

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

March 17, 2026

Call to Order and Roll Call

The meeting was called to order at 5:00 p.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Paul Miller, Russell Bless and Barry Martin

MCISD BOARD

MEMBERS ABSENT: Renee Larzelere

MCISD

STAFF PRESENT: Superintendent Steve McNew, Lisa Montrief, Rachel Kopke, Renee Rymanowicz, Chad Baas and Andrea Murphy

MCISD

STAFF ABSENT: Anya Lusk

OTHERS PRESENT: Kacie Fender, Carl Graves, and Katie Bourbina

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Educational Presentation

Nicole VanDaele, MCISD Early Head Start and Head Start Director, reviewed the 2026 Head Start grant submission with the board.

Property Presentation

Rachel Kopke, Asst. Superintendent for Special Education and Early Childhood Services, outlined the proposed plan if the MCISD were to purchase the property at 2400 N. Dixie Highway for a potential MCISD Early Childhood Center.

Important Dates

- March 30 – April 3 Spring Break
- April 14 – MCISD Board Retreat, 9:00 AM, proposed location, RRNBP
- April 21 – MCISD Board Meeting, 5:00 PM

Expressions from the Public

None

Recommended Actions

Routine Matters

Dr. Martin made a motion, supported by Mr. Miller to approve the minutes of the February 17, 2026 and March 6, 2026 meetings that were presented. The motion carried unanimously.

Financial Reports

	Gnl Fund	Special Ed. Fund	Food Service Fund	Tech Tax	Student Acts	Debt Ret.	CP	ESPC Bond	Total
<u>Check Registers</u>									
2/10-2/28/26	2,773,841.80	952,141.56	19,220.11	1,827,568.54	1,583.02	0	0	0	5,574,355.03
3/1-3/9/26	533,589.97	130,053.71	7,723.28	676,322.05	1,431.40	0	0	0	1,349,120.41

ACH Transactions

Gross Payroll	930,599.74	2,185,859.85	0	0	222.30	0	0	0	3,116,681.89
Student Activity	0	0	0	0	0	0	0	0	0
Transfers									

Early Head Start & Head Start FY26

Year to Date as of February 28 \$2,273,401.85

Mr. Miller made a motion, supported by Dr. Martin, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

2025-2026 Budget Amendment #2

Dr. Martin made a motion, supported by Mr. Bless, to approve the following revisions to the 2025-2026 General Fund, Special Education Fund, School Service and Capital Projects. There were no revisions necessary to the Technology Enhancement Fund, School Activity ESPC CP Fund and Bond Debt Service Fund budgets:

<u>Budget Revision</u>	Approved	Requested
<u>General Fund</u>		
Revenue	\$32,693,175	\$33,294,541
Expenditures	\$33,890,495	\$34,383,643
<u>Special Education Fund</u>		
Revenue	\$59,662,284	\$62,035,529
Expenditures	\$65,909,317	\$67,482,520
<u>Food Service Fund</u>		
Revenue	\$258,813	\$308,964

Expenditures	\$263,683	\$377,110
Technology Enhancement Fund		
Revenue	\$7,784,296	\$7,784,296
Expenditures	\$7,792,050	\$7,792,050
School Activity Fund		
Revenue	\$50,000	\$50,000
Expenditures	\$50,000	\$50,000
Capital Projects Fund		
Revenue	\$739,500	\$1,739,500
Expenditures	\$725,000	\$1,225,000
ESPC CP Fund		
Revenue	\$59,000	\$59,000
Expenditures	\$2,000,116	\$2,000,116
Bond Debt Service Fund		
Revenue	\$385,000	\$385,000
Expenditures	\$384,625	\$384,625

The motion carried unanimously.

Proposed Calendars 2026-2027 SY

Mr. Bless made a motion, supported by Mr. Miller to approve the following 2026-2027 school year calendars:

- Early Childhood Special Education
- Great Start Readiness Program
- Head Start Program
- Monroe County Middle College
- Schedule D – Educational Center, Transition Center and Youth Center
- SCI Program

The motion carried unanimously.

