

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

March 16, 2021

Meeting held via Zoom.

Call to Order and Roll Call

The meeting was called to order at 5:00 p.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Russell Bless, Barry Martin, Renee Larzelere and Paul Miller

MCISD BOARD

MEMBERS ABSENT: none

MCISD

STAFF PRESENT: Superintendent Steve McNew, Elizabeth Taylor, Lisa Montrief, Rachel Kopke, Josh Dyer and Andrea Murphy

MCISD STAFF

ABSENT: none

OTHERS PRESENT: C. Willit, D. Miller, G. Watkins, C. Schroeder, A. Shilling, R. Neckel, Kellie's iPhone, Caroline, Kristi

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Important Dates

- April 2 MCISD Closed, Good Friday
- April 5-9 Spring Break, No School
- April 23 MCISD Special Meeting, 9:00 AM
- April 27 MCISD Board Meeting, 5:00 PM

Expressions from the Public

No expressions from the public.

Recommended Actions

Routine Matters

Ms. Larzelere made a motion, supported by Mr. Bless to approve the minutes of the February 16, 2021 meeting that were presented. The motion carried unanimously.

Financial Reports

	General	Special	Food	Student		
	Fund	Education	Service	Activities	CP	Total
	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>			<u>Total</u>
<u>Check Registers</u>						

2/7-8/28/21	3,288,028.56	600,918.95	10,972.84	335.12	0	4,900,255.47
3/1-3/6/21	817,681.46	16,191.52	1,095.91	0	0	834,968.89

ACH Transactions

Withholding & Sales

Taxes	0	0	8.44	0	0	8.44
Gross Payroll	626,256.76	1,620,152.42	1,123.66	0	0	2,247,532.84
Student Activity Account Transfers	0	0	0	0	0	0

Early Head Start

Year to Date as of February 28, 2021 \$248,772.24

Head Start

Year to Date as of February 28, 2021 \$1,722,847.02

Mr. Miller made a motion, supported by Dr. Martin, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

Request for New Positions: Behavior Coaches

Mr. Bless made a motion, supported by Ms. Larzelere, to approve the following establishment and posting of four (4) behavior coaches positions, effective immediately.

A roll call vote was taken:

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nays: none

The motion carried.

Request for New Position: Certified Occupational Therapy Assistant

Mr. Miller made a motion, supported by Mr. Bless to approve the establishment and posting of a Certified Occupational Therapy Assistant position, effective immediately.

A roll call vote was taken:

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nays: none

The motion carried.

Request for New Position: Coordinator for Technology Applications

Dr. Martin made a motion, supported by Mr. Bless to approve the establishment and posting of a Coordinator for Technology Applications position, effective immediately.

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nays: none

The motion carried.

Request for New Position: Full-Time Speech and Language Pathologist

Mr. Bless made a motion, supported by Ms. Larzelere to approve the establishment and posting of a full-time Speech and Language Pathologist position, effective immediately.

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nays: none

The motion carried.

Employment Recommendation – Lucero-Altamirano, N.

Mr. Bless made a motion, supported by Dr. Martin to approve the employment recommendation for Nancy Lucero-Altamirano as a school social worker, effective March 29, 2021.

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nays: none

The motion carried.

Employment Recommendation – Nice, K.

Dr. Martin made a motion, supported by Mr. Miller to approve the employment recommendation for Kathryn Nice as a local-based special education teacher, effective March 22, 2021.

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nays: none

The motion carried.

Employment Recommendation – Pfeffer, S.

Ms. Larzelere made a motion, supported by Mr. Bless to approve the employment recommendation for Steven Pfeffer as a school psychologist in the North Region, effective August 31, 2021.

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nays: none

The motion carried.

Temporary ECSE Teacher – Huffmaster, K.

Ms. Bless made a motion, supported by Mr. Miller to approve the temporary employment of Kristine Huffmaster for up to thirty-seven (37) days beginning on approximately April 26, 2021 through June 16, 2021.

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nays: none

The motion carried.

Employee Tenure Recommendation – McGinnis, K. & Ortiz, K.

Dr. Martin made a motion, supported by Mr. Bless to approve the tenure status for Kelly McGinnis and Kate Ortiz.

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nays: none

The motion carried.

Increase Work Schedule: Secretary B Positions Curriculum & Instruction

Mr. Miller made a motion, supported by Dr. Martin to approve the increased work schedule for Ivy Finley and Jeannine Keck, Secretary B positions, in the Curriculum & Instruction Department to 48-week employment, effective immediately.

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nays: none

The motion carried.

Winter Break Closure – 2021-2022

Dr. Martin made a motion, supported by Ms. Larzelere to approve the winter break closure of the Administration Building from December 24, 2021 through January 2, 2022.

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nays: none

The motion carried.

Early Head Start Annual Funding Application

Dr. Martin made a motion, supported by Mr. Miller to approve the annual refunding application of the MCISD Early Head Start program for fiscal year 7/1/21-6/30/22.

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nays: none

The motion carried unanimously.

Head Start Annual Funding Application

Ms. Larzelere made a motion, supported by Mr. Bless to approve the annual refunding application of the MCISD Head Start program for fiscal year 7/1/21-6/30/22.

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nays: none

The motion carried unanimously.

Early Head Start Cost of Living Adjustment

Mr. Bless made a motion, supported by Dr. Martin to approve the annual refunding application of the MCISD Early Head Start program for fiscal year 7/1/21-6/30/22.

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nays: none

The motion carried unanimously.

