

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

May 21, 2019

**Monroe County ISD
Professional Development Building
1101 S. Raisinville Road
Monroe, MI 48161**

Call to Order and Roll Call

The meeting was called to order at 5:04 p.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Renee Larzelere, Paul Miller, Russell Bless and Barry Martin

MCISD BOARD

MEMBERS ABSENT: none

MCISD

STAFF PRESENT: Superintendent Steve McNew, Josh Dyer, Lisa Montrief, Elizabeth Taylor, Rachel Kopke and Andrea Murphy

OTHERS PRESENT: Roberta Neckel

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Important Dates

- June 3 MCISD Biennial Election – 6:00 PM
- June 4 Project Search Graduation, @ ProMedica, 11:30 AM
- June 6 Ed Center Graduation, 1:00 PM
- June 7 Transition Center Graduation, 9:30 AM
- June 18 MCISD Board Meeting, 8:30 AM

Expressions from the Public

There were no expressions from the public.

Recommended Actions

Routine Matters

Mr. Miller made a motion, supported by Dr. Martin to approve the minutes of the April 16, 2019 meeting. The motion carried unanimously.

Financial Reports

	General <u>Fund</u>	Special Education <u>Fund</u>	School Services <u>Fund</u>	<u>Total</u>
<u>Check Registers</u>				
4/7-4/30/2019	1,160,085.52	295,292.96	16,067.61	1,471,446.09
5/1-5/11/2019	437,504.31	279,640.78	2,573.60	719,718.69

ACH Transactions

Withholding & Sales

Taxes	501,579.69	0	50.99	501,630.68
Gross Payroll	543,359.66	1,459,513.72	0	2,002,873.38

Capital Projects

Expenditures	0	0	0	0
Student Activity Account Expenditures	14,748.33	0	0	14,748.33

Early Head Start

Year to Date as of April 30, 2019 \$240,846.90

Head Start

Year to Date as of April 30, 2019 \$1,666,241.29

Ms. Larzelere made a motion, supported by Mr. Bless, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

2nd Reading and Approval Board Policy –8402, 3120.04

Mr. Bless made a motion, supported by Ms. Larzelere to approve the following board policies:

- Policy 8402 Emergency Operations Plan
Revised Policies
- 3120.04 Employment of Substitutes

The motion carried unanimously.

Request for Medical Leave of Absence – Ourlian, S.

Mr. Bless made a motion, supported by Dr. Martin to approve the medical leave of absence request for Stacie Ourlian beginning April 17, 2019, returning to work on June 3, 2019. The motion carried unanimously.

Request for Medical Leave of Absence – Seaman, R.

Mr. Miller made a motion, supported by Ms. Larzelere to approve the medical leave of absence request for Rebecca Seaman to begin on April 29, 2019, returning May 21, 2019. The motion carried unanimously.

Request for Maternity Leave of Absence – Carr, A.

Ms. Larzelere made a motion, supported by Dr. Martin to approve the maternity leave of absence request for Ashley Carr to begin May 13, 2019, returning to work at the start of the 2019-2020 school year. The motion carried unanimously.

Employment Recommendation – Bless, C.

Ms. Larzelere made a motion, supported by Mr. Miller to approve the employment recommendation for Cassandra Bless as a MoCI Special Education Teacher at the Educational Center effective August 22, 2019. Mr. Bless abstained from this motion. The motion carried.

Employment Recommendation – Braden, C.

Dr. Martin made a motion, supported by Mr. Bless to approve the employment recommendation for Christa Braden as a Head Start Teacher at Neidermeier Elementary effective August 26, 2019. The motion carried unanimously.

Employment Recommendation – Bruck, S.

Ms. Larzelere made a motion, supported by Mr. Bless to approve the employment recommendation for Sophia Bruck as a Head Start Mental Health Consultant effective August 19, 2019. The motion carried unanimously.

Employment Recommendation – Cluckey, D.