Request for New Position: Director of Safety and Security

Mr. Miller made a motion, supported by Mr. Bless to approve the establishment and posting of the Director of Safety and Security, effective July 1, 2026. The motion carried unanimously.

Approval of Personnel Update

Dr. Martin made a motion, supported by Mr. Miller to approve the following personnel update:

- Employment
 - o Jason Miller, Director of Safety and Security, effective July 1, 2026
 - o Giselle Rose, Payroll Supervisor, effective February 23, 2026
 - o Ethan Thomas, Shared Time Business Manager, March 9, 2026
- Leaves of Absence

- Reanna Carek, Speech and Language Pathologist, maternity
- Resignations/Retirement
 - Kevin Chapel, retired
 - Bridgette Halcomb, resigned
 - Gina Hendzel, resigned
 - Destiny McLaughlin, resigned
 - Renee Peterson, retired
 - Susan Prieur, retired
 - Julie Reaume, retired
 - Monica Seitz, retired
 - Mitch Steils, retired
 - Monica Traviss, resigned

The motion carried unanimously.

Request for New Positions: MoCI Teacher and Paraprofessionals

Mr. Bless made a motion, supported by Dr. Martin to approve the establishment and posting of a teacher and two (2) paraprofessionals in the Educational Center, effective at the beginning of the 2026-2027 school year. The motion carried unanimously.

Request for New Position: School Social Worker

Mr. Miller made a motion, supported by Mr. Bless to approve the establishment and posting of a school social worker position in the Early On program, effective at the beginning of the 2026-2027 school year. The motion carried unanimously.

Request for New Position: School Social Worker

Dr. Martin made a motion, supported by Mr. Bless to approve the establishment and posting of a school social worker position in the North Region – Airport Schools, effective at the beginning of the 2026-2027 school year. The motion carried unanimously.

Request for New Position: Special Education Supervisor - ECSE

Mr. Miller made a motion, supported by Dr. Martin to approve the establishment and posting of a Special Education Supervisor – ECSE, effective August 17, 2026. The motion carried unanimously.

Request for New Position: Speech and Language Pathologist

Mr. Bless made a motion, supported by Mr. Miller to approve the establishment and posting of a Speech and Language Pathologist in the East Region position, effective at the beginning of the 2026-2027 school year. The motion carried unanimously.

Request for New Position: Teacher Consultant – Ed Center

Dr. Martin made a motion, supported by Mr. Bless to approve the establishment and posting of a Teacher Consultant position at the Educational Center, effective at the beginning of the 2026-2027 school year. The motion carried unanimously.

Request for New Position: Teacher Consultant – Southwest Region

Mr. Miller made a motion, supported by Dr. Martin to approve the establishment and posting of a Teacher Consultant position in the Southwest Region, effective at the beginning of the 2026-2027 school year. The motion carried unanimously.

Retired Substitute Teacher – Anderson, K.

Dr. Martin made a motion, supported by Mr. Bless to approve the employment of Kathy Anderson as a Retired Substitute Teacher, effective at the beginning of the 2026-2027 school year. The motion carried unanimously.

Temporary Employment – Orientation and Mobility Specialist – Wright, A.

Mr. Bless made a motion, supported by Mr. Miller to approve the temporary employment of Adonna Wright effective for the remainder of the 2025-2026 school year. The motion carried unanimously.

Request for Additional Days for Summer Work – Berry, Todd and Swank

Mr. Miller made a motion, supported by Dr. Martin to approve an additional 4 days for Kathy Berry and Chris Todd, and an additional 3 days for Eric Swank to attend the Alt+Shift Summer Retreat to support Monroe Public Schools with the Regional Assistance Grant. All costs associated with this conference are grant funded. The motion carried unanimously.

