

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

May 18, 2021

Call to Order and Roll Call

The meeting was called to order at 5:00 p.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Russell Bless, Barry Martin, Renee Larzelere and Paul Miller

MCISD BOARD

MEMBERS ABSENT: none

MCISD

STAFF PRESENT: Superintendent Steve McNew, Elizabeth Taylor, Lisa Montrief, Rachel Kopke, Josh Dyer and Andrea Murphy

MCISD STAFF

ABSENT: none

OTHERS PRESENT: Crystal Willit

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Important Dates

- May 18 MCISD Board Meeting, 5:00 PM
- May 31 Memorial Day, MCISD Closed
- June 7 MCISD Biennial Election, 5:00 PM
- June 15 MCISD Board Meeting, 8:30 AM

Expressions from the Public

No expressions from the public.

Recommended Actions

Routine Matters

Mr. Bless made a motion, supported by Ms. Larzelere to approve the minutes of the April 23, 2021 and April 27, 2021 meeting that were presented. The motion carried unanimously.

Financial Reports

	General <u>Fund</u>	Special Education <u>Fund</u>	Food Service <u>Fund</u>	Student Activities	CP	<u>Total</u>
<u>Check Registers</u>						
4/18-4/30/21	1,053,838.36	538,826.72	2,914.47	1,919.69	0	1,597,499.24
5/1-5/8/21	86,666.28	36,009.95	1,191.50	0	0	123,867.73

ACH Transactions

Gross Payroll	614,304.31	1,549,145.37	0	0	90.00	2,163,539.68
Student Activity Account Transfers	0	0	0	0	0	0

Early Head Start

Year to Date as of April 30, 2021 \$302,728.62

Head Start

Year to Date as of April 30, 2021 \$2,186,457.36

Dr. Martin made a motion, supported by Mr. Miller, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

Request for Medical Leave Extension – Ford, M.

Ms. Larzelere made a motion, supported by Mr. Bless, to approve the medical leave of absence extension for Madison Ford through December 31, 2021. The motion carried unanimously.

Request for Medical Leave of Absence – Kettinger, K.

Mr. Miller made a motion, supported by Dr. Martin to approve the medical leave of absence request for Krystal Kettinger from May 28, 2021 until the start of the 2021-2022 school year. The motion carried unanimously.

Request for Maternity Leave of Absence – Bruck, A.

Mr. Bless made a motion, supported by Ms. Larzelere to approve the maternity leave of absence request from Autumn Bruck beginning May 25, 2021 through the state of the 2021-2022 school year. The motion carried unanimously.

Employment Recommendation – Keyes, K.

Ms. Larzelere made a motion, supported by Mr. Bless to approve the employment recommendation for Kelly Keyes as a Special Education Supervisor in the North Region, effective August 16, 2021. The motion carried unanimously.

Employment Recommendation – Kirby, J.

Dr. Martin made a motion, supported by Mr. Miller to approve the employment recommendation for Joshua Kirby as the Coordinator for Technology Applications, effect May 24, 2021. The motion carried unanimously.

Employment Recommendation – Mercurio, Z.

Mr. Miller made a motion, supported by Ms. Larzelere to approve the employment recommendations for Zachary Mercurio as a School Psychologist in the North Region, effective August 26, 2021. The motion carried unanimously.

Employment Recommendation – Rudolph, C.

Mr. Bless made a motion, supported by Ms. Larzelere to approve the employment recommendation for Courtney Rudolph as a School Social Worker in the Southwest Region, effective August 26, 2021. The motion carried unanimously.

Employment Recommendation – Flanner, M.

Mr. Miller made a motion, supported by Dr. Martin to approve the employment recommendation for Melisa Flanner as a local-based special education teacher at Bedford Junior High School, effective August 26, 2021. The motion carried unanimously.

Employment Recommendation – Parker, K.

Ms. Larzelere made a motion, supported by Mr. Bless as a Speech and Language Pathologist in the Early Childhood Special Education department, effective August 26, 2021. The motion carried unanimously.

Increased Calendar – Early On

Dr. Martin made a motion, supported by Mr. Miller to increase the working hours for the Early On calendar from 28 hours per week to 30 hours per week, effective immediately. The motion carried unanimously.

Request for Summer Custodial Positions

Ms. Larzelere made a motion, supported by Mr. Miller to approve the establishment and posting of five summer substitute custodian positions effective June 17, 2021 through August 13, 2021. The motion carried unanimously.

Request for Special Education Summer Services 2021

Dr. Martin made a motion, supported by Ms. Larzelere to approve the 2021 summer services as listed:

- Early On
 - Teacher, Early On
 - School Psychologist
 - Social Worker
 - Teacher
 - Speech Therapist
 - Physical Therapists
 - Occupational Therapists
 - Speech and Language Pathologist
- Extended School Year Program
 - Teacher (1)
 - OT or COTA
 - Teacher (2)
 - Aides (3)
 - Speech and Language Pathologist
 - Teacher consultant
- Educational Center Severely Cognitively Impaired Program
 - Teacher
 - Orientation & Mobility Specialist
- Ed Center SCI Program
 - Social Worker or TC
 - Music Therapist
- Summer Enrichment
 - Band Teachers
 - Teacher Aides
 - SLP or AT Consultant
- Edgenuity/Credit Recovery
 - Teacher

The motion carried unanimously.

Head Start Budget Carry-Over Request

Mr. Miller made a motion, supported by Mr. Bless to approve the carryover request for the MCISD Head Start program in the amount of \$134, 580 for the purchase of two buses for fiscal year 7/1/21-6/30/22. The motion carried unanimously.

PAC Recommendation, Renewal – Collins, S.

