

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

December 18, 2018

**Monroe County ISD
Administration Building
1101 S. Raisinville Road
Monroe, MI 48161**

Call to Order and Roll Call

The meeting was called to order at 5:00 p.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Renee Larzelere, Russell Bless and Barry Martin

MCISD BOARD

MEMBERS ABSENT: Paul Miller

MCISD

STAFF PRESENT: Superintendent Steve McNew, Josh Dyer, Lisa Montrief, Elizabeth Taylor, Rachel Kopke, Andrea Murphy

MCISD STAFF

ABSENT: none

OTHERS PRESENT: Roberta Neckel, Crystal Willit and Rebecca Martin

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Educational Presentation – School Finance Research Collaborative

Steve McNew, MCISD Superintendent, updated the MCISD Board on the School Finance Research Collaborative (SFRC). Dr. McNew also included a one-page fact sheet describing the purpose and mission of the SFRC.

Important Dates

- Dec 19 Ed Center Holiday Concert
- Dec 1-Jan 2 MCISD Closed
- Jan 15 MCISD Board Meeting, 6:00 PM
- Jan 25 ProMedica See the Person Check Presentation, Ed Center, 1:00 PM

Expressions from the Public

None

Recommended Actions

Routine Matters

Mr. Bless made a motion, supported by Ms. Larzelere to approve the minutes of the November 20, 2018 meeting that were presented. The motion carried unanimously.

Financial Reports

	General <u>Fund</u>	Special Education <u>Fund</u>	School Services <u>Fund</u>	<u>Total</u>
<u>Check Registers</u>				
11/11-11/30/2018	1,164,449.97	797,093.37	14,800.12	1,976,343.46
12/1-12/8/2018	41,984.70	28,219.78	2,354.48	72,558.96
<u>ACH Transactions</u>				
Withholding & Sales				
Taxes	534,889.57	0	54.73	534,944.30
Gross Payroll	568,118.49	1,551,849.40	0	2,119,967.89
Capital Projects				
Expenditures	130.00	0	0	130.00
Student Activity Account Expenditures	3,733.70	0	0	3,733.70
Early Head Start				
Year as of November 30, 2018		\$116,797.60		
Head Start				
Year as of November 20, 2018		\$683,738.13		

Ms. Larzelere made a motion, supported by Dr. Martin, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

Request for Medical Leave of Absence – Ford, M.

Dr. Martin made a motion, supported by Ms. Larzelere to approve the medical leave of absence request for Madison Ford beginning on October 29, 2018 through December 11, 2018. The motion carried unanimously.

Request for Extended Maternity Leave and Child Care Leave – LaVoy, S.

Mr. Bless made a motion, supported by Dr. Martin to approve an extension of Sarah LaVoy's maternity leave of absence and child care leave through the end of the 2018-2019 school year. The motion carried unanimously.

Request for Maternity Leave of Absence – Blanchard, K.

Ms. Larzelere made a motion, supported by Mr. Bless to approve the maternity leave of absence request for Krista Blanchard to begin on or about May 11, 2019 through June 14, 2019. The motion carried unanimously.

Request for Maternity Leave of Absence – Beaubien, J.

Dr. Martin made a motion, supported by Mr. Bless to approve the maternity leave of absence request from Jessica Beaubien to begin on or about April 9, 2019 and continue through June 12, 2019. The motion carried unanimously.

Temporary Parent Educator

Ms. Larzelere made a motion, supported by Mr. Bless to approve Janice Dye to work up to eleven (11) days from March 4, 2019 through May 21, 2019 as a temporary parent educator. The motion carried unanimously.

Temporary Speech and Language Pathologist

Dr. Martin made a motion, supported by Ms. Larzelere to approve Deborah Barron to work up to forty-five (45) days from approximately December 19, 2018 through April 30, 2019 as a temporary speech and language pathologist. The motion carried unanimously.

Temporary ECSE Teacher

Mr. Bless made a motion, supported by Ms. Larzelere to approve Kristine Huffmaster to work up to twelve (12) days from January 3, 2019 through January 18, 2019 as a temporary ECSE teacher. The motion carried unanimously.

