

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

March 19, 2019

**Monroe County ISD
Administration Building
1101 S. Raisinville Road
Monroe, MI 48161**

Call to Order and Roll Call

The meeting was called to order at 6:01 p.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Renee Larzelere, Russell Bless, Paul Miller and Barry Martin

MCISD BOARD

MEMBERS ABSENT: None

MCISD

STAFF PRESENT: Superintendent Steve McNew, Lisa Montrief, Elizabeth Taylor, Rachel Kopke, Josh Dyer and Andrea Murphy

MCISD STAFF

ABSENT: Robert Krueger, Sarah Richardville, Lisa Reaume, Nicole VanDaele, Katie Bourbina, Crystal Willit and Roberta Neckel

OTHERS PRESENT: MCMC Students Hayley Knott and Drew Grassley, Mrs. Grassley, and Denise Miller guest of Crystal Willit

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Educational Presentation – MCMC 10th Anniversary

Robert Krueger, Sarah Richardville and Lisa Reaume updated the board on the status of the MCMC and the growth over the last ten years. Students Hayley Knott (5th year) and Drew Grassley (4th year) spoke to the board about their experiences while attending the MCMC.

Important Dates

- Mar 19 MCISD Board Meeting, 6:00 PM
- Mar 20 MCABOE General Membership, Knabusch Center, 6:00 PM
- Mar 28 Ed Center Spring Show, 6:30 PM
- Apr 12 MCISD Board Retreat, 9:00 AM
- Apr 16 MCISD Board Meeting, Budget Presentation to LEAs, 6:00 PM
- Apr 19 Good Friday, MCISD Closed

Expressions from the Public

Roberta Neckel, MCIEA President, thanked the board for their visits to LBSE classrooms throughout the county, including the Special Olympics Bowling at Monroe Sports Center. Ms. Neckel also requested a monthly meeting between the MCISD Negotiation Leadership Team and the MCIEA Leadership as an open line of communication. Ms. Taylor will follow-up with Ms. Neckel.

Recommended Actions

Routine Matters

Ms. Larzelere made a motion, supported by Dr. Martin to approve the minutes of the February 19, 2019 meeting that were presented. The motion carried unanimously.

Financial Reports

	General <u>Fund</u>	Special Education <u>Fund</u>	School Services <u>Fund</u>	<u>Total</u>
<u>Check Registers</u>				
2/10-2/28/19	1,501,268.02	301,742.08	7,883.32	1,810,893.42
3/1-3/9/19	2,400,551.39	241,688.12	2,186.21	2,644,425.72

ACH Transactions

Withholding & Sales

Taxes	519,621.51	0	24.60	519,646.11
Gross Payroll	556,464.14	1,509,575.25	0	2,066,039.39
Capital Projects				
Expenditures	0	0	0	0
Student Activity Account	2,322.28	0	0	2,322.28
Expenditures				

Early Head Start

Year as of February 28, 2019 \$195,503.10

Head Start

Year as of February 28, 2019 \$1,319,804.41

Mr. Miller made a motion, supported by Dr. Martin, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

Request for Medical Leave of Absence – Blankenship, N.

Mr. Bless made a motion, supported by Ms. Larzelere to approve the medical leave of absence request for Nicole Blankenship beginning on March 4, 2019 and returning to work on March 18, 2019. The motion carried unanimously.

Proposed Calendars for the 2019-2020 School Year

Ms. Larzelere made a motion, supported by Mr. Bless to approve the 2019-2020 school year calendars for the Educational Center, Transition Center, Youth Center and Monroe County Middle College. The motion carried unanimously.

Employment Recommendation – Carr, A.

Dr. Martin made a motion, supported by Mr. Miller to approve the employment recommendation for Ashley Carr as a GSRP teacher at Riverside Elementary, effective March 25, 2019. The motion carried unanimously.

Employment Recommendation – Cousino, L.

Ms. Larzelere made a motion, supported by Mr. Bless to approve the employment recommendation for Laura Cousino as the School Nurse at the Educational Center, effective April 12, 2019. The motion carried unanimously.

Employment Recommendation – Viers, A.

Dr. Martin made a motion, supported by Ms. Larzelere to approve the employment recommendation for Ashley Viers as a GSRP teacher at Sodt Elementary. The motion carried unanimously.

Temporary ECSE Teacher – Huffmaster, K.

Mr. Miller made a motion, supported by Dr. Martin to approve Kristine Huffmaster for up to thirty-two (32) days from April 29, 2019 through June 12, 2019, to fill an absence of an ECSE teacher on maternity leave. The motion carried unanimously.

Temporary ECSE Teacher – Kowalewski, M.

Dr. Martin made a motion, supported by Mr. Bless to approve Michelle Kowalewski for fifty-four (54) days from March 21, 2019 through June 12, 2019, to fill a vacant position. The motion carried unanimously.

Temporary LBSE Teacher – McEwan, P.

Ms. Larzelere made a motion, supported by Mr. Miller to approve Patty McEwan for up to twenty-five (25) days from approximately May 13, 2019 through June 12, 2019, to fill an absence of a teacher on maternity leave. The motion carried unanimously.

Additional Days for Grant Funded Position – Foster, J.

Mr. Bless made a motion, supported by Ms. Larzelere to approve an addition of two (2) days to Jean Foster's, School Health Coordinator, 2018-2019 contract. The additional days will be covered by the Integrated Health into School Improvement Planning Grant. The motion carried unanimously.

