

**MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT
RESUME' OF
THE BOARD OF EDUCATION MEETING**

July 18, 2023

1. The meeting was called to order at 8:30 a.m.
2. Steve McNew administered the oath of office to Dale DeSloover and Russell Bless.
3. The Board took formal action on the following organizational matters:
 - a. Elected Dale DeSloover as President.
 - b. Elected Renee Larzelere as Vice-President.
 - c. Elected Russell Bless as Treasurer.
 - d. Elected Paul Miller as Secretary.
 - e. Appointed Renee Larzelere as representative to the Monroe County Association of Boards of Education Board of Directors and Russell Bless as the representative for the Michigan Association of School Boards Legislative Relations Network.
 - f. Designated First Merchants Bank as depository for the general operating fund, special education operating fund, student activities fund, technology millage fund, and the food service fund; capital projects, employee cash and a zero balance account for BASIC. Designated 5/3 Bank as depository for the investment account, managed by Mainstreet Advisors.
 - g. Designated Wells Fargo for as a zero balance account for the 403(b)/457 (b) program managed by TSA Consulting Group.
 - h. Designated two of the Treasurer, Superintendent, or Assistant Superintendent for Business and Administrative Services as authorized signatures for the General Operating Fund, the Special Education Operating Fund, the School Service Fund, the Activity Accounts, the Capital Projects Fund, the Reserve Fund (Municipal Investment) Account; and the Employee Cash Fund and Zero Balance Accounts.
 - i. Designated the Superintendent or Assistant Superintendent for Business and Administrative Services as authorized signatures for purchase order transactions up to the state bid limit without formal Board approval.
 - j. Designated the Superintendent as the authorized signature for all contracts.

- k. Designated the Superintendent or Assistant Superintendent for Business and Administrative Services as the authorized signature for using the MEGS grant system.
 - l. Approved the appointment of the Thrun Law Firm of Lansing as legal counsel for external general education matters and external special education matters, and the Assistant Superintendent for Human Resources and Legal Counsel as internal legal counsel for the Board of Education for the 2023-2024 school year.
 - m. Approved the appointment of Rehmann Robson to conduct the annual audit.
 - n. Set board member compensation at \$30 per meeting plus mileage reimbursement at the board established rate.
 - o. Approved continuation of the current Board by-laws for the 2023-2024 school year and established regular meetings at 5:00 p.m. and June - August at 8:30 a.m. on the following schedule:
 - August 15, 2023 – 8:30 AM
 - September 26, 2023 – 5:00 PM (4th Tuesday)
 - October 17, 2023 – 5:00 PM
 - November 21, 2023 – 5:00 PM
 - December 19, 2023 – 5:00 PM
 - January 17, 2024 – 5:00 PM
 - February 20, 2024 – 5:00 PM
 - March 19, 2024 – 5:00 PM
 - April 16, 2024 – 5:00 PM
 - May 21, 2024 – 5:00 PM
 - June 18, 2024 – 8:30 AM
 - July 16, 2024 – 8:30 AM
 - p. Designated the Superintendent as the person responsible for posting appropriate notices regarding such meetings.
 - q. Established the agreement with board paid membership associations to follow all procedures and policies – REMC Association of Michigan, MiDeal, MiCTA and Hospital Purchasing Services (HPS).
4. The board approved the following personnel update:
- a. Employment
 - i. Taylor Benner, Help Desk Technician
 - ii. Maria Brown-Jimenez, Teacher Consultant, North Region
 - iii. Erica Crlencic, School Social Worker, East Region
 - iv. Emily Durkin, Head Start Teacher, Arborwood South
 - v. Nicholas Hemwall, Teacher, MCMC
 - vi. Brittany Kleinow, Behavior Coach, East Region
 - vii. Alicia LaZette, Teacher, Transition Center

- viii. Emily Thompson, Literacy Coach, PD Center
 - b. Leaves of Absence
 - i. n/a
 - c. Resignations
 - i. Aubrey Banning, resigned
 - ii. Madeleine Bowersox, resigned
 - iii. Samantha Howard, resigned
- 5. The board approved the following new position requests effective with the start of the 2023-2024 school year:
 - a. Early Head Start/Head Start Education Coordinator
 - b. Speech and Language Pathologist (2)
 - c. Desktop Support Technician
- 6. The board approved the Early Head Start, Head Start, GSRP and Early On COLA increase.
- 7. The board approved the staff computer laptop purchase.
- 8. The board accepted a donation on behalf of the Educational Center from Melissa Clay.
- 9. The board approved the out of state conference request for Mr. DeSloover, Mr. Miller, Ms. Larzelere, Dr. Martin and Mr. Bless to attend the AESA Conference in Anaheim, CA from November 28 – December 1, 2023.
- 10. The board approved the out of state conference request for Stephen McNew, Lisa Montrief and Andrea Murphy to attend the AESA Conference in Anaheim, CA from November 28 – December 1, 2023.
- 11. The meeting adjourned at 10:12 AM.