

**MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT
RESUME' OF
THE BOARD OF EDUCATION MEETING**

July 15, 2025

1. The meeting was called to order at 8:30 a.m.
2. The Board took formal action on the following organizational matters:
 - a. Elected Dale DeSloover as President.
 - b. Elected Renee Larzelere as Vice-President.
 - c. Elected Russell Bless as Treasurer.
 - d. Elected Paul Miller as Secretary.
 - e. Appointed Renee Larzelere as representative to the Monroe County Association of Boards of Education Board of Directors and Dale DeSloover as the representative for the Michigan Association of School Boards Legislative Relations Network.
 - f. Designated First Merchants Bank as depository for the general operating fund, special education operating fund, student activities fund, technology millage fund, and the food service fund; capital projects, employee cash and a zero balance account for BASIC. Designated 5/3 Bank as depository for the investment account, managed by Fifth Third Wealth Advisors.
 - g. Designated Wells Fargo for as a zero balance account for the 403(b)/457 (b) program managed by TSA Consulting Group.
 - h. Designated Flagstar Bank for investing in CD/CDARS.
 - i. Designated BakerTilley Investments and UMB Bank for investment accounts, co-managed by BakerTilley and MiCLASS utilizing UMB Bank accounts for bond funds and pooled investments from other funds.
 - j. Designated two of the Treasurer, Superintendent, or Assistant Superintendent for Business and Administrative Services as authorized signatures for the General Operating Fund, the Special Education Operating Fund, the School Service Fund, the Activity Accounts, the Capital Projects Fund, the Reserve Fund (Municipal Investment) Account; and the Employee Cash Fund and Zero Balance Accounts.

- k. Designated the Superintendent or Assistant Superintendent for Business and Administrative Services as authorized signatures for purchase order transactions up to the state bid limit without formal Board approval.
 - l. Designated the Superintendent as the authorized signature for all contracts.
 - m. Designated the Superintendent or Assistant Superintendent for Business and Administrative Services as the authorized signature for using the MEGS grant system.
 - n. Approved the appointment of the Thrun Law Firm of Lansing as legal counsel for external general education matters and external special education matters, and the Assistant Superintendent for Human Resources and Legal Counsel as internal legal counsel for the Board of Education for the 2025-2026 school year.
 - o. Approved the appointment of Rehmann Robson to conduct the annual audit.
 - p. Set board member compensation at \$30 per meeting plus mileage reimbursement at the board established rate.
 - q. Approved continuation of the current Board by-laws for the 2025-2026 school year and established regular meetings at 5:00 p.m. and June - August at 8:30 a.m. on the following schedule:

• August 19, 2025 - 8:30 AM	• March 17, 2026 - 5:00 PM
• September 15, 2025 - 5:00 PM	• April 14, 2026 - 9:00 AM (retreat)
• October 21, 2025 - 5:00 PM	• April 21, 2026 – 5:00 PM
• November 18, 2025 - 5:00 PM	• May 19, 2026 - 5:00 PM
• December 16, 2025 - 5:00 PM	• June 16, 2026 – 8:30 AM
• January 20, 2026 - 5:00 PM	• July 21, 2026 – 8:30 AM
• February 17, 2026 - 5:00 PM	
 - r. Designated the Superintendent as the person responsible for posting appropriate notices regarding such meetings.
 - s. Established the agreement with board paid membership associations to follow all procedures and policies – REMC Association of Michigan, MiDeal, MiCTA, Hospital Purchasing Services (HPS), The Interlocal Purchasing System (TIPS) and PEPPM Cooperative Purchasing.
3. The board approved the 2nd Reading and Adoption of the Recipient Rights Policy and Administrative Guidelines.
 4. The board approved the following personnel update:

- a. Employment
 - i. Evelyn Creutz, Teacher, MCMC
 - ii. Christina Fancsal, Teacher, Head Start
 - iii. Jill Gerweck, Literacy Coach
 - iv. Christopher Hasley, Teacher, MCMC
 - v. Tatum Pack, Teacher, Head Start
 - vi. Erin Woods, Speech and Language Pathologist, Southwest
- b. Leaves of Absence
 - i. None
- c. Resignations
 - i. Kaitlin Fiser, resigned
 - ii. Brian Francisco, resigned
 - iii. Danielle Mungar, resigned
 - iv. Nicole Seitz, resigned

The motion carried unanimously.

- 5. The board approved the following new position requests effective with the start of the 2025-2026 school year:
 - a. Shared Time Help Desk Technician, Mason Consolidated Schools
- 6. The board approved the following out of state conference requests:
 - a. Dale DeSloover, Renee Larzelere, Barry Martin, Paul Miller and Russell Bless, AESA Conference, Colorado Springs, CO from December 2-5, 2025.
 - b. Steve McNew, Lisa Montrief and Andrea Murphy, AESA Conference, Colorado Springs, CO from December 2-5, 2025.
 - c. Rachel Kopke, Margot Lechlak and Lynn Preston, AESA Conference, Colorado Springs, CO from December 2-5, 2025.
 - d. Shawna Dippman, NAME Annual Conference, Philadelphia, PA from October 5-11, 2025.
- 7. The meeting adjourned at 9:53 AM.