

# REGULAR BOARD MEETING MINUTES

## MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

May 16, 2023

### Call to Order and Roll Call

The meeting was called to order at 5:00 p.m. by MCISD President Dale DeSloover.

#### MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Russell Bless, Barry Martin, Renee Larzelere and Paul Miller

#### MCISD BOARD

MEMBERS ABSENT: none

#### MCISD

STAFF PRESENT: Superintendent Steve McNew, Eric Feldman, Lisa Montrief, Rachel Kopke, Josh Dyer and Andrea Murphy

#### MCISD STAFF

ABSENT: none

OTHERS PRESENT: Sarah Yu and Steve Foster

### Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

### Important Dates

- May 29 Memorial Day, MCISD Closed
- May 30 MCISD Spelling Bee
- June 5 MCISD Biennial Election, 5:00 PM
- June 8 Educational Center Graduation, noon
- June 9 Transition Center Graduation, 9:30 AM
- June 20 MCISD Board Meeting, 8:30 AM

### Expressions from the Public

No expressions from the public.

### Recommended Actions

#### Routine Matters

Ms. Larzelere made a motion, supported by Mr. Bless to approve the minutes of the April 17, April 18 and April 26, 2023 meetings that were presented. The motion carried unanimously.

## Financial Reports

	General Fund	Special Education Fund	Food Service Fund	Tech Tax	Student Activities	CP	Total
<u>Check Registers</u>							
4/11-4/30/23	2,245,065.94	901,416.50	6,216.67	175,922.76	9,254.20	0	3,337,846.07
5/1-5/9/23	95,870.96	136,378.53	2,188.34	128,940.09	1,062.60	0	364,440.52
<u>ACH Transactions</u>							
Gross Payroll	703,884.56	1,697,930.48	0	0	0	0	2,401,815.04
Student Activity Account Transfers	0	0	0	0	0	0	0

Early Head Start & Early Head Start  
Year to Date as of April 30, 2023    \$2,777,333.06

Dr. Martin made a motion, supported by Mr. Miller, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

## Old or New Business Requiring Board Action

### Second Reading and Approval of Board Policies

Mr. Miller made a motion, supported by Dr. Martin to approve the following board policies:

- Policy 1615 Use of Tobacco by Administrators
- Policy 3165 Temporary Head Start Vaccination Reqs
- Policy 3215 Use of Tobacco by Professional Staff
- Policy 4165 Temporary Head Start Vaccination Reqs
- Policy 4215 Use of Tobacco by Support Staff
- Policy 6325 Procurement – Federal Grants/Funds
- Policy 7434 Use of Tobacco on School Premises

The motion carried unanimously.

### Second Reading and Approval of Board Policies of the 5000 Series

Mr. Bless made a motion, supported by Ms. Larzelere to approve the following board policies:

- 5111 Eligibility of Resident/Nonresident Students
- 5136 Personal Communication Devices
- 5230 Late Arrival and Early Dismissal
- 5342 Do Not Resuscitate Orders (DNR) for Minor Students
- 5510 Students – Sex Offender Registry; Criminal Convictions
- 5512 Use of Tobacco by Students
- 5517 Anti-Harassment
- 5540 Relationship with Governmental Agencies
- 5772 Weapons
- 5780 Student Rights

The motion carried unanimously.

## Personnel Update

Dr. Martin made a motion, supported by Mr. Miller to approve the following personnel update:

### A. Employment

- a. Taylor Haberland, Speech & Language Pathologist, ECSE

- b. Emily Kressbach, Speech & Language Pathologist, ECSE
  - c. Aubrie Kunkelman, Teacher, Custer Elementary, ECSE
  - d. Megan Sexton, Assistant Principal, ECSE
  - e. Ashley Smeby, School Psychologist, North Region
  - f. Naomi Stoner, School Social Worker, Southwest Region
  - g. Jai Strong, School Psychologist, North Region
  - h. Montana Zaborowski, School Psychologist, East Region
- B. Leave(s) of Absence
- a. Raeann Antoszweski, September 10 through November 6, 2023
  - b. Madison Ford, April 10 through May 15, 2023
  - c. Sierra Szczepski, August 28 through October 31, 2023
- C. Resignations/Retirements
- a. Katie Chinchak, resigned
  - b. Rebecca Gilbert, resigned
  - c. Ashley Golematis, resigned
  - d. Courtney Johnson, resigned
  - e. Allyson Kegerreis, retired
  - f. Jill Morton, retired
  - g. Harley Pfeifer, resigned
  - h. Kimberly Salenbien, resigned
  - i. Stefanie Scalcucci, resigned

