

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

March 18, 2025

Call to Order and Roll Call

The meeting was called to order at 5:00 p.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Renee Larzelere, Paul Miller, Russell Bless and Barry Martin

MCISD BOARD

MEMBERS ABSENT: none

MCISD

STAFF PRESENT: Superintendent Steve McNew, Josh Dyer, Lisa Montrief, Anya Lusk and Andrea Murphy

MCISD

STAFF ABSENT: Rachel Kopke

OTHERS PRESENT: Katie Bourbina and Steve Foster

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Educational Presentation

Katie Bourbina, MCISD Director of Early Childhood, updated the board on the Early Childhood Inclusion initiative. This initiative supports the inclusion of students from early childhood special education program in general education settings.

Important Dates

- March 18 MCISD Board Meeting, 5:00 PM
- March 24-28 Spring Break, no students
- April 3 Monroe County Spelling Bee
- April 15 MCISD Board Retreat at Holiday Camp, 9:00 AM
- April 22 MCISD Board Meeting, 5:00 PM

Expressions from the Public

None

Recommended Actions

Routine Matters

Ms. Larzelere made a motion, supported by Mr. Bless to approve the minutes of the February 18, 2025 meeting that were presented. The motion carried unanimously.

Financial Reports

	General <u>Fund</u>	Special Education <u>Fund</u>	Food Service <u>Fund</u>	Tech Tax	Student Activities	CP	<u>Total</u>
<u>Check Registers</u>							
2/10-2/28/25	3,114,408.42	942,553.31	25,419.49	1,870,037.36	2,934.72	3,980.00	5,574,5117.50
3/1-3/9/25	122,768.96	38,754.97	1,402.73	20,481.33	409.34	0	103,810.64

ACH Transactions

Gross Payroll	892,782.52	1,985,214.31	0	0	287.47	0	2,878,284.30
Student Activity	0	0	0	0	0	0	0
Transfers							

Early Head Start & Head Start FY25

Year to Date as of February 28, 2025 \$2,356,818.28

Dr. Martin made a motion, supported by Mr. Miller, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

2024/2025 Budget Amendment #2

Mr. Miller made a motion, supported by Dr. Martin, to approve the following revisions to the 2024-2025 General Fund, Special Education Fund, School Service, Technology Enhancement Fund, School Activity and Capital Projects budgets:

	Approved	Requested
<u>Budget Revision</u>		
<u>General Fund</u>		
Revenue	\$30,886,049	\$31,266,084
Expenditures	\$31,574,092	\$32,022,017
<u>Special Education Fund</u>		
Revenue	\$57,164,083	\$61,074,820
Expenditures	\$62,251,079	\$63,029,200
Technology Enhancement Fund		
Revenue	\$7,531,461	\$7,531,461
Expenditures	\$7,531,992	\$7,531,992
Capital Projects Fund		
Revenue	\$5,196,711	5,387,398
Expenditures	\$5,196,711	\$5,196,711

Approval of Personnel Update

Dr. Martin made a motion, supported by Ms. Larzelere to approve the following personnel update:

- Employment
 - o Victoria Butler, Teacher Consultant, North Region
 - o Reanna Carek, Speech and Language Pathologist, North Region
- Leaves of Absence
 - o Three maternity leaves
 - o Two medical leaves
- Resignations/Retirement
 - o Adams Hoskins, retired
 - o Ashley Jacobs, resigned
 - o Donna Michalec, retired
 - o Tia Ruehs, resigned

The motion carried unanimously.

Additional Workdays – ECSE Teacher

Ms. Larzelere made a motion, supported by Mr. Bless to approve the additional workdays for Renee Retli to work up to twenty-five (25) days during the 2024-2025 school year. The motion carried unanimously.

Out of State Conference Request – McNew and Kopke

Mr. Bless made a motion, supported by Ms. Larzelere to approve the out of state conference request for Steve McNew and Rachel Kopke to attend the K12 Alliance Special Education Symposium in Washington DC on April 28-30, 2025. The motion carried unanimously.

Out of State Conference Request – Keck and Leffel

Mr. Bless made a motion, supported by Ms. Larzelere approved the out of state conference request for James Keck and Jared Leffel to attend the K20 Educational Technology Conference 2025 in Sandusky, OH from May 4-6, 2025. The motion carried unanimously.

Out of State Conference Request – Eshenroder and Marks-Martin

Ms. Larzelere made a motion, supported by Dr. Martin to approve the out of state conference request for Lori Eshenroder and Jennifer Marks-Martin to attend the Project SEARCH National Conference in Austin, TX from July 14 through 18, 2025. The motion carried unanimously.