Increase to Full Time: Adventure Support Technician

Mr. Bless made a motion, supported by Dr. Martin to approve an increase from .63 FTE to full-time 1.0 FTE of the Adventure Program Technician position, effective July 1, 2026. The motion carried unanimously.

Position Title Change – Head Start Behavior Specialist

Dr. Martin made a motion, supported by Mr. Miller to approve the title change and responsibility change of a Head Start Mental Health Coordinator to Head Start Behavior Specialist, effective July 1, 2026. The motion carried unanimously.

Request for GSRP, EHS and HS Salary Increases

Mr. Bless made a motion, supported by Dr. Martin to approve the proposed salary increase for the Great Start Readiness Program, Early Head Start and Head Start program staff, effective July 1, 2026. The motion carried unanimously.

Winter Break Closure – 2026-2027

Dr. Martin made a motion, supported by Mr. Miller to approve the 2026-2027 winter break closure of the MCISD Administration Building as follows:

- Closed December 24 through January 1, 2027

The motion carried unanimously.

Layoff of Personnel

Mr. Bless made a motion, supported by Dr. Martin to approve the following resolution:

WHEREAS:

The Board of Education, after expanded, school-based food service has increased, has determined that it will be necessary to lay off the below listed staff member.

NOW, THEREFORE BE IT RESOLVED:

That the following employee must be and is hereby laid off and services terminated effective at the end of the business day on June 10, 2026.

Name Position

James Scott Glover - Head Start Food Service Technician

The Board of Education hereby further resolves and directs the Superintendent to immediately notify in writing said employees affected by the resolution of layoff and termination of services. A roll call vote was taken:

Ayes – Bless, Miller, Martin and DeSloover

Nayes – none

Absent – Larzelere

Motion carried.

Head Start Annual Grant Submission

Dr. Martin made a motion, supported by Mr. Miller to approve the annual Head Start grant application submission as presented. The motion carried unanimously.

Out of State Conference Request – Decker, C.

Mr. Miller made a motion, supported by Dr. Martin to approve the out-of-state conference request for Casey Decker to attend the Camp ALEC-Emergent Literacy Workshop in Independence, OH from April 15, 2026 through April 17, 2026. The motion carried unanimously.

Student and Staff Computer Purchase

Dr. Martin made a motion, supported by Mr. Bless to approve the purchase of 115 student and staff devices from People Driven Technology, Inc and 6 devices from GovConnection, with a total purchase price of \$90,692.63. The motion carried unanimously.

Out of State Conference Request – Leffel, J.

Mr. Miller made a motion, supported by Dr. Martin to approve the out-of-state conference request for Jared Leffel to attend the BrainStorm K20 Educational Technology Conference 2026 in Sandusky, OH from May 3-5, 2026. The motion carried unanimously.

Out of State Conference Request – National School Safety Conference

Dr. Martin made a motion, supported by Mr. Bless to approve the out of state conference request for Steve McNew, Jason Miller and Andrea Murphy to attend the National School Safety Conference in Orlando, FL from July 20-23, 2026. The motion carried unanimously.

Summer 2026 Work Schedule

Mr. Bless made a motion, supported by Mr. Miller to approve the four-day 2026 summer work scheduled beginning June 22, 2026 through August 21, 2026. The motion carried unanimously.

Request to Reschedule July 2026 Board Meeting

Dr. Martin made a motion, supported by Mr. Miller to reschedule the July 21, 2026 Board of Education meeting to take place July 28, 2026 at 8:30 AM. The motion carried unanimously.

Request to Reschedule the April 14, 2026 Board Retreat – Location Only

Mr. Bless made a motion, supported by Dr. Martin to reschedule the April 14, 2026 MCISD Board Retreat to take place at the River Raisin National Battlefield Park, beginning at 9:00 AM. The motion carried unanimously.

