

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

February 15, 2022

**Monroe County ISD
Professional Development Center**

Call to Order and Roll Call

The meeting was called to order at 5:00 p.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Russell Bless, Barry Martin, Paul Miller, Renee Larzelere

MCISD BOARD

MEMBERS ABSENT: None

MCISD

STAFF PRESENT: Superintendent Steve McNew, Lisa Montrief, Rachel Kopke, Josh Dyer and Andrea Murphy

MCISD STAFF

ABSENT: None

OTHERS PRESENT: None

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Important Dates

- Feb 21 President's Day, MCISD Closed
- March 15 MCISD Board Meeting, 5:00 PM

Expressions from the Public

There were no expressions from the public.

Educational Presentation

Lynn Fleck and Stephanie Thomas, MCISD Early Literacy Team members, updated the board on the progress that is taking place in the local districts regarding early literacy.

Recommended Actions

Routine Matters

Ms. Larzelere made a motion, supported by Mr. Bless to approve the minutes of the January 11, 2022

meeting that was presented. The motion carried unanimously.

Financial Reports

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Food Service Fund</u>	<u>Student Activities</u>	<u>CP</u>	<u>Total</u>
<u>Check Registers</u>						
1/1-1/31/22	3,564,641.65	660,420.52	22,601.45	212.22	0	4,247,875.84
2/1-2/5/22	1,039,136.66	25,364.18	282.05		1,682.50	1,066,465.39
<u>ACH Transactions</u>						
Gross Payroll	685,813.80	1,634,557.55	0	178.93	0	2,320,550.28
Student Activity Account Transfers	0	0	0	0	0	0

Early Head Start & Head Start

Expenses as of January 31, 2022 \$1,754,664.67

Mr. Miller made a motion, supported by Dr. Martin, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

2021-2022 Budget Amendment #2

Dr. Martin made a motion, supported by Ms. Larzelere, to approve the following revisions to the 2021-2022 General Fund, Special Education Fund and School Service budgets:

	<u>Approved Budget</u>	<u>Requested Revision</u>
<u>General Fund</u>		
Revenue	\$27,899,563	\$28,871,487
Expenditures	\$29,132,240	\$30,067,461
<u>Special Education Fund</u>		
Revenue	\$48,225,492	\$48,714,284
Expenditures	\$49,890,111	\$50,187,935
<u>School Service Fund</u>		
Revenue	\$189,541	\$195,192
Expenditures	\$189,709	\$197,714

The motion carried unanimously.

Request for Medical Leave of Absence – Allen, J.

Mr. Miller made a motion, supported by Dr. Martin to approve the medical leave of absence for Jennifer Allen from January 4, 2022 through March 29, 2022. The motion carried unanimously.

Request for Maternity Leave of Absence – Dotson, R.

Mr. Bless made a motion, supported by Ms. Larzelere to approve the maternity leave of absence request for Richelle Dotson to begin April 1, 2022 through June 16, 2022. The motion carried unanimously.

Request for Medical Leave of Absence – Jarecki, A.

Dr. Martin made a motion, supported by Mr. Miller to approve the medical leave of absence request for Ann Jarecki to begin January 4, 2022 through February 7, 2022. The motion carried unanimously.

Request for Medical Leave of Absence – Kettinger, K.

Ms. Larzelere made a motion, supported by Mr. Bless to approve the medical leave of absence request from Krystal Kettinger to begin February 7, 2022 through February 11, 2022. The motion carried unanimously.

Request for Medical Leave of Absence – Peer, R.

Mr. Miller made a motion, supported by Dr. Martin to approve the medical leave of absence for Rita Peer to begin January 4, 2022 through February 16, 2022. The motion carried unanimously.

Request for Medical Leave of Absence – Shields, C.

Dr. Martin made a motion, supported by Mr. Miller to approve the medical leave of absence for Cherie Shields to begin on April 11, 2022 through July 8, 2022. The motion carried unanimously.

Request for Paid Internships – School Psychologists

Ms. Larzelere made a motion, supported by Mr. Bless to approve the establishment and posting of three (3) school psychologist internship positions effective February 15, 2022 through the end of December, 2022. The motion carried unanimously.

Request for New Position – Teacher Aide

Mr. Bless made a motion, supported by Ms. Larzelere to approve the establishment and posting of a local-based special education teacher aide position effective immediately.

Employment Recommendation – Harvey, M.

Mr. Miller made a motion, supported by Dr. Martin to approve the employment recommendation for Marisa Harvey as a Head Start Teacher at Orchard Center, effective January 18, 2022. The motion carried unanimously.

Employment Recommendation – Muncy, A.

Mr. Bless made a motion, supported by Mr. Miller to approve the employment recommendation for Amanda Muncy as a Head Start Mental Health Consultant/ The motion carried unanimously.

Employment Recommendation – VanDaele, J.

Dr. Martin made a motion, supported by Ms. Larzelere to approve the employment recommendation for Jamie VanDaele as a Head Start Teacher at Niedermeier Elementary, effective February 8, 2022. The motion carried unanimously.

Acceptance of Donation – Educational Center

Mr. Bless made a motion, supported by Ms. Larzelere to accept a donation in memory of Richard Schwartz in the amount of \$275.00; and, in memory of Charles Champion in the amount of \$150.00. The motion carried unanimously.

Acceptance of Donation – Early Childhood

Ms. Larzelere made a motion, supported by Mr. Bless to accept a donation in memory of Karen Daniel of children’s books. The motion carried unanimously.

Out of State Conference Request – Kopke, R.

