

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

May 19, 2026

Call to Order and Roll Call

The meeting was called to order at 5:00 p.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Renee Larzelere, Paul Miller, Russell Bless and Barry Martin

MCISD BOARD

MEMBERS ABSENT: none

MCISD

STAFF PRESENT: Superintendent Steve McNew, Lisa Montrief, Rachel Kopke, Anya Lusk, Chad Baas, and Andrea Murphy

MCISD

STAFF ABSENT: none

OTHERS PRESENT: none

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Important Dates

- May 19 MCISD Board Meeting, Lake Erie, 5:00 PM
- May 25 MCISD Closed, Memorial Day
- June 5 Ed Center and Transition Center Graduation, 10:30 AM
- June 9 Project Search Graduation, 11:00 AM
- June 16 MCISD Board Meeting, 8:30 AM

Educational Presentation

Lynn Fleck and Emily Thompson, members of the MCISD Literacy Team, updated the board on the literacy and math instructional coaches work throughout the county.

Expressions from the Public

None

Recommended Actions

Routine Matters

Ms. Larzelere made a motion, supported by Mr. Bless to approve the minutes of the April 21, 2026 meeting that were presented. The motion carried unanimously.

Financial Reports

	Gnl	Special	Food	Tech	Student	Debt		ESPC	
	<u>Fund</u>	<u>Ed.</u>	<u>Service</u>	<u>Tax</u>	<u>Acts</u>	<u>Ret.</u>	<u>CP</u>	<u>Bond</u>	<u>Total</u>
<u>Check Registers</u>									
4/10-4/30/26	2,572,190.58	589,127.19	13,812.58	23,487.51	8,222.24	0	496,001.50	0	3,702,841.60
5/1-5/9/26	1,446,290.40	545,138.97	14,719.48	34,064.75	963.22	0	0	0	2,241,176.82

ACH Transactions

Gross Payroll	960,641.30	2,177,310.66	0	0	689.95	0	0	0	3,138,641.91
Student Activity	0	0	0	0	0	0	0	0	0
Transfers									

Early Head Start & Head Start FY26

Year to Date as of April 30, 2026 \$2,937,373.30

Mr. Miller made a motion, supported by Dr. Martin, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

Approval of Personnel Update

Dr. Martin made a motion, supported by Mr. Bless to approve the following personnel update:

- Employment
 - o James DeRosa, Social Worker, Southwest Region
 - o Gia Dinh, Psychologist, East Region
 - o Kylee Donahue, Speech and Language Pathologist, East Region
 - o Katie Drake, Social Worker, North Region
 - o Kacie Fender, Special Education Supervisor, North/Southwest Region
 - o Bonnie Hoppert, GSRP Enrollment Coordinator
 - o Jeannine Keck, GSRP Enrollment Coordinator
 - o Katie Nice, Special Education Teacher, Hollywood Elementary
 - o Paige Paprocki, Psychologist, North Region
 - o Angela Rogers, Teacher Consultant, Southwest Region
 - o Natalie Shalda, Special Education Teacher, North Elementary
 - o Justin Woods, Behavior Coach, East Region
- Leaves of Absence
 - o Jodi Cooley, medical leave, return June 2, 2026
 - o Traice Leaper, maternity leave, return December 1, 2026
 - o Caitlin Palm, childcare leave, 2026-2027 school year
- Resignations/Retirement
 - o Nicole Dluzen, resigned
 - o Courtney Hurst, resigned
 - o Enrico King, resigned
 - o Lary Lenhart, retired
 - o Alec Merki, resigned
 - o Therese Metdepenningen, retired
 - o Samantha Tomaszewski, resigned
 - o Treca Zdybek, resigned

The motion carried unanimously.

Temporary Certified OT Assistant - Laginess

Mr. Miller made a motion, supported by Dr. Martin to approve the continued employment of Lisa Laginess as a Temporary Certified Occupational Therapy Assistant for the 2026-2027 school year. The motion carried unanimously.