The motion carried unanimously.

### **Request for New Position – Certified Occupational Therapist**

Mr. Miller made a motion, supported by Dr. Martin to approve the establishment and posting of a Certified Occupational Therapist position for the ECSE program, effective with the start of the 2023-2024 school year. The motion carried unanimously.

### **Request for New Positions: School Psychologist (2)**

Ms. Larzelere made a motion, supported by Mr. Bless to approve the establishment and posting of two (2) School Psychologist positions effective with the start of the 2023-2024 school year. The motion carried unanimously.

### **Request for New Position: MOCI Elementary Teacher, Program Assistant and Teacher Aide**

Mr. Bless made a motion, supported by Ms. Larzelere to approve the establishment and posting of a MoCI Elementary Teacher, Program Assistant and Teacher Aide position at the Educational Center effective with the start of the 2023-2024 school year. The motion carried unanimously.

### **Request for New Position: MOCI Special Education High School Teacher**

Dr. Martin made a motion, supported by Mr. Miller to approve the establishment and posting of a MoCI Special Education High School Teacher at Monroe High School effective with the start of the 2023-2024 school year. The motion carried unanimously.

### **Request for Summer Substitute Custodial Positions (5)**

Ms. Larzelere made a motion, supported by Mr. Bless to approve the establishment and posting of five (5) summer substitute custodial positions effective June 19 through August 11, 2023. The motion carried unanimously.

### **Temporary School Social Worker**

Mr. Miller made a motion, supported by Mr. Bless to approve the temporary employment of Gloria Jukuri beginning May 15, 2023 through the 2022-2023 school year for up to 20 days to support the East Region. The motion carried unanimously.

### **Temporary School Social Worker**

Mr. Bless made a motion, supported by Dr. Martin to approve the temporary employment of Roberta Neckel beginning April 18, 2023 through the 2022-2023 school year for up to 20 hours per week to support Triumph Academy. The motion carried unanimously.

### **Out of State Field Trip Request – Flanner, M.**

Mr. Bless made a motion, supported by Ms. Larzelere to approve the out of state field trip request for Melisa Flanner to attend the Bedford Junior High 8<sup>th</sup> Grade Washington DC trip from May 30 to June 3, 2023. The motion carried unanimously.

### **Out of State Conference Request – Montrief & Kopke**

Dr. Martin made a motion, supported by Mr. Miller to approve the out of state conference request for Lisa Montrief and Rachel Kopke to attend the Power Trip 2023 Conference in Austin, TX from July 16 through July 19, 2023. The motion carried unanimously.

### **Network Switch Replacement**

Ms. Larzelere made a motion, supported by Mr. Bless to approve the purchase of network switches through the eRate bid from Sehi Corporation. The motion carried unanimously.

### **Concrete Bid Approval**

Dr. Martin made a motion, supported by Mr. Bless to award the MCISD Campus Concrete Work Bid to F. G. Angelo and Sons, Monroe, MI. The motion carried unanimously.

### **Holiday Camp Lodge Roof Replacement and Patio Bid Approval**

Mr. Bless made a motion, supported by Ms. Larzelere to award the Holiday Camp Lodge Roof Replacement Bid and the Holiday Camp Patio Replacement Bid to The Lamkin Group, LLC, Ypsilanti, MI. The motion carried unanimously.

