

# REGULAR BOARD MEETING MINUTES

## MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

January 11, 2022

Monroe County ISD  
Professional Development Center

### Call to Order and Roll Call

The meeting was called to order at 5:00 p.m. by MCISD President Dale DeSloover.

#### MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Russell Bless, Barry Martin, Paul Miller, Renee Larzelere

#### MCISD BOARD

MEMBERS ABSENT: None

#### MCISD

STAFF PRESENT: Superintendent Steve McNew, Lisa Montrief, Rachel Kopke, and Andrea Murphy

#### MCISD STAFF

ABSENT: Josh Dyer

OTHERS PRESENT: None

### Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

### Important Dates

- Jan 26 MCABOE General Membership Meeting, 6:00 PM
- February 15 MCISD Board Meeting, 5:00 PM

### Expressions from the Public

There were no expressions from the public.

### Recommended Actions

#### Routine Matters

Ms. Larzelere made a motion, supported by Mr. Bless to approve the minutes of the December 21, 2021 meeting that were presented. The motion carried unanimously.

### Financial Reports

Special      Food

	<u>General Fund</u>	<u>Education Fund</u>	<u>Service Fund</u>	Student Activities	CP	<u>Total</u>
<u>Check Registers</u>						
12/12-12/31/21	2,516,736.12	4,521,841.71	11,390.03	698.84	0	7,050,666.70
<u>ACH Transactions</u>						
Gross Payroll	961,862.22	2,357,846.16	0	194.01	0	3,319,902.39
Student Activity Account Transfers	0	0	0	0	0	0
Early Head Start & Head Start						
Expenses as of December 31, 2021		\$1,450,868.38				

Mr. Miller made a motion, supported by Dr. Martin, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

## **Old or New Business Requiring Board Action**

### **First Reading and Review Board Policy – 3532 & 4532**

The board held the first reading and review of Board Policies 3532 Temporary Head Start Vaccination and Mask Requirements and 4532 Temporary Head Start Vaccination and Mask Requirements.

### **Second Reading and Approval Board Policy – 3532 & 4532**

Dr. Martin made a motion, supported by Mr. Bless to approve the establishment of Board Policies 3532 Temporary Head Start Vaccination and Mask Requirements and 4532 Temporary Head Start Vaccination and Mask Requirements. The motion carried unanimously.

### **Request for Medical Leave of Absence Extension – Ford, M.**

Mr. Miller made a motion, supported by Dr. Martin to approve the medical leave of absence extension for Madison Ford through June 30, 2022. The motion carried unanimously.

### **Request for Medical Leave of Absence – Liedel, T.**

Dr. Martin made a motion, supported by Mr. Miller to approve the medical leave of absence request from Tammy Liedel to begin on December 22, 2021 and returning to work February 7, 2022. The motion carried unanimously.

### **Request for Maternity Leave of Absence – Rieman, S.**

Ms. Larzelere made a motion, supported by Mr. Bless to approve the maternity leave of absence for Sophia Rieman to begin on or about April 14, 2022, expected to return to work April 14, 2022. The motion carried unanimously.

### **Temporary Employment Extension of Thompson, N.**

Mr. Bless made a motion, supported by Ms. Larzelere to extend the temporary employment of Nancy Thompson through June 30, 2022. Ms. Thompson will support the CASA program. The motion carried unanimously.

### **Employment Recommendation – Alexander, T.**

Ms. Larzelere made a motion, supported by Mr. Bless to approve the employment recommendation for Tary Alexander as a Speech and Language Pathologist in the Southwest Region effective, January 31, 2022. The motion carried unanimously.

### **Employment Recommendation – Cooley, R.**

Dr. Martin made a motion, supported by Mr. Miller to approve the employment recommendation for Robin Cooley as a Great Start Readiness Program teacher position at Custer Elementary School, effective January 4, 2022. The motion carried unanimously.

### **Request for Paid Internships – Social Workers**

Mr. Bless made a motion, supported by Ms. Larzelere to approve the establishment and posting of three (3) school social worker positions effective January 11, 2022. The motion carried unanimously.

## **Reports from the Superintendent and Administrative Staff**

### **Business and Administrative Services – Josh Dyer**

- Not in attendance

### **Human Resources and Legal Services**

- Informed the board that a review of the MCISD emergency procedures and plans are being revised and updates. These plans will then be uploaded to the EPG app for administrator and law enforcement accessibility when necessary.

### **Curriculum and Instruction – Lisa Monrief**

- Working on student enrichment activities – planning Young Authors, Secondary Young Authors, Tri-County Science Fair and STEAM challenges.