Mr. Miller made a motion, supported by Mr. Bless to approve the employment recommendation for Deborah Cluckey as a Head Start Teacher at Orchard Center effective May 13, 2019. The motion carried unanimously.

Employment Recommendation – DiSorbo, E.

Ms. Larzelere made a motion, supported by Mr. Bless to approve the employment recommendation for Ellen DiSorbo as a Speech and Language Pathologist for ECSE effective August 22, 2019. The motion carried unanimously.

Employment Recommendation – Foster, J.

Mr. Bless made a motion, supported by Mr. Miller to approve the employment recommendation for Jean Foster as the Mental Health Crisis Coordinator effective July 1, 2019. The motion carried unanimously.

Employment Recommendation – Ialacci, E.

Dr. Martin made a motion, supported by Mr. Bless to approve the employment recommendation for Emily Ialacci as a Local-Based Special Education Teacher in the East Region effective August 22, 2019.

Employment Recommendation – Jilek, K.

Mr. Miller made a motion, supported by Ms. Larzelere to approve the employment recommendation for Kristen Jilek as a Head Start Teacher at Dundee Elementary effective August 26, 2019. The motion carried unanimously.

Employment Recommendation – O’Shay, J.

Ms. Larzelere made a motion, supported by Mr. Bless to approve the employment recommendation for Jennifer O’Shay as the Head Start Site Leader at Raisinville Elementary School effective August 19, 2019. The motion carried unanimously.

Employment Recommendation – Rife, C.

Mr. Bless made a motion, supported by Mr. Miller to approve the employment recommendation of Carol Rife as the Head Start Site Leader for Dundee, Ida and Smith Road Elementary Schools effective August 19, 2019. The motion carried unanimously.

Employment Recommendation – Langenderfer, A.

Dr. Martin made a motion, supported by Ms. Larzelere to approve the employment recommendation for Ashley Langenderfer as an ECSE Teacher at Smith Road Elementary effective August 22, 2019. The motion carried unanimously.

Employee Tenure Recommendations

Mr. Miller made a motion, supported by Ms. Larzelere to approve the tenure recommendations for Caitlyn Bennett, Teacher Consultant and Nichole Torzewski, Special Education Teacher. The motion carried unanimously.

Request for New Position – Assistive Technology Consultant

Dr. Martin made a motion, supported by Mr. Bless to approve the establishment and posting of an Assistive Technology Consultant position effective with the start of the 2019-2020 school year. The motion carried unanimously.

Request for New Position – Ed Center Teacher Aide

Ms. Larzelere made a motion, supported by Mr. Bless to approve the establishment and posting of a MoCI Teacher Aide position effective with the start of the 2019-2020 school year. The motion carried unanimously.

Additional Workdays – MKEO/MRA Training

Mr. Bless made a motion, supported by Dr. Martin to approve the additional workdays for Chris Todd, Educational Consultant, and Lynn Preston, Literacy Coach, to provide MKEO/KRA training to county kindergarten teachers and local district managers in August 2019. The motion carried unanimously.

Approval of Calendars – ECSE, HS, GSRP and HS Expanded Program

Ms. Larzelere made a motion, supported by Mr. Miller to approve the proposed 2019-2020 calendars for ECSE, GSRP, HS and the Extended HS program. The motion carried unanimously.

Employment Recommendation – Allor, A.

Mr. Miller made a motion, supported by Dr. Martin to approve the employment recommendation for Alexa Allor as an Occupational Therapist in the East Region effective August 22, 2019. The motion carried unanimously.

Recommendation for Parent Advisory

Mr. Bless made a motion, supported by Dr. Martin to approve Jessica Bennett, a parent of a student at Whiteford, to serve a two-year term beginning April 2019. The motion carried unanimously.

