

# REGULAR BOARD MEETING MINUTES

## MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

June 21, 2022

Monroe County ISD  
Lake Erie Room

### Call to Order and Roll Call

The meeting was called to order at 8:30 a.m. by MCISD Vice President Renee Larzelere.

#### MCISD BOARD

MEMBERS PRESENT: Renee Larzelere, Paul Miller, Russell Bless and Barry Martin

#### MCISD BOARD

MEMBERS ABSENT: Dale DeSloover

#### MCISD

STAFF PRESENT: Superintendent Steve McNew, Eric Feldman, Rachel Kopke, Josh Dyer, Lisa Montrief and Andrea Murphy

#### MCISD

STAFF ABSENT: none

OTHERS PRESENT: Crystal Willit and Denise Miller

### Pledge of Allegiance

The Pledge of Allegiance was led by Vice President Larzelere.

### Important Dates

- July 4 MCISD Closed
- July 19 MCISD Board Meeting, 8:30 AM

### Expressions from the Public

none

### Recommended Actions

#### Routine Matters

Mr. Bless made a motion, supported by Dr. Martin to approve the minutes of the May 17, 2022 meeting that were presented. The motion carried unanimously.

### Financial Reports

Special      Food

	<u>General Fund</u>	<u>Education Fund</u>	<u>Service Fund</u>	Student Activities	CP	<u>Total</u>
<u>Check Registers</u>						
5/8-5/31/22	2,345,372.96	649,003.87	12,472.58	2,060.98	450.00	3,009,360.39
6/1-6/11/2022	716,408.86	140,094.04	911.68	1,009.23	0	858,423.81

<u>ACH Transactions</u>						
Gross Payroll	692,590.45	1,720,463.40	0	53.04	0	2,413,106.89
Student Activity Account Transfers	0	0	0	0	0	0

Early Head Start		
Year to Date as of May 31, 2022		\$860,572.01
Head Start		
Year to Date as of May 31, 2022		\$3,072,330.94

Mr. Miller made a motion, supported by Mr. Bless, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

## **Old or New Business Requiring Board Action**

### **Approval of the 2021-2022 Budget Revisions**

Mr. Dyer presented the requested revisions to the 2021-2022 budgets. There was a motion by Dr. Martin, supported by Mr. Bless, to approve revisions to the budgets as follows:

General Fund	Approved	Requested Revisions
Revenue	\$28,871,487	\$29,256,245
Expenditures	\$30,067,461	\$30,487,881
Special Education Fund	Approved	Requested Revisions
Revenue	\$48,714,284	\$49,114,360
Expenditures	\$50,187,935	\$48,227,542
Food Service Fund	Approved	Requested Revisions
Revenue	\$195,192	\$2212,874
Expenditures	\$197,714	\$212,475
School Activity Fund	Approved	Requested Revisions
Revenue	\$76,000	\$50,000
Expenditures	\$76,000	\$50,000
Capital Projects Fund	Approved	Requested Revisions
Revenue	\$252,100	\$416,600
Expenditures	\$275,950	\$276,605

The motion carried unanimously.

## 2022-2023 Budget Hearing and Public Comment

Mr. Dyer presented the 2022-2023 budget projections. There was a motion by Mr. Bless, supported by Dr. Martin to approve the 2022-2023 budget as follows:

### GENERAL APPROPRIATIONS ACT OF MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT

BE IT RESOLVED, that this resolution shall be the General Appropriations Act of Monroe County Intermediate School District for the fiscal year 2022-2023; AN ACT to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Monroe County Intermediate School District. This budget will require a levy of .2897 mill for the General Fund (General Operating), .9866 mill for the Technology Enhancement Fund and 3.4778 mills for the Special Education Fund.

BE IT FURTHER RESOLVED, the total Revenues and Unappropriated fund balance estimated to be available for appropriations in the **General Fund** of Monroe County Intermediate School District for fiscal year 2022-2023 is as follows:

Revenue			
Local	2,228,160		
Intermediate	120,585		
State	9,324,396		
Federal	4,572,816		
Interdistrict Revenues	3,204,234		
Other – Transfers In	1,448,562		
Total Revenue		\$20,898,753	
Fund Balance July 1, 2022	\$8,591,436		
Fund Balance Available to Appropriate		\$8,591,436	
Total Available to Appropriate		\$29,490,189	

