

# **REGULAR BOARD MEETING MINUTES**

## **MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION**

**February 17, 2026**

### **Call to Order and Roll Call**

The meeting was called to order at 5:00 p.m. by MCISD President Dale DeSloover.

#### **MCISD BOARD**

**MEMBERS PRESENT:** Dale DeSloover, Renee Larzelere, Paul Miller and Barry Martin

#### **MCISD BOARD**

**MEMBERS ABSENT:** Russell Bless

#### **MCISD**

**STAFF PRESENT:** Superintendent Steve McNew, Lisa Montrief, Rachel Kopke, Renee Rymanowicz, Chad Baas and Andrea Murphy

#### **MCISD**

**STAFF ABSENT:** Anya Lusk

**OTHERS PRESENT:** Kacie Fender, Carl Graves, Kerry Simmons, Steve Foster

### **Pledge of Allegiance**

The Pledge of Allegiance was led by President DeSloover.

### **Educational Presentation**

Katie Bourbina and Renee Retli outlined the preschool inclusion program. This program supports students with disabilities attending general education preschool classrooms throughout the county.

### **Holiday Camp Presentation**

Eric Hornbeck, Project Manager from David Arthur Consultants, gave the board an update on the Holiday Camp West property. This project is moving along and will return to the board for consideration.

### **Important Dates**

- March 10 CTE Expo at the MB&T Center, 9:00 AM
- March 11 MCABOE General Membership Meeting, 6:00 PM
- March 17 MCISD Board Meeting, 5:00 PM

### **Expressions from the Public**

None

## Recommended Actions

### Routine Matters

Dr. Martin made a motion, supported by Mr. Miller to approve the minutes of the January 20, 2026 meeting that were presented. The motion carried unanimously.

### Financial Reports

	Gnl Fund	Special Ed. Fund	Food Service Fund	Tech Tax	Student Acts	Debt Ret.	CP	ESPC Bond	Total
<u>Check Registers</u>									
1/10-1/31/26	1,653,084.79	820,111.10	15,705.83	1,438,887.01	2,699.71	0	2,625.00	431,873.60	4,364,987.04
2/1-2/9/26	107,205.73	76,805.52	1,317.34	871,340.88	365.47	0	0	0	1,057,034.94
<u>ACH Transactions</u>									
Gross Payroll	969,366.40	2,104,932.87	0	0	80.66	0	0	0	3,5074,379.93
Student Activity	0	0	0	0	0	0	0	0	0
Transfers									

Early Head Start & Head Start FY26

Year to Date as of January 31, 2026                      \$1,966,978.26

Ms. Larzelere made a motion, supported by Dr. Martin, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

## Old or New Business Requiring Board Action

### Approval of Personnel Update

Mr. Miller made a motion, supported by Ms. Larzelere to approve the following personnel update:

- Employment
  - o No recommendations at this time
- Leaves of Absence
  - o Grace Miller, custodian, beginning March 30, 2026 through May 18, 2026, maternity
- Resignations/Retirement
  - o Maria Brown-Jimenez, resigned
  - o Noelle Matusiewicz, resigned
  - o Leslie McKeever, retire
  - o Lisa Sellers, retire

The motion carried unanimously.

### Temp. Orientation and Mobility Specialist

Dr. Martin made a motion, supported by Mr. Miller to approve the temporary employment of Sarah Loftus as a temporary Orientation and Mobility Specialist for up to two days per week effective February 2026 to June 2026. The motion carried unanimously.

### Temp. School Social Worker

Mr. Miller made a motion, supported by Dr. Martin to approve the temporary employment of Cathy Netter as a school social worker for three days per week for the remainder of the 2025-2026 school year. The motion carried unanimously.

### **Bid Award: Filter First Fixture**

Dr. Martin made a motion, supported by Ms. Larzelere to award the Filter First Fixture Replacement Installation at the Educational and Transition Center to Sieb Plumbing and Heating in the amount of \$16,285.00. The project is grant funded. The motion carried unanimously.

### **Bid Award: GSRP Playground, Growing Tree Preschool**

Ms. Larzelere made a motion, supported by Mr. Miller to award the GSRP Playground Project at Growing Tree Preschool to Midwest Recreation in the amount of \$88,435.81. This project is grant funded. The motion carried unanimously.

### **Bid Award: GSRP Playground, Sodt Elementary**

Mr. Miller made a motion, supported by Ms. Larzelere to award the GSRP Playground Project at Sodt Elementary School to Midwest Recreation in the amount of \$128,447.00. This project is grant funded. The motion carried unanimously.

### **Bid Award: Intrusion Alarm System**

Ms. Larzelere made a motion, supported by Dr. Martin to award the Intrusion Alarm System bid to Red Letter for a total of \$40,516.35. The motion carried unanimously.