### **Special Education and Early Childhood Services – Rachel Kopke**

#### **Current Enrollment Report- December 2021**

<b>Program</b>	<b>Total Enrollment/Funded Enrollment (total enrollment should equal funded enrollment)</b>	<b>Over Income Enrollment CP#2004 (130% FPL+: under 10%) (101-130% FPL: under 35%)</b>	<b>Disabilities Enrollment (over 10%)</b>
EHS/HS Combined	Enrolled: 304 Reserved (not to exceed 1): 6 Vacant less than 30 days: 5 <b>Total Enrollment: 315/315-100%</b>	130% FPL+: 23/315=7% 101-130% FPL: 40/315=13%	50/315=16%
Head Start	Enrolled: 256 Reserved (not to exceed 8): 6 Vacant less than 30 days: 5 <b>Total Enrollment: 267/267-100%</b>	130% FPL+: 21/267=8% 101-130% FPL: 35/267=13%	38/267=14%
Early Head Start	Enrolled: 48 Reserved (not to exceed 1): 0 Vacant less than 30 days: 0 <b>Total Enrollment: 48/48-100%</b>	130% FPL+: 2/48=4% 101-130% FPL: 5/48=10%	12/48=25%

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**Current Waitlist Report- January 2021 (as of 1/7/22)**

<b>Program</b>	<b>Income Eligible</b>	<b>Over Income 101-130% FPL</b>	<b>Over Income 130+% FPL</b>
<b>Head Start</b>	10	3	27
<b>Early Head Start</b>	3	0	1

**Head Start Participation Reports December 2021**

<b>Site</b>	<b>Attendance Percentage</b>
In Person Arborwood	82.14%
In Person Dundee	85.63%
In Person Ida	69.54%
In Person MCCC	83.26%
In Person Niedermeier	79.35%
In Person Orchard	78.42%
In Person Riverside	82.99%
In Person SRE	80.72%
In Person YMCA	73.95%
<b>In Person Program Attendance Total</b>	<b>80.12%</b>

**Head Start Attendance Averages Transported/Self-Transported**

<b>Month</b>	<b>Average Attendance: <u>Transported</u> Students</b>	<b># Of days transportation was <u>Cancelled</u></b>	<b>Average Attendance: <u>Self-Transported</u> Students</b>
September 2021	84.89%	0	86.77%
October 2021	84.31%	0	84.75%
November 2021	77.86%	3/16-18.75%	82.11%
December 2021	78.85%	5/13-38.46%	79.74%
January 2022			
February 2022			
March 2022			
April 2022			
May 2022			

**Early Head Start Participation Reports-December 2021**

<b>Site</b>	<b>Attendance Percentage</b>
HV 1	55.88%
HV 2	47.73%
HV 3	42.50%
HV 4	55.32%
<b>Program Attendance Total</b>	<b>50.30%</b>

## Office of Head Start Communication

Communication Type	New Postings	Links to Postings
Information Memorandums	None	<a href="#">Information Memoranda   ECLKC (hhs.gov)</a>
Program Instructions	None	<a href="#">Program Instructions   ECLKC (hhs.gov)</a>

### Program Updates

- COVID updates during the month of December 2021 in our Head Start Program

Site/Program	# Staff COVID+	# Students COVID+	# Staff Quarantined Due to Exposure of COVID +	# Students Quarantined Due to Exposure of COVID +
MCISD Staff	0	NA	0	NA
AWS	0	1	2	18
Dundee	1	0	1	15
Ida	0	0	0	5
MCCC	0	0	0	1
Niedermeier	1	0	1	5
Orchard	0	1	0	16
Riverside	0	0	0	3
Smith Rd	0	0	0	3
YMCA	1	0	0	17
<b>TOTALS</b>	<b>3</b>	<b>2</b>	<b>4</b>	<b>83</b>

- The U.S. Department of Health and Human Services has issued a revision to a current Head Start Program Performance Standard to outline requirements for COVID-19 vaccination and mask use for grant recipients, and deadlines, exceptions, and exemptions for each. MCISD Administration is in the process of developing procedures around the implementation of these rules.

The following table includes information regarding vaccination status of staff who work for or support the EHS/HS programs as of 1/5/21:

Indicator	Number of impacted staff
<b>Total number of employees: 101</b>	
Staff fully vaccinated	63
Exemptions that have been granted	8 (weekly testing requirement)
Pending Exemptions	1
Staff partially vaccinated	3
Staff who did not respond to the vaccination inquiry (presumed to not be vaccinated), is not currently vaccinated, and has not requested an exemption.	26

### Superintendent – Stephen McNew

- Informed the board of the CTE discussions that are taking place with the local district superintendents and the College.
- Discussed the shortage in COVID test kits that the state is currently experiencing.
- Board Appreciation Month

## **Adjourn**

At 6:25 PM Mr. Bless made a motion, supported by Ms. Larzelere to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,  
Paul Miller  
Secretary