Head Start Cost of Living Adjustment

Dr. Martin made a motion, supported by Mr. Bless to approve the annual refunding application of the MCISD Head Start program for fiscal year 7/1/21-6/30/22.

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nays: none

The motion carried unanimously.

Early Head Start/Head Start Grant Consolidation Request

Mr. Miller made a motion, supported by Mr. Bless to approve the request to consolidate Head Start grant number 05CH010567 into Early Head Start grant number 05CH011523, effective at the start of FY21 (July 1, 2021).

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nays: none

The motion carried unanimously.

Request to Schedule Special Board Meeting – Budget Retreat

Ms. Larzelere made a motion, supported by Dr. Martin to schedule a special board meeting on Friday, April 23, 2021 at 9:00 AM for the purpose of holding the board retreat.

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nays: none

The motion carried unanimously.

Support the Monroe County Technology Enhancement Millage Renewal

Dr. Martin made a motion, supported by Ms. Larzelere to adopt a resolution in support of the Monroe County Technology Enhancement Millage Renewal.

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nays: none

The motion carried unanimously.

Reconfirmation of the MCISD’s Extended Continuity of Learning Plans

Dr. Rachel Kopke reviewed the reconfirmation outline for the Early Childhood, Center Based Programs, and Youth Center; and, Lisa Montrief reviewed the Monroe County Middle College Extended Continuity of Learning Plans.

No expressions from the public concerning the MCISD’s Extended Continuity of Learning Plans were expressed.

Dr. Martin made a motion, supported by Mr. Bless to approve the MCISD’s Extended Continuity of Learning Plans.

A roll call vote was taken:

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nayes: none

The motion carried.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Josh Dyer

- No further comments

Human Resources and Legal Counsel – Betsy Taylor

- Discussed current open positions and the virtual job fairs that are taking place.

Curriculum and Instruction – Lisa Montrief

- MCMC application window has closed; due to the number of applicants, there will be a waitlist.
- MCMC graduation for the 2020-2021 school year will be May 7, 2021 at 6:00 PM.
- State assessments are continuing despite the pandemic at this time; 3rd grade reading law changes are also in effect.
- Youth Mental Health First Aide training continues to be offered to local district staff

Special Education and Early Childhood Services – Rachel Kopke

Current Enrollment Report- March 2021

Program	Total Enrollment/Funded Enrollment (total enrollment should equal funded enrollment)	Over Income Enrollment CP#2004 (130% FPL+: under 10%) (101-130% FPL: under 35%)	Disabilities Enrollment (over 10%)
Head Start	Enrolled: 229 Reserved (not to exceed 8):6 Vacant less than 30 days: 2 Total Enrollment: 237/267	130% FPL+: 17/237 (7%) 101-130% FPL: 19/237 (8%)	37/237=16%
Early Head Start	Enrolled: 44 Reserved (not to exceed 1): 1 Vacant less than 30 days: 1 Total Enrollment: 46/48	130% FPL+: 2/46 (4%) 101-130% FPL: 6/46 (13%)	13/46=28%

Current Waitlist Report- March 2021

Program	Income Eligible	Over Income
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Head Start	11	32
Early Head Start	1	2

- All Income eligible and those over income that are on the waitlist and were able to be placed have been offered a slot and have denied it for one or more reasons related to COVID-19.

Head Start Participation Reports March 2021

Site	Attendance Percentage
In Person Arborwood	84.01%
In Person Dundee	95.19%
In Person Ida	91.49%
In Person MCCC	84.62%
In Person Niedermeier	86.73%
In Person Orchard	76.32%
In Person Riverside	88.57%
In Person SRE	88.31%
In Person YMCA	96.15%
In Person Program Attendance Total	85.95%
Hybrid Remote Monday/Tuesday 10-11am	21.83%
Hybrid Remote Monday/Tuesday 1-2pm	13.61%
Hybrid Remote Wednesday/Thursday 10-11am	25.82%
Hybrid Remote Wednesday/Thursday 1-2pm	25.32%
EVENING REMOTE 6-7pm	* 14 students participated in 1+ evening remote sessions. * The lowest number in evening session attendance was 3. * The highest number in evening attendance was 9.
Remote Only Monday-Thursday	60.35%
Remote Program Attendance Total	507 attended/1554 offered=32.63%

Early Head Start Participation Reports- March 2021 (Remote Learning)

Site	Attendance Percentage
HV 1	78%
HV 2	81%
HV 3	95%
HV 4	65%
Program Attendance Total	80%

Office of Head Start Communication

Communication Type	New Postings	Links to Postings
Information Memorandums	0	Information Memoranda ECLKC (hhs.gov)
Program Instructions	0	Program Instructions ECLKC (hhs.gov)

Program Updates

- Renewal licenses for MCCC, Orchard and Riverside were conducted in February. No licensing violations were found.
- Policy Council requested the program investigate the possibility of providing summer services to some students who may benefit. Through discussion with Policy Council, it was identified the

most relevant services the program could provide would include the offering of various parent/child interaction groups.

Discussion regarding the possibility of offering summer parent/child interaction for current HS students has begun. The program has identified that the MCCC site could house the parent/child interaction groups. The program's next step is to seek staff interest into leading the summer parent/child interaction groups and family interest.

Superintendent – Steve McNew

- Updated the board of the Technology Enhancement Millage Renewal
- Updated the board on the progress of the Governor's Recovery Council

At 6:11 p.m. Mr. Bless made a motion, supported by Dr. Martin to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,
Paul Miller, Secretary