Request to Proceed with Potential Purchase of Property – 2400 N. Dixie Hwy, Monroe

Mr. Bless made a motion, supported by Dr. Martin to authorize Superintendent Stephen McNew to proceed with the purchase process for the property located at 2400 N. Dixie Highway in the amount of \$499,900, contingent upon satisfactory completion of due diligence and required zoning approval. The motion carried unanimously.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Renee Rymanowicz

- In the process of training new Business Office staff

Human Resources and Legal Counsel – Anya Lusk

- Not in attendance.

Curriculum and Instruction – Lisa Montrief

- MCMC applications are being collected for the 2026-2027 school year
- Student enrichment programs are taking place

Special Education and Early Childhood Services – Rachel Kopke

Enrollment Report-February 2026

Program	Total Enrollment/Funded Enrollment (total enrollment should equal funded enrollment)	Over Income Enrollment CP#2004 (130% FPL+; under 10%) (101-130% FPL; under 35%)	Disabilities Enrollment (Over 10%)	Students Enrolled Receiving Tiered Intervention Services/In Process of SE Evaluation
Head Start	Enrolled: 228 Reserved (not to exceed 7): 7 Vacant less than 30 days: 4	130% FPL+: 11/240=5% 101-130% FPL:6/240=3%	65/240=27% 6-Autism 3-Other Health Impairment 19-ECDD 37-Speech and Language Impaired	35/240=16% *Some have more than 1 need open 0-Newly Assigned 2-Initial Screening 1- comprehensive evaluation 11- SAT Process

	Total Enrollment:239/240-99.58%			8-Academnic Intervention Plan 3- speech only evaluation 6-Speech Intervention 2-Monitoring Progress/Data Collection 5-Home Support
Early Head Start	Enrolled: 48 Reserved (not to exceed 1): 0 Vacant less than 30 days: 0 Total Enrollment: 48/48-100%	130% FPL+: 3/48=6% 101-130% FPL: 2/48=4%	11/48=23% 2-Autism 1-Other Health Impairment 6-ECDD 2-Speech and Language Impaired	3/48=8% 1-Home Support 2-SE Evaluation
			76/288-26%	38/288-13%

Current Waitlist Report-As of 3/12/26

Program	Income Eligible	Over Income 101-130% FPL	Over Income 130+% FPL
Early Head Start	1	0	0
Head Start	37 (can be counted in more than 1 location)	3 (can be counted in more than 1 location)	33 (can be counted in more than 1 location)
Airport-Niedermeier Elementary 31 slots	8 (all 3 yo)	1	10
Bedford-Smith Rd Elementary 31 Slots	6	1	9
Dundee-Dundee Elementary 15 Slots	2	0	10
Ida-Ida Elementary 15 Slots	1	0	10
Monroe-Custer 2 Elementary 77 slots	15 (all 3 yo)	0	11
Monroe-Riverside Elementary 71 Slots	14	1	16

Head Start Attendance Reports-February 2026

Site	Attendance Percentage
In Person Custer	83.49%
In Person Dundee	86.22%
In Person Ida	89.33%
In Person Niedermeier	76.53%

In Person Riverside	90.80%
In Person SRE	77.78%
In Person Program Attendance Total	84.81%

Early Head Start Attendance Reports-February 2026

Site	Attendance Percentage
HV 1	65%
HV 2	79%
HV 3	65%
HV 4	52%
Program Attendance Total	65%