Award of Bid: Asbestos Abatement in Roofing Replacement

Dr. Martin made a motion, supported by Mr. Miller to approve the Asbestos Abatement bid be awarded to Lutz Roofing for \$145,900 using Energy Savings Project Bond funds. The motion carried unanimously.

Approval of the Head Start Annual Grant Application

Ms. Larzelere made a motion, supported by Mr. Bless to approve the Head Start Annual Grant Submission. The motion carried unanimously.

Resolution to Support A SEMCOG Planning Assistance Grant

Ms. Larzelere made a motion supported by Mr. Bless to support the SEMCOG Planning Assistance Grant Application. The motion carried unanimously.

Award of Bid for Interior Wireless Door Access

Mr. Bless made a motion, supported by Ms. Larzelere to award the interior wireless door access bid to Accurate Networks in the amount of \$116,830.56. The motion carried unanimously.

Approval of Student Activity Fund Recognition

Mr. Miller made a motion, supported by Dr. Martin to approve the creation of the MCISD Adult SCI Work Experience Program as a new student activity account. The motion carried unanimously.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Josh Dyer

- Discussed the Special Education and Childhood Services Report with the board (Dr. Kopke was absent).

Human Resources and Legal Counsel – Anya Lusk

- Working through the Earned Sick Time Act; which goes into effect this Friday.

Curriculum and Instruction – Lisa Montrieff

- Discuss the MCMC application window
- Discussed student enrichment programs with the board

Special Education and Early Childhood Services

Enrollment Report-February 2025

Program	Total Enrollment/Funded Enrollment (total enrollment should equal funded enrollment)	Over Income Enrollment CP#2004 (130% FPL+: under 10%) (101-130% FPL: under 35%)	Disabilities Enrollment (Over 10%)	Students Enrolled Receiving Tiered Intervention Services/In Process of SE Evaluation
Head Start	Enrolled: 239 Reserved (not to exceed 7): 0 Vacant less than 30 days: 1 Total Enrollment: 240/240-0%	130% FPL+: 13/240=5% 101-130% FPL: 8/240=3%	57/240=24%	46/240=19%
Early Head Start	Enrolled: 45 Reserved (not to exceed 1): 0 Vacant less than 30 days: 3 Total Enrollment: 48/48-100%	130% FPL+: 2/48=4% 101-130% FPL: 0/48=0%	14/48=29%	3/48=6%

Current Waitlist Report-As of 3/14/25

Program	Income Eligible	Over Income 101-130% FPL	Over Income 130+% FPL
EHS	3	1	1
Head Start	23 (can be counted in more than 1 location)	7 (can be counted in more than 1 location)	48 (can be counted in more than 1 location)
Airport-	1	1	9

Niedermeier Elementary 31 slots			
Bedford-Smith Rd Elementary 31 Slots	2	3	16
Dundee-Dundee Elementary 15 Slots	2	1	15
Ida-Ida Elementary 15 Slots	3	0	18
Monroe-AWS Elementary 77 slots	5	3	3
Monroe-Riverside Elementary 71 Slots	14	3	9

Head Start Attendance Reports-February 2025

Site	Attendance Percentage
In Person Arborwood	82.07%
In Person Dundee	82.22%
In Person Ida	83.89%
In Person Niedermeier	76.79%
In Person Riverside	80.61%
In Person SRE	74.44%
In Person Program Attendance Total	80.01%

Early Head Start Attendance Reports-February 2025

Site	Attendance Percentage
HV 1	44%
HV 2	70%
HV 3	50%
HV 4	46%
Program Attendance Total	53%

Office of Head Start Communication

Communication Type	New Postings	Links to Postings
Information Memorandums	NONE	Information Memoranda ECLKC (hhs.gov)
Program Instructions	NONE	Program Instructions ECLKC (hhs.gov)

Program Updates

- The program completed the Focus Area 1 Monitoring Review the week of 3/10/25. Thank you to all Board and Policy Council members that participated. We will be sure to share the results of the review once available.
- As of 3/14/25, there is a potential of a government shutdown. Should this happen, Head Start in Monroe County will continue serving families and students. A shut down could delay federal review results and notice of awards, but we do not expect to have deep impacts.

Superintendent – Stephen McNew

- Announced the Monroe County Community Foundation will fund Care Solace for the local districts

- Discussed the MCISD Strategic Plan

Adjourn

At 6:35 p.m. Mr. Bless made a motion, supported by Ms. Larzelere, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Paul Miller
Secretary

unapproved