

# **REGULAR BOARD MEETING MINUTES**

## **MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION**

**January 15, 2019**

**Monroe County ISD  
Administration Building  
1101 S. Raisinville Road  
Monroe, MI 48161**

### **Call to Order and Roll Call**

The meeting was called to order at 6:00 p.m. by MCISD President Dale DeSloover.

#### **MCISD BOARD**

**MEMBERS PRESENT:** Dale DeSloover, Renee Larzelere, Russell Bless, Paul Miller and Barry Martin

#### **MCISD BOARD**

**MEMBERS ABSENT:** None

#### **MCISD**

**STAFF PRESENT:** Superintendent Steve McNew, Lisa Monrief, Elizabeth Taylor, Rachel Kopke, Andrea Murphy

#### **MCISD STAFF**

**ABSENT:** Josh Dyer

**OTHERS PRESENT:** none

### **Pledge of Allegiance**

The Pledge of Allegiance was led by President DeSloover.

### **Educational Presentation – Student Assistance Programs**

Jean Foster, MCISD/LISD School Health Coordinator, and John Basile, MCISD Student Assistance Facilitator, updated the board on what is happening around the county to support school districts with student assistance needs. Ms. Foster spoke about the mental health initiatives that are taking place and Mr. Basile discussed the drug education and anger management classes that are taking place to support local districts.

### **Important Dates**

- Jan 15 MCISD Board Meeting, 6:00 PM
- Jan 16 MCMC Parent Info Night
- Jan 23 MCMC Parent Info Night
- Jan 24 PAC Parent Info Night
- Jan 25 ProMedica See the Person Check Presentation, Ed Center, 1:00 PM
- Feb 4 Joint Board Meeting at Lenawee Tech Center, 5:00 PM

## Expressions from the Public

None

## Recommended Actions

### Routine Matters

Mr. Bless made a motion, supported by Ms. Larzelere to approve the minutes of the December 18, 2018 meeting that were presented. The motion carried unanimously.

### Financial Reports

	General <u>Fund</u>	Special Education <u>Fund</u>	School Services <u>Fund</u>	<u>Total</u>
<u>Check Registers</u>				
12/9 – 12/31/18	1,237,666.14	6,590,811.71	1,598.03	7,830,075.88
1/1-1/8/19	56,973.43	11,148.66	11,280.05	79,402.14

### ACH Transactions

#### Withholding & Sales

Taxes	571,108.62	0	86.98	571,195.60
Gross Payroll	575,213.30	1,659,229.92	0	2,234,443.22

#### Capital Projects

Expenditures	0	0	0	0
Student Activity Account Expenditures	4,463.49	0	0	4,463.49

#### Early Head Start

Year as of December 31, 2018 \$141,467.95

#### Head Start

Year as of December 31, 2018 \$883,765.26

Mr. Miller made a motion, supported by Dr. Martin, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

## Old or New Business Requiring Board Action

### Request for Medical Leave of Absence – Wisinski, C.

Dr. Martin made a motion, supported by Ms. Larzelere to approve the medical leave of absence request for Christine Wisinski beginning January 28, 2019 through April 26, 2019. The motion carried unanimously.

### Request for Medical Leave of Absence – Houser, T.

Ms. Larzelere made a motion, supported by Mr. Bless to approve the medical leave of absence request for Terrie Houser beginning December 19, 2018 through January 15, 2019. The motion carried unanimously.

### **Request for Personal Leave of Absence – Price, M.**

Mr. Bless made a motion, supported by Dr. Martin to approve the personal leave of absence request from Melissa Price to begin February 11, 2019 through March 8, 2019. The motion carried unanimously.

### **Request for Maternity Leave of Absence – Paul, D.**

Mr. Miller made a motion, supported by Dr. Martin to approve the maternity leave of absence request from Dana Paul to begin on or about May 12, 2019 continuing through June 14, 2019. The motion carried unanimously.