### **Student Activity Fund Recognition**

Dr. Martin made a motion, supported by Mr. Miller to approve establish the MCISD Adventure Camp Student Activity Account. The motion carried unanimously.

## **Reports from the Superintendent and Administrative Staff**

### **Business and Administrative Services – Renee Rymanowicz**

- In the process of interviewing for open Business Office positions

### **Human Resources and Legal Counsel – Anya Lusk**

- Not in attendance. Excused to attend the Monroe City Council Meeting

### **Curriculum and Instruction – Lisa Montrief**

- Student enrichment programs are taking place at this time.
- The CTE Public Safety Course Parent Night is taking place at the same time as the board meeting.
- Discussed new CTE courses in partnership with the Michigan College of Beauty and a first year Corrections course for high school seniors.

### **Special Education and Early Childhood Services – Rachel Kopke**

**Enrollment Report-January 2026**

Program	Total Enrollment/Funded Enrollment (total enrollment should equal funded enrollment)	Over Income Enrollment CP#2004 (130% FPL+: under 10%) (101-130% FPL: under 35%)	Disabilities Enrollment (Over 10%)	Students Enrolled Receiving Tiered Intervention Services/In Process of SE Evaluation
Head Start	Enrolled: 237  Reserved (not to exceed 7): 0  Vacant less than 30 days: 9  <b>Total Enrollment:240/240-0%</b>	<b>130% FPL+: 10/240=4%</b>  <b>101-130% FPL:7/240=3%</b>	<b>62/240=26%</b>  6-Autism  3-Other Health Impairment  19-ECDD  34-Speech and Language Impaired	51/240=21%  0-Newly Assigned  2-Initial Screening  0- comprehensive evaluation  16- SAT Process  7-Academnic Intervention Plan  2- speech only evaluation  7-Speech Intervention  5-Monitoring Progress/Data Collection  12-Home Support
Early Head Start	Enrolled: 48  Reserved (not to exceed 1): 0  Vacant less than 30 days: 0  <b>Total Enrollment: 48/48-100%</b>	130% FPL+: 3/48=6% 101-130% FPL: 2/48=4%	<b>11/48=23%</b>  2-Autism  1-Other Health Impairment  6-ECDD  2-Speech and Language Impaired	2/48=4%  2-Home Support
			<b>73/288-25%</b>	53/288-18%

**Current Waitlist Report-As of 2/3/26**

<b>Program</b>	<b>Income Eligible</b>	<b>Over Income 101-130% FPL</b>	<b>Over Income 130+% FPL</b>
<b>Early Head Start</b>	<b>1</b>	<b>0</b>	<b>0</b>
<b>Head Start</b>	<b>37</b> <small>(can be counted in more than 1 location)</small>	<b>3</b> <small>(can be counted in more than 1 location)</small>	<b>33</b> <small>(can be counted in more than 1 location)</small>
Airport-Niedermeier Elementary 31 slots	6 (all 3 yo)	1	9
Bedford-Smith Rd Elementary 31 Slots	6	1	9
Dundee-Dundee Elementary 15 Slots	2	0	10
Ida-Ida Elementary 15 Slots	1	0	10
Monroe-Custer 2 Elementary 77 slots	13 (all 3 yo)	1	16
Monroe-Riverside Elementary 71 Slots	14	0	15

**Head Start Attendance Reports-January 2026**

<b>Site</b>	<b>Attendance Percentage</b>
In Person Custer	86.28%
In Person Dundee	78.00%
In Person Ida	76.70%
In Person Niedermeier	82.14%
In Person Riverside	84.92%
In Person SRE	90.09%
<b>In Person Program Attendance Total</b>	<b>84.64%</b>

**Early Head Start Attendance Reports-January 2025**

Site	Attendance Percentage
HV 1	40%
HV 2	43%
HV 3	60%
HV 4	50%
<b>Program Attendance Total</b>	<b>48%</b>

**Self-Assessment Updates**

**Head Start Attendance Tracking**

Month	# of students under 85% Attendance/# enrolled	# of students under 85% attendance due to TRANSPORTATION issues	# of students under 85% attendance due to ILLNESS	# of students under 85% attendance due to OTHER-please list reasons x=number of FPS mentioned reason/5 fps
March 2025	70/239=29%	5/70=7%	39/70=56%	9/239-4%
April 2025	72/238=30%	6/72=8.33%	46/72=64%	6/238-3%
May 2025	74/238=31%	6/74=8.10%	46/74=62%	15/238-6%
June 2025	NA	NA	NA	NA
July 2025	NA	NA	NA	NA
August 2025	NA	NA	NA	NA
September 2025	59/234-25%	4/234-2%	38/234-16%	17/234-7%
October 2025	86/234-25%	4/232-2%	58/232-25%	25/232-11%
November 2025	75/237-32%	4/237-2%	55/237-23%	16/237-7%
December 2025	97/231-42%	6/231-3%	58/231-25%	10/231-4%
January 2026	99/230-43%	11/230-5%	49/230-21%	13/230-6%