Self-Assessment Updates

Head Start Attendance Tracking

Month	# of students under 85% Attendance/# enrolled	# of students under 85% attendance due to TRANSPORTATION issues	# of students under 85% attendance due to ILLNESS	# of students under 85% attendance due to OTHER-please list reasons x=number of FPS mentioned reason/5 fps
March 2025	70/239=29%	5/70=7%	39/70=56%	9/70-13%
April 2025	72/238=30%	6/72=8.33%	46/72=64%	6/72-8%
May 2025	74/238=31%	6/74=8.10%	46/74=62%	15/74-20%
June 2025	NA	NA	NA	NA
July 2025	NA	NA	NA	NA
August 2025	NA	NA	NA	NA
September 2025	59/234-25%	4/59-7%	38/59-64%	17/59-29%
October 2025	86/234-25%	4/86-5%	58/86-67%	25/86-29%
November 2025	75/237-32%	4/75-5%	55/75-73%	16/75-21%
December 2025	97/231-42%	6/97-6%	58/97-60%	10/97-10%
January 2026	99/230-43%	11/99-11%	49/99-49%	13/92-14%
March 2026	92/228-40%	10/92-11%	73/92-79%	8/92-9%

HS Required Screening-7
 Early Pick Ups-2
 Vacation-14
 Sick Family Member-17
 Parent in Rehab/Incarcerated-7

Custody Issues-3
 Funeral/Death in Family-5
 CPS-4
 Slept In-2
 Separation Anxiety-1

Special Cases Application-5
 Temporarily Moved-1
 Weather (too cold/roads)-2
 Family Emergency /Crisi

Head Start Dental Tracking

A	B	C	D	E	F	G	H	I
MONTH	# Students enrolled less than 90 days *Not yet required to have a dental on file	# Students who have been enrolled for 90+ days	# Students who have a dental exam on file within 90 days of entry (Goal-95%+) (D/C=%)	# of students who have a dental exam on file after 90 days of entry	Total # of students who have been enrolled 90+days with a dental exam on file (Goal-95%+) ((D+E)/C)	# of students still missing a dental exam (Goal-5%/<) (G/C=%)	# of students who required follow up from delta exam (H/F=%)	# of students who needed follow up and received it (Goal-0%) (I/H=%)
March 2025	41	236	154-65%	6	160-68%	76-32%	27-17%	6-22%
April 2025	44	237	157-66%	9	166-70%	71-30%	27-16%	8-29%
May 2025	33	248	162-65%	12	174-70%	74-29%	28-16%	10-36%
June 2025	33	248	162-65%	12	174-70%	74-29%	28-16%	11-39%
July 2025	0	0	0	0	0	0	0	0
August 2025	0	0	0	0	0	0	0	0
September 2025	234	0	174-75%	0	0	58-25%	21-9%	1-5%
October 2025	232	0	181	0	0	50	19	1-5%
November 2025	30	206	183/206-89%	0	183/206-89%	33/206-16%	19/183-10%	3-16%
December 2025	16	217	190/217-88%	3	193/217-89%	40/217-18%	24/193-12%	3/24-13%
January 2026	11	217	189/217-87%	4	193/217-89%	39/217-18%	26/193-13%	4/26-15%
February 2026								

DENTAL NOTES: The program has implemented targeted strategies such as asking families to complete Smiles on Wheels consent during the initial home visit and bringing outlying centers to the ISD to ensure access to Smiles on Wheels. By implementing these two strategies, the program has exceeded the percentage of total dental exams completed during the 24-25 school year by 10%, within the first 45 days of the 25-26 school year. The 90-day deadline for dentals to come in is December 1, 2025. The revised goal is to get 85% of dental exams for those who have been in school for 90 days by that time. The program exceeded their revised goal of 85% of students enrolled for 90 days obtaining a dental exam by 12/1/25, 89% received an exam by 12/1/25.

Office of Head Start Communication

Communication Type	New Postings	Links to Postings
Information Memorandums	NONE	Information Memoranda ECLKC (hhs.gov)
Program Instructions	NONE	Program Instructions ECLKC (hhs.gov)

Superintendent – Stephen McNew

- Discussed the Technology Millage Enhancement Renewal
- Discussed the Plant Moran Realpoint needs assessment for the Educational Center

Adjourn

At 7:00 p.m. Mr. Bless made a motion, supported by Dr. Martin, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Paul Miller
Secretary