Acceptance of Donation – Early Head Start

Mr. Bless made a motion, supported by Ms. Larzelere to accept a donation from Tiffany's Pizza, Knights of Columbus, Patched Miracle Photography, Dunkin Donuts and Manny's DJ Service totaling \$1,664.85. This donation was to support the EHS end of year dance held on April 24, 2019. The motion carried unanimously.

Acceptance of Donation – CASA

Ms. Larzelere made a motion, supported by Dr. Martin to accept donations from the Bedford Lion's Club and Nancy Thompson totaling \$1,750.00 to support the CASA program. The motion carried unanimously.

Acceptance of Donation – General

Mr. Bless made a motion, supported by Mr. Miller to accept a donation from Gerdau in the amount of \$370.00. The motion carried unanimously.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Josh Dyer

- Informed the board that the MCISD audit will take place in September, 2019.

Human Resources and Legal Counsel – Betsy Taylor

- Continuing to interview to fill open positions.

Curriculum and Instruction – Lisa Montrief

- STEM Camps will be held at the MCISD and the Knabusch Center this summer.
- Updated the board on the Monroe County Fine Arts Festival that took place on May 7th.
- Announced that a high school student was hired as a result of the CTE Expo in April.

Special Education and Early Childhood Services – Rachel Kopke

- Shared with the board that the MCISD was chosen at a Goodwill Partner of the Year by Goodwill Industries.

Enrollment

Head Start Enrollment: 267/267

Head Start Over Income Enrollment (under 10%): 19-7%

Head Start Disabilities Enrollment (under 10%): 40-15%

Early Head Start Enrollment: 62/72
Early Head Start Over Income Enrollment (under 10%): 7-10%
Early Head Start Disabilities Enrollment (under 10%): 23-32%

Current Waitlist

Head Start Income Eligible: 28
Head Start Over Income: 34

Early Head Start Income Eligible: 7
Early Head Start Over Income: 3

Accepted 19-20

Head Start: 119
Head Start Disabilities Enrollment: 26-10%

Head Start Attendance

Arborwood: 87.28%
Ida: 95.09%
MCCC: 89.32%
Orchard: 78.82%
Riverside: 82.14%
SRE: 89.93%
Sodt: 85.17%
Program Total: 85.65% (over 85%)

Early Head Start Attendance

HV1: 71%
HV2: 83%
HV3: 67%
HV4: 80%
HV5: 87%
HV6: 57%
Program Total: 74%

Office of Head Start Communication Memorandums: N/A

Program Updates:

- Early Head Start held a dance party on 4/24/19 at the Knights of Columbus where there was an impressive turn out of 60 children and families.

The dance party was almost fully supported by community donations by local community partners. The following community partners generously supported this event:

- Tiffany's Pizza donated 15 pizzas (value of \$165.85)
- Patched Miracle Photography donated 2 hours of their time to take family photos (value of \$500)
- Dunkin Donuts (value of \$100)
- Manny's DJ Services donated their time (value of \$450)
- Knights of Columbus donated the rental space for the day (value of \$450)

The dance party donations combined generated \$1,665.85 of non-federal match for the EHS program.

- A desk review was completed by the Office of Head Start on May 7, 2019 regarding the identified deficiency in the Head Start program. A member of the Board of Education, Policy Council members and the Head Start leadership team participated in the desk review. The program is awaiting the results of the review.
- Monroe Public Schools has offered classroom space for the new Monroe classroom at Orchard High School. The Head Start program has accepted that offer and will begin licensing the space.
- Monroe Public Schools has notified MCISD that they wish to move several HS programs. The program will begin licensing the new classroom space as soon as classrooms are determined.

Superintendent – Stephen McNew

- Shared the Project Search 100% employment plaque with the board. Graduation for this program is June 4th at ProMedica.
- The MCMC was recognized by the Mackinaw Center for outstanding achievement.

Adjourn

At 6:42 p.m. Ms. Larzelere made a motion, supported by Mr. Bless, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Paul Miller
Secretary