BE IT FURTHER RESOLVED, that \$22,539,162 of the total available to appropriate in the **General Fund** is hereby appropriated in the amounts and for the purpose set forth below:

Expenditures			
	Instruction		
	Basic Programs	6,517,154	
	Added Needs	165,021	
	Other	0	
	Support		
	Pupil	2,246,627	
	Instructional Staff	3,219,626	
	General Administration	587,561	
	School Administration	424,045	
	Business	1,469,259	
	Operation/Maintenance	665,322	
	Pupil Transportation	143,698	
	Central	2,857,098	
	Other	5,169	
	Community Service	947,825	
	Interdistrict Payments	2,742,026	
	Other – Transfers Out	548,731	
	Total Expenditures		<u>\$22,539,162</u>
	Projected June 30, 2023 Fund Balance		\$6,951,027

BE IT FURTHER RESOLVED, the total Revenues and Unappropriated fund balance estimated to be available for appropriations in the **Special Education Fund** of Monroe County Intermediate School District for fiscal year 2022-2023 is as follows:

Revenue			
	Local	25,146,743	
	Intermediate	600	
	State	13,220,798	
	Federal	8,751,256	
	Interdistrict Revenues	21,450	
	Other – Transfers In	460,129	
	Total Revenue		<u>\$47,600,976</u>
	Fund Balance July 1, 2022	\$16,987,309	
	Fund Balance Available to Appropriate		<u>\$16,987,309</u>
	Total Available to Appropriate		<u>\$64,588,285</u>

BE IT FURTHER RESOLVED, that \$50,470,839 of the total available to appropriate in the **Special Education Fund** is hereby appropriated in the amounts and for the purpose set forth below:

Expenditures			
	Instruction		
	Basic Programs	0	
	Added Needs	16,821,454	
	Other	0	
	Support		
	Pupil	17,719,583	
	Instructional Staff	2,658,702	
	General Administration	68,000	
	School Administration	453,470	
	Business	241,520	
	Operation/Maintenance	1,157,086	
	Pupil Transportation	1,369,928	
	Central	358,285	
	Other	0	
	Community Service	482,696	
	Interdistrict Payments	7,442,000	
	Other – Transfers Out	1,698,115	
	Total Expenditures		\$50,470,839
	Projected June 30, 2023 Fund Balance		\$17,063,811

BE IT FURTHER RESOLVED, the total Revenues and Unappropriated fund balance estimated to be available for appropriation in the **Technology Enhancement Fund** of Monroe County Intermediate School District for fiscal year 2022-2023 is as follows:

Revenue			
	Local	6,110,203	
	State	154,958	
	Total Revenue		\$6,265,161
	Fund Balance July 1, 2022	\$0	
	Fund Balance Available to Appropriate		\$0
	Total Available to Appropriate		\$6,265,161

BE IT FURTHER RESOLVED, that \$6,265,161 of the total available to appropriate in the **Technology Enhancement Fund** is hereby appropriated in the amounts and for the purpose set forth below:

Expenditures			
Support			
Business		5,000	
Other		6,091,316	
Other – Transfers Out		168,845	
Total Expenditures			<u>\$6,265,161</u>
Projected June 30, 2023 Fund Balance			\$0

BE IT FURTHER RESOLVED, the total Revenues and Unappropriated fund balance estimated to be available for appropriation in the **Food Service Fund** of Monroe County Intermediate School District for fiscal year 2022-2023 is as follows:

Revenue			
Local		37,450	
State		415	
Federal		60,500	
Interdistrict Revenues		0	
Other – Transfers In		97,000	
Total Revenue			\$195,365
Fund Balance July 1, 2022		\$9,988	
Fund Balance Available to Appropriate			<u>\$9,988</u>
Total Available to Appropriate			<u>\$205,353</u>

BE IT FURTHER RESOLVED, that \$195,480 of the total available to appropriate in the **Food Service Fund** is hereby appropriated in the amounts and for the purpose set forth below:

Expenditures			
Support			
Business		0	
Other		195,480	
Other – Transfers Out		0	
Total Expenditures			<u>\$195,480</u>
Projected June 30, 2023 Fund Balance			\$9,873

BE IT FURTHER RESOLVED, the total Revenues and Unappropriated fund balance estimated to be available for appropriation in the **School Activities Fund** of Monroe County Intermediate School District for fiscal year 2022-2023 is as follows:

