

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

March 20, 2018

**Monroe County ISD
Administration Building
1101 S. Raisinville Road
Monroe, MI 48161**

Call to Order and Roll Call

The meeting was called to order at 6:00 p.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Renee Larzelere, Paul Miller, Russell Bless

MCISD BOARD

MEMBERS ABSENT: Linda Stiegel

MCISD

STAFF PRESENT: Superintendent Steve McNew, Michelle Brahaney, Josh Dyer, Lisa Montrief, Elizabeth Taylor, Andrea Murphy and Jennifer LaDuke

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Important Dates

- March 28 MCMC Honor's Night – 6:00 PM
- March 30 MCISD Closed
- April 2-6 Spring Break, No Students
- April 24 MCISD Board Meeting – Budget Review – 6:00 PM

Expressions from the Public

There were no expressions from the public.

Educational Presentation

Jennifer LaDuke, CTE Director, gave the board an update on the Monroe County Career and Technical Early College program.

Recommended Actions

Routine Matters

Ms. Larzelere made a motion, supported by Mr. Bless to approve the minutes of the February 20, 2018 meeting. A correction was made to the time the meeting adjourned. The meeting adjourned at 7:40 PM; 7:70 PM was mistakenly in the minutes. The motion carried unanimously.

Financial Reports

	General <u>Fund</u>	Special Education <u>Fund</u>	School Services <u>Fund</u>	<u>Total</u>
<u>Check Registers</u>				
2/11-2/28/2018	1,267,345.24	484,496.44	1,437.21	1,753,278.89
2/1-2/10/2018	1,981,564.82	270,711.86	2,424.68	2,254,701.36

ACH Transactions

Withholding & Sales

Taxes	639,023.83	0	347.28	639,371.11
Postage	672.26	327.74	0	1,000.00
Retirement	627,645.48	0	0	627,645.48
Gross Payroll	1,668,835.16	1,340,640.89	0	3,009,446.05
Capital Projects				
Expenditures	67.93	0	0	67.93
Student Activity Account Expenditures	3,432.01	0	0	3,432.01

Early Head Start

Year to Date as of February 28, 2018 \$197,162.90

Head Start

Year to Date as of February 28, 2018 \$1,204,876.15

Mr. Miller made a motion, supported by Mr. Bless, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

Medical Leave of Absence Request

Mr. Bless made a motion, supported by Ms. Larzelere to approve the medical leave of absence request for Jennie Bender to begin on March 19, 2018 through March 25, 2018. The motion carried unanimously.

Medical Leave of Absence Request

Ms. Larzelere made a motion, supported by Mr. Bless to approve the medical leave of absence request for Andrea Strickler to begin on February 28, 2018 through April 11, 2018. The motion carried unanimously.

New Positions: School Social Worker

Mr. Miller made a motion, supported by Ms. Larzelere to approve the establishment and posting of two (2) school social worker positions effective with the start of the 2018-2019 school year. The motion carried unanimously.

Full-Time CASA Coordinator

Mr. Miller made a motion, supported by Mr. Bless to approve the replacement of two part-time CASA Volunteer Coordinator positions to a single full-time CASA Volunteer Coordinator position. The motion carried unanimously.

Proposed 2018-2019 Calendars

Ms. Larzelere made a motion, supported by Mr. Bless to approve the proposed program calendars for the Educational Center, Transition Center, Youth Center, Monroe County Middle College and the SCI program. The motion carried unanimously.

Winter Break Closure 2018-2019

Mr. Miller made a motion, supported by Mr. Bless to approve the winter break closure of all MCISD buildings from December 24, 2018 through January 2, 2019. The motion carried unanimously.

Employment Recommendation: Germain, T.

Mr. Bless made a motion, supported by Mr. Miller to approve the employment recommendation for Trisha Germain as a Head Start Site Leader at Arborwood Elementary effective April 9, 2018. The motion carried unanimously.

2019 Early Head Start Grant Submission

Michelle Brahaney, Assistant Superintendent for Special Education and Early Childhood, reviewed the 2019 Early Head Start grant with the Board. Ms. Larzelere made a motion, supported by Mr. Bless to approve the submission of the 2019 Early Head Start grant. The motion carried unanimously.