Mr. Bless made a motion, supported by Ms. Larzelere to approve the out of state conference request for Rachel Kopke to attend the K-12 Alliance Special Education Symposium in Washington DC from March 8, 2022 through March 10, 2022. The motion carried unanimously.

PAC Recommendation – Marlin-Zeisler, S.

Mr. Martin made a motion, supported by Mr. Miller to appoint Susan Marlin-Zeisler to a two-year term on the PAC Advisory Committee, term beginning June 2021. The motion carried unanimously.

MASB Board of Directors Vote

Dr. Martin made a motion, supported by Mr. Miller to vote for Susan Marlin-Ziesler, board member at Monroe Public Schools, to the MASB Board of Directors. The motion carried unanimously.

Summer Four Day Work Week 2022

Ms. Larzelere made a motion, supported by Mr. Bless to approve the four day work week beginning Monday, June 20, 2022 through Friday, August 19, 2022. The motion carried unanimously.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Josh Dyer

- Discussed the Governor’s Budget

Human Resources and Legal Services - Eric Feldman

- Discussed the changes that are taking place regarding paid internship positions
- Informed the board the Emergency Operations Plan is uploaded to EPG; still editing
- Informed the board that Human Resources is working to submit a school safety grant

Curriculum and Instruction – Lisa Montrief

- Student enrichment programs are currently taking place
- Working with districts/Infinite Campus on student schedules for next year.
- Informed the board of the CTE Expo that will be taking place in April

Special Education and Early Childhood – Rachel Kopke

Current Enrollment Report- January 2022

Program	Total Enrollment/Funded Enrollment (total enrollment should equal funded enrollment)	Over Income Enrollment CP#2004 (130% FPL+: under 10%) (101-130% FPL: under 35%)	Disabilities Enrollment (over 10%)
EHS/HS Combined	Enrolled: 300 Reserved (not to exceed 1): 0 Vacant less than 30 days: 15	130% FPL+: 23/315=7% 101-130% FPL: 39/315=12%	53/315=17%

	Total Enrollment: 315/315-100%		
Head Start	Enrolled: 253 Reserved (not to exceed 8): 0 Vacant less than 30 days: 14 Total Enrollment: 267/267-100%	130% FPL+: 21/267=8% 101-130% FPL: 33/267=12%	40/267=15%
Early Head Start	Enrolled: 47 Reserved (not to exceed 1): 0 Vacant less than 30 days: 1 Total Enrollment: 48/48-100%	130% FPL+: 2/48=4% 101-130% FPL: 6/48=12%	13/48=27%

Current Waitlist Report- February 2022 (as of 2/3/22)

Program	Income Eligible	Over Income 101-130% FPL	Over Income 130+% FPL
Head Start	12	3	29
Early Head Start	0	0	0

Head Start Participation Reports January 2022

Site	Attendance Percentage
In Person Arborwood	78.24%
In Person Dundee	91.88%
In Person Ida	79.80%
In Person MCCC	81.37%
In Person Niedermeier	74.04%
In Person Orchard	75.00%
In Person Riverside	88.89%
In Person SRE	85.50%
In Person YMCA	77.68%
In Person Program Attendance Total	80.01%

Head Start Attendance Averages Transported/Self-Transported

Month	Average Attendance: <u>Transported</u> Students	# Of days transportation was <u>Cancelled</u> ORCHARD	# Of days transportation was <u>Cancelled</u> NIEDERMEIER	Average Attendance: <u>Self-Transported</u> Students
September 2021	84.89%	0		86.77%
October 2021	84.31%	0		84.75%
November 2021	77.86%	3/16-18.75%		82.11%
December 2021	78.85%	5/13-38.46%		79.74%
January 2022	76.5%	1/8-12.5%	1/15-6.66%	75.48%
February 2022				
March 2022				
April 2022				
May 2022				

Early Head Start Participation Reports-January 2022

Site	Attendance Percentage
HV 1	31.58%
HV 2	47.83%
HV 3	66.67%
HV 4	40.00%
Program Attendance Total	47.67%

Office of Head Start Communication

Communication Type	New Postings	Links to Postings
Information Memorandums	None	Information Memoranda ECLKC (hhs.gov)
Program Instructions	None	Program Instructions ECLKC (hhs.gov)

Program Updates

- COVID updates during the month of January 2022 in our Head Start Program

Month	# Staff COVID+	# Students COVID+	# Staff Quarantined Due to Exposure of COVID +	# Students Quarantined Due to Exposure of COVID +
October 2021	1	2	2	17
November 2021	4	4	4	82
December 2021	1	6	9	90
January 2022	13	15	11	145
February 2022				
March 2022				
April 2022				
May 2022				
June 2022				
TOTALS	19	27	26	334

- The U.S. Department of Health and Human Services has issued a revision to a current Head Start Program Performance Standard to outline requirements for COVID-19 vaccination and mask use for grant recipients, and deadlines, exceptions, and exemptions for each. MCISD Administration is in the process of developing procedures around the implementation of these rules.

The following table includes information regarding vaccination status of staff who work for or support the EHS/HS programs as of 2/1/22:

Indicator	Number of impacted staff
# of exemptions that have been granted and are currently being tested weekly	24
# of staff who left the EHS/HS program(s) based on the temporary vaccine/mask mandate	2

Superintendent – Stephen McNew

- Discussed the MCISD security update with the board.
- Discussed Holiday Camp
- Shared special education data concerning Monroe Public Schools with the board.

Adjourn

At 7:06 PM Mr. Bless made a motion, supported by Ms. Larzelere to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,
Paul Miller
Secretary