Revenue			
	Local	50,000	
	Total Revenue		\$50,000
Fund Balance July 1, 2022		\$55,443	
Fund Balance Available to Appropriate			\$55,443
Total Available to Appropriate			\$105,443

BE IT FURTHER RESOLVED, that \$50,000 of the total available to appropriate in the **School Activities Fund** is hereby appropriated in the amounts and for the purpose set forth below:

Expenditures			
	Support		
	Business	0	
	Other	50,000	
	Other – Transfers Out	0	
	Total Expenditures		\$50,000
	Projected June 30, 2023 Fund Balance		\$55,443

BE IT FURTHER RESOLVED, the total Revenues and Unappropriated fund balance estimated to be available for appropriation in the **Capital Projects Fund** of Monroe County Intermediate School District for fiscal year 2022-2023 is as follows:

Revenue			
	Local	200	
	Other – Transfers In	400,000	
	Total Revenue		\$400,200
Fund Balance July 1, 2022		\$672,948	
Fund Balance Available to Appropriate			\$672,948
Total Available to Appropriate			\$1,073,148

BE IT FURTHER RESOLVED, that \$495,000 of the total available to appropriate in the **Capital Projects Fund** is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures			
	Support		
	Business	100	
	Capital Outlay	494,900	
	Total Expenditures		\$495,000
	Projected June 30, 2023 Fund Balance		\$290,310

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy

statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the Budget adopted by the Board and shall hold the division and department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto by the Board.

The motion carried unanimously.

### **Adoption of Board Policy 6320**

Mr. Miller made a motion, supported by Mr. Bless to approve the revisions and adoption of Board Policy 6320 Purchasing. The motion carried unanimously.

### **Adoption of Board Policy 7440.01**

Dr. Martin made a motion, supported by Mr. Miller to approve the revisions and adoption of Board Policy 7440.01 Video Surveillance and Electronic Monitoring. The motion carried unanimously.

### **Personnel Update**

Mr. Miller made a motion, supported by Dr. Martin to approve the following personnel update:

- A. Employment
  - a. Priscilla Byrd, LBSE Teacher, Monroe High School
  - b. Austin Sharp, School Social Worker, Southwest Region
- B. Leave(s) of Absence
  - a. Cara Morrison, May 31, 2022 through June 20, 2022
  - b. Nichole Torzewski, May 31, 2022 through August 29, 2022
- C. Resignations/Retirements
  - a. Alysa Clouse, resigned
  - b. Laurissa Horvatinovich, resigned
  - c. Blossom Shahelin, resigned
  - d. Cherie Shields, retired
  - e. Summer Snyder, resigned
  - f. Abigail Watters, resigned

The motion carried unanimously.

### **Temporary School Psychologist**

Mr. Bless made a motion, supported by Mr. Miller to approve the temporary employment for Diane Donar, for up to 2-3 days a week effective September 2022 through June 2023, a total of up to 100 days, in the Southwest Region. The motion carried unanimously.

### **Request for Summer Occupational Therapist and School Psychologist Positions**

Mr. Miller made a motion, supported by Mr. Bless to approve the establishment and posting of one School Psychologist, for five (5) days, and one Occupational Therapist, for fifteen (15) days, for summer programs from June 20, 2022 through July 31, 2022. The motion carried unanimously.



### **Request for New Position: School Social Workers**

Dr. Martin made a motion, supported by Mr. Bless to approve the establishment and posting of three (3) School Social Worker positions effective with the start of the 2022-2023 school year. The motion carried unanimously.

### **Request for New Position: Mental Health Consultant**

Mr. Miller made a motion, supported by Mr. Bless to approve the establishment and posting of a Mental Health Consultant effective for the 2022-2023 school year. The motion carried unanimously.

### **Salary Increase for Shared-Time Business Manager**

Dr. Martin made a motion, supported by Mr. Miller to approve an increase in salary for Chad Baas, Shared Time Business Manager with Ida Public Schools, Summerfield and the MCISD, effective July 1, 2022. The motion carried unanimously.

### **Position Change Request for Buildings, Grounds and Transportation Department and Salary Increase**

Mr. Bless made a motion, supported by Dr. Martin to approve the following changes for the MCISD Buildings, Grounds and Transportation Department:

- Change position title of Director of Buildings, Grounds and Transportation to Director of Buildings and Grounds.
- Change position title of Transportation Coordinator to Transportation Supervisor
- Increase the salary of the Transportation Supervisor to \$74,000 effective July 1, 2022.

The motion carried unanimously.