Request for New Position: School Social Worker

Ms. Larzelere made a motion, supported by Mr. Bless to approve the establishment and posting of a School Social Worker position in the East Region, effective at the beginning of the 2026-2027 school year. The motion carried unanimously.

Out of State Conference Request – Brittenham, Graves and Turner

Mr. Bless made a motion, supported by Ms. Larzelere to approve the out of state conference request for Garth Brittenham, Carl Graves and Rayann Turner to attend the Ukeru Training, Maumee, OH on June 4, 2026. The motion carried unanimously.

Out of State Conference Request – Brodzinski

Dr. Martin made a motion, supported by Mr. Bless to approve the out of state conference request for Kari Brodzinski to attend the Ukeru Training, Maumee, OH on June 4, 2026. The motion carried unanimously.

Out of State Conference Request – Eshenroder

Mr. Miller made a motion, supported by Ms. Larzelere to approve the out of state conference request from Lori Eshenroder to attend the Project SEARCH National Conference in St. Louis, MO from July 13, 2026 through July 17, 2026. The motion carried unanimously.

PAC Recommendation

Ms. Larzelere made a motion, supported by Mr. Bless to approve Francesca Breitner, a parent of a student in Summerfield Schools, to a two-year term on the MCISD Parent Advisory Committee, from May 2026 through May 2028. The motion carried unanimously.

MCISD Strategic Plan

Ms., Larzelere made a motion, supported by Mr. Bless to approve the MCISD Strategic Plan as presented. The motion carried unanimously.

Bid Award: Bus loop Asphalt Project

Dr. Martin made a motion, supported by Mr. Miller to award the bus loop asphalt project bid to S & J Asphalt Paving Co from Canton, MI in the amount of \$157,650.00. The motion carried unanimously.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Chad Baas

- Preparing for MCISD audit.

Human Resources and Legal Counsel – Anya Lusk

- Continue to interview for open positions.
- Informed the board that the MCISD applicant process system will be transitioning to Red Rover.

Curriculum and Instruction – Lisa Monrief

- Wrapping up student enrichment programs for the year.
- Held MCMC graduation – all board was in attendance
- In the midst of scheduling summer professional development sessions.

Special Education and Early Childhood Services – Rachel Kopke

Enrollment Report-April 2026

Program	Total Enrollment/Funded Enrollment (total enrollment should equal funded enrollment)	Over Income Enrollment CP#2004 (130% FPL+: under 10%) (101-130% FPL: under 35%)	Disabilities Enrollment (Over 10%)	Students Enrolled Receiving Tiered Intervention Services/In Process of SE Evaluation
Head Start	Enrolled: 227 Reserved (not to exceed 7): 7 Vacant less than 30 days: 3 Total Enrollment: 237/240-99%	130% FPL+: 13/240=5% 101-130% FPL: 6/240=3%	66/240=28% 6-Autism 3-Other Health Impairment 18-ECDD 39-Speech and Language Impaired	23/240=10% *Some have more than 1 need open 5-Academic Intervention Plans 3-Monitoring/Data 1-Newly Assigned 4-Home Mental Health/Behavior Support 1-Health and Nutrition Plan 7-SAT/Process (TIP/BIP) 0-Special Education Evaluation 3-Speech Intervention 0-Speech Evaluation
Early Head Start	Enrolled: 46 Reserved (not to exceed 1): 0 Vacant less than 30 days: 2 Total Enrollment: 48/48-100%	130% FPL+: 3/48=6% 101-130% FPL: 2/48=4%	12/48=25% 3-Autism 1-Other Health Impairment 6-ECDD 2-Speech and Language Impaired	2/48=8% 1-Home Support 1-SE Evaluation
Program Totals	Enrolled: 273 Reserved (not to exceed 1): 7 Vacant less than 30 days: 3 Total Enrollment: 286/288-99%	130% FPL+: 16/288=6% 101-130% FPL: 8/288=3%	78/288=27% 8-Autism 4-Other Health Impairment 24-ECDD 41-Speech and Language Impaired	25/288=9% *Some have more than 1 need open 5-Academic Intervention Plans 3-Monitoring/Data 1-Newly Assigned 5-Home Mental Health/Behavior Support 1-Health and Nutrition Plan 7-SAT/Process (TIP/BIP) 1-Special Education Evaluation 3-Speech Intervention 0-Speech Evaluation

