pathologist

Ms. Larzelere made a motion, supported by Dr. Martin to approve the temporary employment of Deborah Barron as a speech and language pathologist for up to 60 days from September 28, 2018 through December 19, 2018. The motion carried unanimously.

Request for New Position: Instructional Aide

Mr. Miller made a motion, supported by Mr. Bless to approve the establishment and posting of an Instructional Aide position beginning with the start of the 2018-2019 school year. The motion carried unanimously.

Designation of Legal Counsel: Special Education

Dr. Martin made a motion, supported by Ms. Larzelere to approve the designation of Thrun Law Firm as outside legal counsel for special education issues. The motion carried unanimously.

Request for Youth Opportunity Program Rate Increase

Mr. Bless made a motion, supported by Ms. Larzelere to approve the 2% rate increase for YOP program employees, retroactive to July 1, 2018. The motion carried unanimously.

Interim Asst. Superintendent for Special Education and Early Childhood Services

Dr. Martin made a motion, supported by Ms. Larzelere to approve Katie Bourbina as Interim Assistant Superintendent for Special Education and Early Childhood Services, effective September 5, 2018 and continue until the position is filled. The motion carried unanimously.

Acting Early Childhood Special Education Director

Mr. Bless made a motion, supported by Mr. Miller to approve Renee Peterson as the Acting Early Childhood Special Education Director effective September 5, 2018 and continue until the Assistant Superintendent for Special Education is named. The motion carried unanimously.

Temporary ECSE Teacher Consultant

Mr. Miller made a motion, supported by Ms. Larzelere to approve Dawn Bentley as a temporary Teacher Consultant for ECSE, effective September 5, 2018 and continue until the Assistant Superintendent for Special Education is named. The motion carried unanimously.

Tax Levy

Mr. Bless made a motion, supported by Dr. Martin to approve the 2018 tax levy as follows:

Technology Enhancement Levy	.9866	\$5,727,386.30
General Operating Levy	.2897	\$1,681,759.39
Special Education Operating Levy	3.4778	\$20,189,239.89
Total	4.7541	\$27,598,385.58

The motion carried unanimously.

Out of State Conference Request

Ms. Larzelere made a motion, supported by Mr. Bless to approve the out of state conference request for Kristin Shappee and Sasha Turner to attend the Child Plus Software Training in Las Vegas, NV from October 22 through October 25, 2018. The costs of this conference will be funded through the Head Start grant. The motion carried unanimously.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Josh Dyer

- The MCISD audit begins September 4, 2018.

Human Resources and Legal Counsel – Betsy Taylor

- Reviewed the long list of resignations with the board.

Curriculum and Instruction – Lisa Montrief

- Not present

Special Education and Early Childhood Services – Michelle Brahaney

- Reported on the professional development sessions that are taking place prior to school starting.

Enrollment

Head Start Enrollment: 0/267 – not in session

Head Start Over Income Enrollment (under 10%):

Head Start Disabilities Enrollment (under 10%):

Early Head Start Enrollment: 72/72

Early Head Start Over Income Enrollment (under 10%): 7-10%

Early Head Start Disabilities Enrollment (under 10%): 26-36%

Accepted 2018-2019

Head Start Income Eligible: 192

Head Start Over Income: 14 5%

Early Head Start Income Eligible:

Early Head Start Over Income:

Head Start Attendance

Arborwood:

Ida:

MCCC:

Riverside:

SRE:

Sodt:

Program Total: not in session

Early Head Start Attendance

HV1: 53%

HV2: 67%

HV3: 89%
HV4: 46%
HV5: 100%
HV6: 78%
Program Total: 72%

Office of Head Start Communication Memorandums: N/A

Program Updates:

The COLA grants for EHS and HS were submitted and are awaiting approval.

Superintendent – Stephen McNew

- Informed that no update has been given regarding DTE.
- Informed the board that interviews are scheduled for the week of September 11th for the Asst. Superintendent for Special Education and Early Childhood Services.

Adjourn

At 8:18 a.m. Mr. Bless made a motion, supported by Ms. Larzelere, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Paul Miller
Secretary