### **Transition Center Teacher Substitute**

Ms. Larzelere made a motion, supported by Mr. Bless to approve Carolyn Waterbury for twelve (12) weeks from January 23, 2019 through April 24, 2019.. The motion carried unanimously.

### **Early Head Start/Head Start Plan for Self-Assessment**

Dr. Martin made a motion, supported by Ms. Larzelere to approve the Early Head Start/Head Start Plan for Self-Assessment as presented. The motion carried unanimously.

### **Acceptance of Donation - CASA**

Ms. Larzelere made a motion, supported by Mr. Bless to accept a donation from Pioneer Metal Finishing, LLC in the amount of \$6,211.71 to support the CASA program. The motion carried unanimously.

### **Acceptance of Donation – Transition Center Baking Program**

Mr. Bless made a motion, supported by Ms. Larzelere to accept a donation from the BPO Elks Ledge No. 1731, Flat Rock, MI, in the amount of \$1,000.00 to support the Transition Center baking program. The motion carried unanimously.

### **Request to Attend MASB/MASA Joint Conference – Winter Institute**

Mr. Bless made a motion, supported by Ms. Larzelere to approve the attendance of Dale DeSloover and Paul Miller at the MASB/MASA Joint Conference and CBA classes in Detroit, MI on February 8-10, 2019. The motion carried unanimously.

### **Reports from the Superintendent and Administrative Staff**

#### **Business and Administrative Services – Josh Dyer**

- Not in attendance

#### **Human Resources and Legal Counsel – Betsy Taylor**

- Continue to have open positions; interviews are to be held as applicants apply.

#### **Curriculum and Instruction – Lisa Montrief**

- Informed the board of the Community Events that are held at the Knabusch Center.

#### **Special Education and Early Childhood Services – Rachel Kopke**

#### **Enrollment – December 2018**

Enrolled: 267/267

Head Start Over Income: 19-7%  
Head Start Disabilities %: 32-12%

Early Head Start Enrolled: 72/72  
Early Head Start Over Income: 7-10%  
Early Head Start Disabilities: 24-33%

**Current Waitlist**

Head Start Income Eligible: 24  
Head Start Over Income: 32

Early Head Start Income Eligible: 0  
Early Head Start Over Income: 1

**Head Start Attendance**

Arborwood: 90.37%  
Ida: 77.78%  
MCCC: 85.78%  
Orchard: 72.95%  
Riverside: 82.81%  
SRE: 85.35%  
Sodt: 84.67%  
Program Total: 83.36 (over 85%)

**Early Head Start Attendance**

HV1: 81%  
HV2: 83%  
HV3: 73%  
HV4: 70%  
HV5: 97%  
HV6: 71%  
Program Total: 79% (over 50%)

Office of Head Start Communication Memorandums: 0  
Office of Head Start Communication Program Instruction: 0

- Funding letters from the Office of Head Start for both EHS and HS were received by MCISD on 1/7/19. Both letters included available funding for a 1.77% cost of living increase (COLA) for FY '20. The grant submission due date is April 1, 2019.
- This February the Head Start Leadership Team will be assembling a self-assessment committee to review strengths and needs related to various program content areas. MCISD Board of Education members are invited to participate if interested.
- The following documents will be reviewed during the 1/25/19 Policy Council meeting. MCISD Board of Education members are invited to attend this meeting if interested in learning more. The meeting will take place in River Raisin Room #1 from 11:00-1:00. Documents to be reviewed include:
  - Head Start/Early Head Start Annual Report
  - Head Start/Early Head Start School Readiness Goals
  - Head Start/Early Head Start Program Information Report

### **Superintendent – Stephen McNew**

- Informed the board that there has been no communication with DTE regarding the re-evaluation of FERMI II and Monroe Power Plant
- Announced that the Maze Project bids have been posted. Bid openings are early February. Recommendation will come to the board in February.
- January is Board Appreciation Month. Dr. McNew distributed gifts from the MCIEA, MCIFSA and Central Office.

### **Adjourn**

At 7:11 p.m. Ms. Larzelere made a motion, supported by Mr. Bless, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Paul Miller  
Secretary