

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

February 20, 2018

Monroe County ISD
Administration Building
1101 S. Raisinville Road
Monroe, MI 48161

Call to Order and Roll Call

The meeting was called to order at 6:00 p.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Renee Larzelere, Paul Miller, Linda Stiegel, Russell Bless

MCISD BOARD

MEMBERS ABSENT: none

MCISD

STAFF PRESENT: Superintendent Steve McNew, Michelle Brahaney, Josh Dyer, Lisa Montrief, Elizabeth Taylor, Andrea Murphy and Nicole Shaughnessy

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Important Dates

- February 27 MCABOE General Membership Meeting – 6:00 PM
- March 12-13 Governor's Education Summit, Novi, MI
- March 20 MCISD Board Meeting – 6:00 PM

Expressions from the Public

There were no expressions from the public.

Educational Presentation

Kerrie Simmons and Heather Blankenship gave the board an update on the Monroe High Unified basketball team that will be traveling to Seattle to participate in the 2018 USA Games.

Recommended Actions

Routine Matters

Ms. Larzelere made a motion, supported by Mr. Bless to approve the minutes of the January 16, 2018 meeting. The motion carried unanimously.

Financial Reports

	General <u>Fund</u>	Special Education <u>Fund</u>	School Services <u>Fund</u>	<u>Total</u>
<u>Check Registers</u>				
1/7-1/31/18	1,320,980.43	670,235.21	2,516.94	1,993,732.58
2/1-2/10/18	1,298,928.71	13,621.44	11,874.59	1,324,424.74

ACH Transactions

Withholding & Sales

Taxes	457,025.01	0	27.56	457,052.57
Postage	494.85	505.15	0	1,000.00
Retirement	921,940.69	0	0	921,940.69
Gross Payroll	512,374.65	1,349,096.80	0	1,861,471.45
Capital Projects				
Expenditures	68.26	0	0	68.26
Student Activity Account Expenditures	938.90	0	0	938.90

Early Head Start

Year to Date as of January 31, 2018 \$174,082.83

Head Start

Year to Date as of January 31, 2018 \$1,036,744.34

Ms. Stiegel made a motion, supported by Mr. Miller, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

Medical Leave of Absence Request

Mr. Bless made a motion, supported by Ms. Larzelere to approve the medical leave of absence request for Jennie Bender from January 30 through February 12, 2018. The motion carried unanimously.

Temporary Youth Opportunity Specialist

Mr. Miller made a motion, supported by Ms. Stiegel to approve the temporary employment of Charles Kaseman for up to 22 days, 8 hours per day, from February 22, through May 2, 2018. The motion carried unanimously.

Out of State Conference Request – J. Keck

Ms. Larzelere made a motion, supported by Mr. Bless to approve the out of state conference request for James Keck to attend the BrainStorm K20 Educational Technology Conference 2018 in Sandusky, OH from May 6-8, 2018. The approximate expenses associated with this conference are \$691.77. The motion carried unanimously.

Out of State Conference Request – C. Male

Mr. Miller made a motion, supported by Ms. Stiegel to approve the out of state conference request for Christopher Male to attend the BrainStorm K20 Educational Technology Conference

2018 in Sandusky, OH from May 6-8, 2018. The costs associated with this conference will be covered by Whiteford and Summerfield Schools. The motion carried unanimously.

Overnight Field Trip Request – MCMC Quiz Bowl

Ms. Stiegel made a motion, supported by Ms. Larzelere to approve the over night field trip request for Michael Miller and the Monroe County Middle College Quiz Bowl Team to attend the National Quiz Bowl Tournament in Chicago, IL on April 27-29, 2018. All student travel expenses will be covered by the students' families; the costs for Mr. Miller to attend will be covered by fundraising efforts; student registration will be covered by the MCISD. The motion carried unanimously.

2018 Governor's Education Summit

Ms. Larzelere made a motion, supported by Ms. Stiegel to approve the attendance of Dale DeSloover and Paul Miller at the 2018 Governor's Education Summit on March 12-13, 2018 in Novi, MI. The motion carried unanimously.

Executive Session

At 6:34 PM, Mr. Miller made a motion, supported by Ms. Larzelere to enter into executive session for the purpose of discussing collective bargaining. A roll call vote was taken:

Ayes: Bless, Larzelere, Miller, Stiegel and DeSloover

Nays: none

The motion carried unanimously.

Reconvene

The meeting reconvened at 6:53 PM.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Josh Dyer

- Informed the board that the PA75 employee refund payments were released to employees on Friday, February 16th.
- Informed the board that he is in receipt of Julie Campbell's resignation letter.

Human Resources and Legal Counsel – Betsy Taylor

- No further comments

Curriculum and Instruction – Lisa Montrief

- Informed the board that on Saturday, Feb. 24th the MCISD will be hosting a SAT Prep class.
- Invited the group to the Annual Young Author's Conference on March 6th.

Special Education and Early Childhood Services – Michelle Brahaney

Enrollment

Head Start Enrollment: 267/267

Head Start Over Income Enrollment (under 10%): 23-9%

Head Start Disabilities Enrollment (under 10%): 40-15%

Early Head Start Enrollment: 72/72
Early Head Start Over Income Enrollment (under 10%): 6-8%
Early Head Start Disabilities Enrollment (under 10%): 19-26%

Current Waitlist

Head Start Income Eligible: 47
Head Start Over Income: 60

Early Head Start Income Eligible: 2
Early Head Start Over Income: 1

Head Start Attendance

Arborwood: 79.59%
Ida: 80%
MCCC: 79.22%
Riverside: 81.48%
SRE: 87.58%
Sodt: 85.07%
Program Total: 82.06% (over 85%)

Office of Head Start Communication Memorandums: N/A

Program Updates:

Self Assessment Training is schedule for February 28, 2018 at the MCISD. Data gathering will be from Feb. 28 – March 8, 2018. An analysis and recommendation session will be completed on March 8, 2018. Note: Linda Stiegel has volunteered to be the MCISD Board representative for this training.

Attendance is below the 85% requirement in January 2018. Below are the reasons students were absent the month of January:

Total absences: 395

Appointments: 2%

No transportation: 5%

Out of town/vacation: 2%

Sick: 52%

Left question blank: 24%

Other (overdue immunizations, special circumstances): 15%

A work order has been placed to deep-clean the high absence classrooms at AWN and Riverside

Sent attendance communications with teachers to review with parents and families.

Michelle Brahaney shared the Head Start Eligibility Selection Criteria changes for the 2018-2019 school year. These changes include:

Applicant has parent/guardian on military deployment

Change: Applicant's parent/guardian is currently active in the military.

Applicant has experienced a recent separation from parent/guardian (within last 6 months).

Change: Application has experienced a recent separation from immediate family member (parent, guardian, siblings)

Superintendent – Stephen McNew

- Informed the board that Michelle LaVoy will be running against Joe Bellino in November.
- Updated the board on what is taking place with the evaluation of the DTE plant.

Adjourn

At 7:40 p.m. Mr. Bless made a motion, supported by Ms. Larzelere, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Paul Miller
Secretary