Mr. Bless made a motion, supported by Ms. Larzelere to approve the PAC recommendation for Sean Collins to a two-year term to the MCISD PAC beginning May 2021. The motion carried unanimously.

Special Meeting Request

Mr. Miller made a motion, supported by Mr. Bless to schedule a special board of education meeting on Monday, June 7, 2021 at 5:00 PM for the purpose of conducting the Biennial Election. The motion carried unanimously.

Request to Attend MASB Online CBA Classes

Dr. Martin made a motion, supported by Mr. Miller to approve Renee Larzelere and Russell Bless to attend “do at your own pace” MASB CBA classes. The motion carried unanimously.

Acceptance of Donation

Ms. Larzelere made a motion, supported by Mr. Bless to accept a donation from Tara St. Bernard of school supplies in the amount of \$879.21. The motion carried unanimously.

Out of State Conference Request – Dyer, J.

Mr. Bless made a motion, supported by Ms. Larzelere to approve the out of state conference request from Josh Dyer to attend the SNUG Annual Planning Conference in Garden Grove, CA from June 1-4, 2021. The motion carried unanimously.

Reconfirmation of the MCISD’s Extended Continuity of Learning Plans

Dr. Rachel Kopke reviewed the reconfirmation outline for the Early Childhood, Center Based Programs, and Youth Center; and, Lisa Montrief reviewed the Monroe County Middle College Extended Continuity of Learning Plans.

No expressions from the public concerning the MCISD’s Extended Continuity of Learning Plans were expressed.

Ms. Larzelere made a motion, supported by Mr. Bless to approve the MCISD’s Extended Continuity of Learning Plans. The motion carried unanimously.

Special Board Meeting Request

Dr. Martin made a motion, supported by Mr. Miller to schedule a special board meeting on Thursday, May 27, 2021 at 1:00 PM for the purpose of holding a board work session. The motion carried unanimously.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Josh Dyer

- Informed the board that the audit is scheduled the last week of August.

Human Resources and Legal Counsel – Betsy Taylor

- Continuing to interview staff

Curriculum and Instruction – Lisa Monrief

- Informed the board that the Battlefield is holding virtual field trips; logon information was shared with the board.

Special Education and Early Childhood Services – Rachel Kopke

Current Enrollment Report- April 2021

Program	Total Enrollment/Funded Enrollment (total enrollment should equal funded enrollment)	Over Income Enrollment CP#2004 (130% FPL+: under 10%) (101-130% FPL: under 35%)	Disabilities Enrollment (over 10%)
Head Start	Enrolled: 233 Reserved (not to exceed 8):7 Vacant less than 30 days: 1 Total Enrollment: 241/267	130% FPL+: 17/241 (7%) 101-130% FPL: 19/241 (8%)	42/241=17%
Early Head Start	Enrolled: 42 Reserved (not to exceed 1): 1 Vacant less than 30 days: 2 Total Enrollment: 45/48	130% FPL+: 2/45 (4%) 101-130% FPL: 6/45 (13%)	13/45=29%

Current Waitlist Report- April 2021

Program	Income Eligible	Over Income
Head Start	12	27
Early Head Start	2	2

All Income eligible and those over income that are on the waitlist and were able to be placed have been offered a slot and have denied it for one or more reasons related to COVID-19.

Head Start Participation Reports April 2021

Site	Attendance Percentage
In Person Arborwood	NA
In Person Dundee	93.14%
In Person Ida	83.00%
In Person MCCC	NA
In Person Niedermeier	92.63%
In Person Orchard	NA
In Person Riverside	NA
In Person SRE	89.58%
In Person YMCA	NA
In Person Program Attendance Total	89.28%
Hybrid Remote Monday/Tuesday 10-11am	26.38%
Hybrid Remote Monday/Tuesday 1-2pm	8.41%
Hybrid Remote Wednesday/Thursday 10-11 am	4.46%
Hybrid Remote Wednesday/Thursday 1-2pm	9.09%
EVENING REMOTE 6-7pm	* 56 students participated in 1+ evening remote sessions. * The lowest number in evening session attendance was 2. * The highest number in evening attendance was 6. * 7 students attended over the course of offered evening sessions
Remote Only Monday-Thursday	44.35%
Remote Program Attendance Total	837 attended/ 2694 offered=31.07%

Early Head Start Participation Reports- March 2021 (Remote/In-Person Learning)

Site	Attendance Percentage
HV 1	91%
HV 2	70%
HV 3	55%
HV 4	86%
Program Attendance Total	76%

Office of Head Start Communication

Communication Type	New Postings	Links to Postings
Information Memorandums	0	Information Memoranda ECLKC (hhs.gov)
Program Instructions	1. ACF-PI-HS-21-03	Program Instructions ECLKC (hhs.gov)

Program Updates

- A one-time, formula driven funding allocation was made available to the EHS/HS programs on 5/4/21. The plan, “2021 American Rescue Plan Funding Increase for Head Start Programs” provides funding to prevent, prepare and respond to COVID-19 as outlined in ACF-PI-HS-21-03. The amount offered to the MCISD EHS/HS programs is \$376,898. This grant did not require a narrative, budget justification or governing body approvals. If awarded, supplies, materials and staff time used to prevent, prepare and respond to COVID-19 can be charged to this funding beginning 4/1/21-3/31/23 (24 months). The grant will be submitted by May 18, 2021 as required.
- The EHS/HS programs completed a Focus Area 2 monitoring review the week of May 10, 2021. The program anticipates a final report out on the monitoring within 6 months.

Superintendent – Steve McNew

- Discussed the resolutions from the local boards of education with the board.
- Discussed the purpose of the Board Work Session that will take place on May 27th.

At 6:08 p.m. Mr. Bless made a motion, supported by Ms. Larzelere to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,
Paul Miller, Secretary