### **Request for New Position: MOCI Instructional Aides**

Dr. Martin made a motion, supported by Mr. Miller to approve the establishment and posting of two (2) MoCI Instructional Aide positions effective with the start of the 2022-2023 school year. The motion carried unanimously.

### **Certified Employee Status Recommendations 2022-2023 School Year**

Mr. Miller made a motion, supported by Dr. Martin to approve the following certified employee status recommendations:

#### Second Year Probationary Status

Natalie Dahl, Teacher

Melisa Flanner, Teacher

Alyssa Maldonado, Teacher

Renee Way, Teacher Consultant

#### Continuation of Second Year Probationary Status

Kathryn Nice, Teacher

#### Third Year Probationary Status

Megan Chonko, Teacher

Sierra Denniss, SCI Teacher

Madyson Farris, Teacher

#### Continuation of Third Year Probationary Status

Brandy Bowen, Teacher

Fourth Year Probationary Status

Cassie Bless, Teacher  
Kaitlin Boston, Teacher  
Jaquelyn Crane, Teacher  
Stephanie Iacoangeli, Teacher  
Emily Ialacci, Teacher  
Nicole Knott, Teacher  
Laura Marckel, Teacher  
Jordyn Rightnowar, Teacher  
Carrie Roberts, Teacher

Fifth Year Probationary Status

Rachel Fiedler, Teacher  
Teresa Gratowski, Teacher

Tenure Status

Amber Dietrich, Teacher  
Amanda Fowler, Teacher  
Paulette Jones, Teacher  
Jannicka Martinsen, Teacher  
Ashley Powers, Teacher  
Kriston Roman, Teacher  
Jacqueline Rooks, Teacher  
Candice Schroeder, Teacher  
Sarah Vaughn, Teacher

Mr. Bless abstained from the vote. Motion carried.

**Renewal of Administrative Support Contracts – Head Start**

Dr. Martin made a motion, supported by Mr. Bless to approve the following Head Start non-affiliated administrative contracts:

- Nicole VanDaele – Director (260 days)
- Stephanie Carlton – Assistant Director (237 days)
- Kari Hoffman – Accountant (260 days)
- Kim Reynolds – Education Coordinator (220 days)
- Amanda Muncy – Mental Health Coordinator (208 days)
- Savannah Rodriguez – Mental Health Consultant (208 days)
- Nicole Dluzen – Health Services Coordinator (220 days)
- Holly Miller – Site Leader (208 days)
- Kim Minner – Site Leader (208 days)
- Carol Rife – Site Leader (208 days)

The motion carried unanimously.

## Renewal of Administrative/Support Staff Contracts

Mr. Bless made a motion, supported by Ms. Larzelere to approve the following administrative/support staff contract extensions for the 2022-2023 contract year:

- Chad Baas – Shared-Time Business Manager, Ida
- Kathy Berry- Director of Research, Evaluation and Assessment (220 day Contract)
- Matthew Dandron – Network Manager
- Crysti Esper- Graphic and Design Specialist
- Janel Faber- Administrative Assistant for Human Resources
- Patrick Felder – Help Desk Technician
- C. Steven Foster – Director of Building and Grounds
- Nicholas Hay- Director of Information Services
- James Keck- Technology Support Coordinator
- Josh Kirby – Coordinator, Technology Applications (230 day contract)
- Seth Liaros – Accountant/Child Accounting Auditor
- Cortney Last- GSRP Director
- Margot Lechlak – Mental Health Crisis Coordinator (220 day contract)
- Christopher Male-Technology Support Coordinator
- Rafe McIntire- Transportation Supervisor
- Cara Morrison – YOP Coordinator (up to 240 days, depending on grant)
- Andrea Murphy - Administrative Assistant to the Superintendent and District Communications Coordinator
- Rebecca Roof – Finance Applications and Payroll Support Specialist
- Renee Rymanowicz – Accounting Supervisor
- Megan Sexton – Dean of Students, MCMC (208 days)
- Jerica Sharp – CASA Director
- Nicole Shaughnessy, Director, Knabusch Math & Science Center (220 day contract)
- Christopher Slat -Instructional Technology Specialist (220 day contract)
- Adra Stevens – Payroll Accountant
- Denise Teague – CTE Director
- OPEN - Student Information Application Specialist
- Elizabeth Winter – Instructional Technology Specialist (220 day contract)
- Kimberly Worden- Shared-Time Accountant, Summerfield
- Amy Zarend- Director Great Start Collaborative (195 day contract)

The motion carried unanimously.