## **Reports from the Superintendent and Administrative Staff**

### **Business and Administrative Services – Josh Dyer**

- Discussed PowerSchool upgrades
- Informed the board there is discussion in the Michigan Legislature on universal breakfast and lunch. More information to come.
- Informed the board that several districts have acted in favor of the MCISD budget; resolutions have yet to be received.

### **Human Resources and Legal Counsel – Eric Feldman**

- Informed the board that the COPS grant has been completed.
- Discussed the Biennial Election that will take place on June 5<sup>th</sup>
- Informed the board of the Red Rover upgrade that is taking place.

### **Curriculum and Instruction – Lisa Montrief**

- Discussed the student enrichment programs that are taking place this time of year.
- Discussed the literacy professional development sessions that will take place in August.

### **Special Education and Early Childhood Services – Rachel Kopke**

<b>Current Enrollment Report-April 2023 Program</b>	<b>Total Enrollment/Funded Enrollment (total enrollment should equal funded enrollment)</b>	<b>Over Income Enrollment CP#2004 (130% FPL+: under 10%) (101-130% FPL: under 35%)</b>	<b>Disabilities Enrollment (over 10%)</b>
EHS/HS Combined	Enrolled: 300 Reserved (not to exceed 9): 9 Vacant less than 30 days: 2 <b>Total Enrollment: 311/315-99%</b>	130% FPL+: 19/311=6% 101-130% FPL: 15/311=5%	52/315=17%
Head Start	Enrolled: 253 Reserved (not to exceed 8): 8 Vacant less than 30 days: 2 <b>Total Enrollment: 263/267-99%</b>	130% FPL+: 18/263=7% 101-130% FPL: 11/263=4%	38/267=14%
Early Head Start	Enrolled: 47 Reserved (not to exceed 1): 1 Vacant less than 30 days: 0 <b>Total Enrollment: 48/48-100%</b>	130% FPL+: 1/48=2% 101-130% FPL: 4/48=8%	13/48=27%

<b>Current Waitlist Report-As of 5/3/23 Program</b>	<b>Income Eligible</b>	<b>Over Income 101-130% FPL</b>	<b>Over Income 130+% FPL</b>
<b>Early Head Start</b>	<b>3</b>	<b>0</b>	<b>4</b>
<b>Head Start</b>	<b>28</b> (Some students below may be counted twice if they have more than 1 site preference)	<b>2</b> (Some students below may be counted twice if they have more than 1 site preference)	<b>37</b> (Some students below may be counted twice if they have more than 1 site preference)
Airport-Niedermeier Elementary 33 slots	7	0	8
Bedford-Smith Rd Elementary 33 Slots	9	1	13
Dundee-Dundee Elementary 17 Slots	1	0	12
Ida-Ida Elementary 16 Slots	1	0	10
Monroe-AWS Elementary 83 slots	2	0	9
Monroe-MCCC Elementary 18 Slots	4	1	15
Monroe-Orchard Elementary 34 Slots	4	0	7
Monroe-Riverside Elementary 16 Slots	2	0	1
Monroe-YMCA Elementary 17 Slots	6	1	16

<b>Head Start Attendance Reports April 2023 Site</b>	<b>Attendance Percentage</b>
In Person Arborwood	83.78%
In Person Dundee	89.34%
In Person Ida	92.08%
In Person MCCC	80.56%
In Person Niedermeier	87.68%
In Person Orchard	84.09%
In Person Riverside	80.54%
In Person SRE	90.34%
In Person YMCA	86.62%
<b>In Person Program Attendance Total</b>	<b>85.79%</b>

<b>Office of Head Start Communication</b> Communication Type	New Postings	Links to Postings
Information Memorandums	NONE	<a href="#">Information Memoranda   ECLKC (hhs.gov)</a>
Program Instructions	NONE	<a href="#">Program Instructions   ECLKC (hhs.gov)</a>

**Superintendent – Steve McNew**

- Discussed K-12 Alliance
- Informed the board of issues that are going on in the local districts.

At 6:47 p.m. Mr. Bless made a motion, supported by Dr. Martin to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,  
Paul Miller, Secretary