Current Waitlist Report-As of 5/18/26

Program	Income Eligible	Over Income 101-130% FPL	Over Income 130+% FPL
Early Head Start	0	0	0
Head Start	32 (can be counted in more than 1 location)	2 (can be counted in more than 1 location)	43 (can be counted in more than 1 location)
Airport-Niedermeier Elementary 31 slots	9 (all 3 yo)	1	10
Bedford-Smith Rd Elementary 31 Slots	7	0	10
Dundee-Dundee Elementary	2	0	11

15 Slots			
Ida-Ida Elementary 15 Slots	1	0	11
Monroe-Custer 2 Elementary 77 slots	11 (all 3 yo)	0	16
Monroe-Riverside Elementary 71 Slots	13	1	18

Current Enrollment List for 2026-27 as of 5/18/26

Program	Income Eligible	Over Income 101-130% FPL	Over Income 130+% FPL	Total % Enrolled	Remaining Slots
Airport-Niedermeier Elementary 31 slots	13	0	0	42%	18
Bedford-Smith Rd Elementary 31 Slots	16	0	0	52%	15
Dundee-Dundee Elementary 15 Slots	6	0	1	47%	8
Ida-Ida Elementary 15 Slots	2	0	0	13%	13
Monroe-Custer 2 Elementary 77 slots	19	0	1	26%	57
Monroe-Riverside Elementary 71 Slots	28	0	0	39%	43
Totals	84	0	2	35%	154

Head Start Attendance Reports-March 2026

Site	Attendance Percentage
In Person Custer	86.34%
In Person Dundee	90.22%
In Person Ida	87.56%
In Person Niedermeier	89.86%
In Person Riverside	88.04%
In Person SRE	88.00%
In Person Program Attendance Total	87.89%

Early Head Start Attendance Reports-April 2026

Site	Attendance Percentage
HV 1	80%
HV 2	75%
HV 3	83%
HV 4	46%
Program Attendance Total	70%

Federal Reporting Schedule

Report	Due Date	Most Recent Evidence
Enrollment Report	7th of each month	Enrollment Report-See Page 1
Annual Audit	Annually	Audit Results
Monthly BOE/PC Reports	Monthly prior to BOE/PC Meeting	April 2026
SF-425 Semi-annual	Cumulative through 12/31, DUE 1/30, annually	SF-425 semi-annual
SF-425 Annual	Cumulative through 6/30, DUE 9/30, annually	SF-425 annual
SF-425 Final	Cumulative through 6/30, DUE 10/28, annually	SF-425 final
SF-428	120 days following close of project period (6/30/28), DUE 10/28/28	SF-428
SF-428C	As Needed for disposal of assets over \$5,000	SF-428C
SF-429	DUE 9/30, annually	SF-429
Annual Grant	Due 4/1, annually	Submission Evidence

Office of Head Start Communication

Communication Type	New Postings	Links to Postings
Information Memorandums	NONE	Information Memoranda ECLKC (hhs.gov)
Program Instructions	NONE	Program Instructions ECLKC (hhs.gov)

Program Updates

- Focus Area 2 Monitoring Corrective Action Plan (DRAFT):
https://docs.google.com/spreadsheets/d/1R2RFoz2SX0zG0O2OHpUsSDkKfTE_4m0t/edit?usp=drive_link&oid=106645498395951726452&rtpof=true&sd=true

Superintendent – Stephen McNew

- Discussed the renewal of the Monroe County Technology Enhancement Millage; passed at a 60/40 ratio.
- Discussed the progress of the 2400 N. Dixie Hwy. property
- Informed the board of the Monroe County Link 2.0 survey project that the MCISD is participating in via the Business Alliance with the Donovan Group, LLC.

Adjourn

At 6:23 p.m. Mr. Bless made a motion, supported by Ms. Larzelere, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Paul Miller
Secretary