## Renewal of Supervisory Contracts

Mr. Miller made a motion, supported by Mr. Bless to approve the following supervisory contract extensions:

2022-2023

Name	Days
Chelsea Iffland, Supervisor	215
Kelly Keyes, Supervisor	215
Robert Krueger, Supervisor/Principal	230

2022-2023

Name	Days
Kathryn Bourbina, ECSE Director	240
Shawna Dippman, Supervisor	230
Amy Hammons, Regional Director	230
William Hite, Supervisor/Principal	235
Shawna Landis, Regional Director	230
Melissa Morton, Supervisor	215
Matthew Prange, Director of Instructional Tech	240
Andrew Shilling, Regional Director	230
Sarah Yu, Supervisor/Asst. Principal	215
The motion carried unanimously.	

### **Acceptance of Donation – Thrift Shop Association**

Dr. Martin made a motion, supported by Mr. Miller to accept a donation from the Thrift Shop Association of Monroe in the amount of \$1,500 to purchase tricycles for the MCISD Educational Center. The motion carried unanimously.

### **Acceptance of Donation – CASA & Holiday Camp**

Mr. Miller made a motion, supported by Mr. Bless to accept a donation from the Monroe County Exchange Club in the following amounts:

Holiday Camp - \$575.00

CASA - \$5,500.00

The motion carried unanimously.

### **Award of Bid – Head Start Playground - Smith Road Elementary**

Dr. Martin made a motion, supported by Mr. Miller to approve the purchase of a custom Little Tikes Commercial Playbuilder structure bid and components by Great Lakes Recreation Company, Zeeland, MI, for \$29,655 through the Head Start grant. The motion carried unanimously.

### **Award of Bid – Head Start Playground – Monroe YMCA**

Mr. Miller made a motion, supported by Mr. Bless to approve the purchase of a custom Little Tikes Commercial Playbuilder structure bid and components by Great Lakes Recreation Company, Zeeland, MI, for \$32,922 through the Head Start grant. The motion carried unanimously.

### **Award of Bid – Head Start Playground – Niedermeier Elementary**

Mr. Bless made a motion, supported by Mr. Miller to approve the purchase of a custom Little Tikes Commercial Playbuilder structure bid and components by Great Lakes Recreation Company, Zeeland, MI, for \$45,129 through the Head Start grant. The motion carried unanimously.

### **Award of Bid – Building Automation Upgrade Bid**

Mr. Bless made a motion, supported by Dr. Martin to award the Building Automation Upgrade bid to Trane Technologies, Holland, OH, for \$133,983, from Capital Projects funding. The motion carried unanimously.

## **MCMC Computer Purchase**

Mr. Miller made a motion, supported by Mr. Bless to approve the purchase of 82 Dell laptops at \$575.00 each for the Monroe County Middle College. The motion carried unanimously.

## **Superintendent's Overall Performance**

Mr. Bless made a motion, supported by Mr. Miller to rate MCISD superintendent, Dr. Stephen McNew as highly effective. The MCISD Board of Education evaluated Dr. McNew on the following categories:

- Governance and Board Relations
- Stakeholder Relations
- Employee Relations
- Operations & Finance
- Educational Leadership
- Student Growth
- Professional Goals

The motion carried unanimously.

## **Executive Session**

At 10:00 AM, Mr. Bless made a motion, supported by Mr. Miller to enter into executive session for the purpose of discussing attorney client privileges and the land acquisition of the newest Holiday Camp property. A roll call vote was taken:

Ayes: Bless, Martin, Miller, Larzelere

Nays: none

The motion carried.

## **Reconvene**

The meeting reconvened at 10:18 AM.

## **Separation Agreement and Release of Claims**

Dr. Martin made a motion, supported by Mr. Miller to accept the Separation Agreement and Release of Claims for an employee. A roll call vote was taken:

Ayes: Bless, Martin, Miller, Larzelere

Nays: none

The motion carried.

## **Reports from the Superintendent and Administrative Staff**

### **Business and Administrative Services – Josh Dyer**

- Continuing to meet with the architects regarding the upgrades to Holiday Camp.

### **Human Resources and Legal Counsel – Eric Feldman**

- Informed the board that a complete policy review will be taking place with the start of the new school year.