2019 Head Start Grant Submission

Michelle Brahaney, Assistant Superintendent for Special Education and Early Childhood, reviewed the 2019 Head Start grant with the Board. Mr. Miller made a motion, supported by Mr. Bless to approve the submission of the 2019 Head Start grant. The motion carried unanimously.

Early Head Start and Head Start Annual Self-Assessment

Michelle Brahaney, Assistant Superintendent for Special Education and Early Childhood, reviewed the 2017-2018 Early Head Start and Head Start self-assessments with the Board of Education. Ms. Larzelere made a motion, supported by Mr. Bless to approve the 2017-2018 Early Head Start and Head Start self-assessments. The motion carried unanimously.

MCMC Overnight Field Trip Cost Revisions

Mr. Bless made a motion, supported by Mr. Miller to approve the revised costs/method of travel associated with the MCMC quiz bowl team attending the National Quiz Bowl Tournament in Chicago, IL from April 27-29, 2018. The Team will fly to Chicago, rather than drive, which is a reduction in costs. The motion carried unanimously.

Special Board Meeting Scheduled

Mr. Miller made a motion, supported by Ms. Larzelere to schedule a special board meeting on Friday, April 20, 2018 at 9:00 AM for the purpose of reviewing the preliminary 2018-2019 budget. The motion carried unanimously.

Wireless Solutions Project Bid Award

Ms. Larzelere made a motion, supported by Mr. Bless to award the wireless solution project bid to Macro Connect in the amount of \$32,716.87. The motion carried unanimously.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Josh Dyer

- Reviewed the PA300 and PA75 staff refunds with the board.
- Informed the board that interviews begin this week for the Shared Time Business Manager position with Ida Schools.

Human Resources and Legal Counsel – Betsy Taylor

- No further comments

Curriculum and Instruction – Lisa Montrief

- Informed the board that an MCMC student has artwork displayed at the IHM Gallery.
- Informed the board that the Monroe County Science Fair is happening this week at the MCISD.

Special Education and Early Childhood Services – Michelle Brahaney

- Informed the board that work is taking place at Holiday Camp to address the safety issues of the back porch.
- Explained to the Board the changes in language regarding the disproportionality of discipline of minority students. She is closely working with the local districts regarding these changes.
- Informed the Board regarding the Strengthening Families grant that the MCISD received.
- Saturday, March 24th, Mobile Food Pantry at the MCISD
- Continuing to meet with local district students regarding 2018-2019 projections.

Enrollment

Head Start Enrollment: 267/267

Head Start Over Income Enrollment (under 10%): 23-9%

Head Start Disabilities Enrollment (under 10%): 40-15%

Early Head Start Enrollment: 72/72

Early Head Start Over Income Enrollment (under 10%): 7-10%

Early Head Start Disabilities Enrollment (under 10%): 23-32%

Current Waitlist

Head Start Income Eligible: 45

Head Start Over Income: 60

Early Head Start Income Eligible: 5

Early Head Start Over Income: 0

Head Start Attendance

Arborwood: 87%

Ida: 81.35%

MCCC: 83.25%

Riverside: 84.70%

SRE: 87.27%

Sodt: 85%

Program Total: 85.41% (over 85%)

Office of Head Start Communication Memorandums: N/A

Program Updates:

- 2017-2018 self-assessment was reviewed with the board.
- 2019 Early Head Start and Head Start grants were approved for submission

Superintendent – Stephen McNew

- Informed the board that Craig Haugen left Jefferson Schools effective March 9, 2018.
- Informed the board that State Superintendent Brian Whiston has taken a medical leave of absence.
- Informed the board that there has been no new information regarding the DTE plant re-evaluation.
- April 18th is the MEA Academic Awards Banquet

Resignation of Linda Stiegel

The board noted the resignation of Linda Stiegel, effective March 30, 2018.

Adjourn

At 7:35 p.m. Ms. Larzelere made a motion, supported by Mr. Bless, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Paul Miller
Secretary