Request for New Position – Mental Health Crisis Coordinator

Dr. Martin made a motion, supported by Ms. Larzelere to approve the establishment and posting of a Mental Health Crisis Coordinator position, effective immediately. The motion carried unanimously.

Temporary Special Education Mentor Teacher

Mr. Bless made a motion, supported by Dr. Martin to approve the temporary employment of Michelle Springsteen for up to four (4) weeks from March 19, 2019 through April 19, 2019 to mentor a special education classroom teacher. The motion carried unanimously.

Out of State Conference Request – Keck, J.

Ms. Larzelere made a motion, supported by Mr. Bless to approve the out of state conference for James Keck to attend the BrainStorm Conference in Sandusky, OH from May 5-7, 2019. The motion carried unanimously.

Out of State Conference Request – Male, C.

Mr. Bless made a motion, supported by Ms. Larzelere to approve the out of state conference for Christopher Male to attend the BrainStorm Preconference and Conference in Sandusky, OH from May 5-7, 2019. All costs associated with this conference will be funded by Summerfield and Mason Consolidated school districts. The motion carried unanimously.

Request to Schedule Special MCISD Board Meeting

Dr. Martin made a motion, supported by Ms. Larzelere to schedule a special board meeting on Friday, April 12, 2019 at 9:00 AM at Holiday Camp for the purpose of conducting the annual board retreat. The motion carried unanimously.

Resolution – April as Month of the Young Child

Ms. Larzelere made a motion, supported by Dr. Martin to recognize April as the Month of the Young Child. The motion carried unanimously.

Resolution – Dundee High School Wrestling

Mr. Miller made a recommendation, supported by Dr. Martin to recognize the Dundee High School Wrestling Team for winning the Division 3 State Championship on February 23, 2019. The motion carried unanimously.

Resolution – Monroe Unified Basketball Team

Ms. Larzelere made a motion, supported by Mr. Bless to recognize the Monroe Unified Basketball Team for winning the Division 4 State Title at the Special Olympics State Competition on February 23, 2019. The motion carried unanimously.

Early Head Start Annual Funding Application

Dr. Martin made a motion, supported by Ms. Larzelere to approve the annual refunding application grant for the Early Head Start Program which includes a 1.77% cost-of-living increase and an enrollment reduction of 24 slots. The motion carried unanimously.

Head Start Annual Funding Application

Mr. Bless made a motion, supported by Ms. Larzelere to approve the annual refunding application grant for the Head Start Program which includes a 1.77% cost-of-living increase. The motion carried unanimously.

Head Start Grant Budget Revision

Dr. Martin made a motion, supported by Mr. Bless to approve the submission of the Head Start

duration grant revision. The motion carried unanimously.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Josh Dyer

- No further comments

Human Resources and Legal Counsel – Betsy Taylor

- Informed the board that the MCISD will be hosting a Job Fair on April 16th; in addition to attending the University Job Fair on April 8th and the Eastern Michigan Job Fair on April 12th

Curriculum and Instruction – Lisa Monrief

- Informed the board that the Monroe County Science Fair is going on this week.
- In the process of scheduling Summer STEM Camps as well as the CTE Career Expo

Special Education and Early Childhood Services – Rachel Kopke

- Informed the board that the Special Education Administrative Team is restructuring the teaching model for four high school classes at Monroe High School. The new model will allow students to move between four classrooms throughout the day; more aligned with general education students.

Enrollment – February 2019

Enrolled: 267/267

Head Start Over Income: 19-7%

Head Start Disabilities %: 37-14%

Early Head Start Enrolled: 72/72

Early Head Start Over Income: 7-10%

Early Head Start Disabilities: 24-33%

Current Waitlist

Head Start Income Eligible: 24

Head Start Over Income: 36

Early Head Start Income Eligible: 2

Early Head Start Over Income: 3

Head Start Attendance

Arborwood: 86.52%

Ida: 91.25%

MCCC: 93.46%

Orchard: 82.41%

Riverside: 83.33%

SRE: 91.55%

Sodt: 83.88%

Program Total: 86.29 (over 85%)

Early Head Start Attendance

HV1: 40%

HV2: 61%

HV3: 56%

HV4: 81%

HV5: 95%

HV6: 63%

Program Total: 66% (over 50%)

Office of Head Start Communication Memorandums: 0

Office of Head Start Communication Program Instruction: 0

- Program-wide attendance for Head Start and Early Head Start improved during the month of February.
- Our State of Michigan Childcare Licensing Consultant has been reassigned to Wayne County. We have been reassigned two consultants who are new to our county.
- Head Start teachers conducted home visits with families in February. This was an opportunity to discuss progress, answer questions, and discuss kindergarten transition with families.
- We reported an incident of inappropriate staff conduct to the OHS and Childcare Licensing that occurred on February 25, 2019 following an investigation that was conducted by Elizabeth Taylor, Nicole VanDaele and Katie Bourbina. We are awaiting feedback from both childcare licensing and OHS.
- The results of the Early Head Start Federal Review that was conducted in June of 2018 were released to our program this month. There were no areas of concern, areas of noncompliance or deficiencies identified noted in the report.

Superintendent – Stephen McNew

- Spoke to the board about the MCABOE meeting scheduled for March 20, 2019. Dr. Scott Menzel, Supt., Washtenaw ISD, will present on the SRFC
- Informed the board that the MCISD is applying for Phase II of the Marshall Plan

Adjourn

At 7:38 p.m. Ms. Larzelere made a motion, supported by Mr. Bless, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Paul Miller
Secretary