### **Curriculum and Instruction – Lisa Montrief**

- Informed the board that 80 students will enter the MCMC in the fall.

**Special Education and Early Childhood Services – Rachel Kopke**  
**Current Enrollment Report- May 2022**

<b>Program</b>	<b>Total Enrollment/Funded Enrollment (total enrollment should equal funded enrollment)</b>	<b>Over Income Enrollment CP#2004 (130% FPL+: under 10%) (101-130% FPL: under 35%)</b>	<b>Disabilities Enrollment (over 10%)</b>
EHS/HS Combined	Enrolled: 302/315 Reserved (not to exceed 1): 8 Vacant less than 30 days: 4 <b>Total Enrollment: 314/315- 99.68%</b>	130% FPL+: 23/314=7% 101-130% FPL: 37/314=12%	59/314=19%
Head Start	Enrolled: 254 Reserved (not to exceed 8): 8 Vacant less than 30 days: 4 <b>Total Enrollment: 266/267- 99.63%</b>	130% FPL+: 21/266=8% 101-130% FPL: 32/266=12%	45/266=17%
Early Head Start	Enrolled: 48 Reserved (not to exceed 1): 0 Vacant less than 30 days: 0 <b>Total Enrollment: 48/48-100%</b>	130% FPL+: 2/48=4% 101-130% FPL: 5/48=10%	14/48=29%

**Current Waitlist Report-June 2022 (as of 6/17/22)**

<b>Program</b>	<b>Income Eligible</b>	<b>Over Income 101-130% FPL</b>	<b>Over Income 130+% FPL</b>
<b>Head Start</b>	15	4	28
<b>Early Head Start</b>	4	0	1

**Head Start Participation Reports May 2022**

<b>Site</b>	<b>Attendance Percentage</b>
In Person Arborwood	82.80%
In Person Dundee	86.16%
In Person Ida	91.57%
In Person MCCC	80.72%
In Person Niedermeier	77.84%
In Person Orchard	78.42%
In Person Riverside	89.71%
In Person SRE	91.06%
In Person YMCA	80.21%
<b>In Person Program Attendance Total</b>	<b>83.16%</b>

**Head Start Attendance Averages Transported/Self-Transported**

Month	Average Attendance: <u>Transported</u> Students	# Of days transportation was <u>Cancelled</u> <b>ORCHARD</b>	# Of days transportation was <u>Cancelled</u> <b>NIEDERMEIER</b>	Average Attendance: <u>Self-Transported</u> Students
September 2021	84.89%		0	86.77%
October 2021	84.31%		0	84.75%
November 2021	77.86%		3/16-18.75%	82.11%
December 2021	78.85%		5/13-38.46%	79.74%
January 2022	76.5%	1/8-12.5%	1/15-6.66%	75.48%
February 2022	84.20%	0 Cancellations	CLOSED RUN	83.86%
March 2022	84.63%	0 Cancellations	CLOSED RUN	81.24%
April 2022	87.08%	0 Cancellations	CLOSED RUN	86.90%
May 2022	78.23%	1/17-5.5%	CLOSED RUN	84.32%

### Early Head Start Participation Reports-May 2022

Site	Attendance Percentage
HV 1	55.56%
HV 2	60.42%
HV 3	80.85%
HV 4	56.25%
Program Attendance Total	<b>63.69%</b>

### Office of Head Start Communication

Communication Type	New Postings	Links to Postings
Information Memorandums	None	<a href="#">Information Memoranda   ECLKC (hhs.gov)</a>
Program Instructions	None	<a href="#">Program Instructions   ECLKC (hhs.gov)</a>

### Program Updates

- COVID updates during the month of May 2022 in our Head Start Program

Month	# Staff COVID+	# Students COVID+	# Staff Quarantined Due to Exposure of COVID +	# Students Quarantined Due to Exposure of COVID +
October 2021	1	2	2	17
November 2021	4	4	4	82
December 2021	1	6	9	90
January 2022	13	15	11	145
February 2022	3	4	2	81
March 2022	2	3	0	38
April 2022	0	2	0	8
May 2022	5	8	0	20
June 2022				

## **Superintendent – Stephen McNew**

- Announced that the pool at Holiday Camp was up and running for the first day of camp.
- Informed the board that the Superintendents Retreat will take place at the Battlefield on August 2 and 3, 2022.

## **Adjourn**

At 10:43 a.m. Mr. Bless made a motion, supported by Mr. Miller, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Paul Miller  
Secretary