**ATTENDANCE NOTES:**

A new [Information Memorandum](#) was released on 9/26/25 addressing vacant slots due to chronic absenteeism. Possible revisions to attendance procedures may be needed as they outline if a child has not attended school for a max of 30 consecutive calendar days and the program has made at least 3 attempts to contact, the slot should be considered vacant/child dropped from the program. However, there are also exceptions outlined within the IM. The program does have a policy to complete a “Special Cases Application” signed by parent, FPS and program Director when those exceptions are identified as a need.

Since March of 2025, the numbers outlined below are reasons why 1+ children fell below 85% attendance in 1+ months that were not due to transportation or illness.

HS Required Screening-7  
 Early Pick Ups-2  
 Vacation-13  
 Sick Family Member-17  
 Parent in Rehab/Incarcerated-6

Custody Issues-2  
 Funeral/Death in Family-5  
 CPS-4  
 Slept In-1  
 Separation Anxiety-1

Special Cases Application-5  
 Temporarily Moved-1  
 Weather (too cold/roads)-2  
 Family Emergency /Crisis-1

**Head Start Dental Tracking**

A	B	C	D	E	F	G	H	I
MONTH	# Students enrolled less than 90 days *Not yet required to have a dental on file	# Students who have been enrolled for 90+ days	# Students who have a dental exam on file within 90 days of entry (Goal-95%+) (D/C=%)	# of students who have a dental exam on file after 90 days of entry	Total # of students who have been enrolled 90+days with a dental exam on file (Goal-95%+) ((D+E)/C)	# of students still missing a dental exam (Goal-5%/<) (G/C=%)	# of students who required follow up from delta exam (H/F=%)	# of students who needed follow up and received it (Goal-0%) (I/H=%)
March 2025	41	236	154-65%	6	160-68%	76-32%	27-17%	6-22%
April 2025	44	237	157-66%	9	166-70%	71-30%	27-16%	8-29%
May 2025	33	248	162-65%	12	174-70%	74-29%	28-16%	10-36%
June 2025	33	248	162-65%	12	174-70%	74-29%	28-16%	11-39%
July 2025	0	0	0	0	0	0	0	0
August 2025	0	0	0	0	0	0	0	0
September 2025	234	0	174-75%	0	0	58-25%	21-9%	1-5%
October 2025	232	0	181	0	0	50	19	1-5%
November 2025	30	206	183/206-89%	0	183/206-89%	33/206-16%	19/183-10%	3-16%
December 2025	16	217	190/217-88%	3	193/217-89%	40/217-18%	24/193-12%	3/24-13%
January 2026								

**DENTAL NOTES:** The program has implemented targeted strategies such as asking families to complete Smiles on Wheels consent during the initial home visit and bringing outlying centers to the ISD to ensure access to Smiles on Wheels. By implementing these two strategies, the program has exceeded the percentage of total dental exams completed during the 24-25 school year by 10%, within the first 45 days of the 25-26 school year. The 90-day deadline for dentals to come in is December 1, 2025. The revised goal is to get 85% of dental exams for those who have been in school for 90 days by that time. The program exceeded their revised goal of 85% of students enrolled for 90 days obtaining a dental exam by 12/1/25, 89% received an exam by 12/1/25.

**Office of Head Start Communication**

Communication Type	New Postings	Links to Postings
Information Memorandums	NONE	<a href="#">Information Memoranda   ECLKC (hhs.gov)</a>
Program Instructions	NONE	<a href="#">Program Instructions   ECLKC (hhs.gov)</a>

**Program Updates**

- **OHS Federal monitoring of the classroom assessment scoring system (CLASS) will be completed between 2/23/26-4/10/26.**
  - 14/16 rooms were chosen
  - 8+ students must be present
  - 60 minutes of uninterrupted video must be recorded
  - Videos are uploaded directly to a platform
  - We will receive final CLASS scores at some point following the review
  - Required threshold scores are a 5 or higher in Emotional Support and Classroom Organization, and a 2.5 or higher in Instructional Support.
- **Winter Family Fun Day Change: [Dixie Skateland](#)**

### **Superintendent – Stephen McNew**

- Discussed the NSBA Advocacy Institute
- Shared that the MCISD is helping the MCCC develop an emergency operations plan.

### **Adjourn**

At 6:48 p.m. Ms. Larzelere made a motion, supported by Dr. Martin, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Paul Miller  
Secretary