Temporary ECSE Teacher Consultant

Dr. Martin made a motion, supported by Mr. Bless to approve Marsha Laskey to work up to thirty (30) days from April 9, 2019 through June 12, 2019 as a temporary ECSE teacher consultant. The motion carried unanimously.

Employment Recommendation – Miller, J.

Ms. Larzelere made a motion, supported by Mr. Bless to approve the employment recommendation for Julie Miller as a special education teacher at Raisinville Elementary School, effective January 7, 2019. The motion carried unanimously.

Temporary Extra Substitute Teacher

Ms. Larzelere made a motion, support by Dr. Martin to approve Cathy Netter as a temporary extra substitute teacher through the remainder of the 2018-2019 school year. The motion carried unanimously.

Request for GSRP Rate Increase

Dr. Martin made a motion, supported by Mr. Bless to approve a 2.6% rate increase for GSRP employees, retroactive to July 2, 2018 funded through the GSRP grant. The motion carried unanimously.

Temporary Long-Term Substitute Teacher Assignment

Mr. Bless made a motion, supported by Ms. Larzelere to approve Susan Krieger as a long-term substitute teacher beginning October 30, 2018 until a permanent teacher is hired. The motion carried unanimously.

Request to Purchase Grounds/IT Van

Mr. Bless made a motion, supported by Ms. Larzelere to approve the purchase of a 2019 Ram Cargo Raised Roof Van from Galeana's VanDyke Dodge, Warren, MI in the amount of not exceeding \$23,400 as part of the MiDEAL state plan. The motion carried unanimously.

Out of State Conference Request – Hoogendoorn, E.

Dr. Martin made a motion, supported by Mr. Bless to approve the out of state conference for Eric Hoogendoorn to attend the Schooldude Training Conference in Raleigh, NC from May 4-May 8, 2019. The motion carried unanimously.

Out of State Conference Request – Kopke, R.

Ms. Larzelere made a motion, supported by Dr. Martin to approve the out of state conference request for Rachel Kopke to attend the 2019 Council for Exceptional Children Convention in Indianapolis, IN from January 29-February 2, 2019. The motion carried unanimously.

Out of State Field Trip Request

Mr. Bless made a motion, supported by Ms. Larzelere to approve the field trip request for five Bedford High School local based special education students to attend the Washington D.C. trip with the Bedford junior class. The motion carried unanimously.

Resolution to Support the Findings of the School Finance Research Collaborative

Dr. Martin made a motion, supported by Ms. Larzelere to approve the resolution to support the findings of the School Finance Research Collaborative. The motion carried unanimously.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Josh Dyer

- No further comments

Human Resources and Legal Counsel – Betsy Taylor

- No further comments

Curriculum and Instruction – Lisa Montrief

- Informed the board that over 200 students throughout Monroe County participated in CTE Shadow Day

Special Education and Early Childhood Services – Rachel Kopke

Enrollment - 2018-2019

Enrolled: 267/267

Head Start Over Income: 19-7%

Head Start Disabilities %: 30-11%

Early Head Start Enrolled: 70/72

Early Head Start Over Income: 7-10%

Early Head Start Disabilities: 23-32%

Current Waitlist

Head Start Income Eligible: 19
Head Start Over Income: 32

Early Head Start Income Eligible: 0
Early Head Start Over Income: 1

Head Start Attendance

Arborwood: 88.38%
Ida: 91.12%
MCCC: 88.66%
Orchard: 75.69%
Riverside: 88.89%
SRE: 86.30%
Sodt: 83.49%
Program Total: 85% (over 85%)

Early Head Start Attendance

HV1: 68%
HV2: 62.5%
HV3: 73%
HV4: NA
HV5: 93%
HV6: 50%
Program Total: 69.3% (over 50%)

Office of Head Start Communication Memorandums: 0
Office of Head Start Communication Program Instruction: 1

The Head Start Expansion grant was submitted to the Office of Head Start on 11/30/2018.

Superintendent – Stephen McNew

- Informed the board that the recommendation to move forward with the Maze Project will come to the board in February, 2019.

Adjourn

At 6:18 p.m. Ms. Larzelere made a motion, supported by Mr. Bless, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Paul Miller
Secretary