

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

November 16, 2021

Monroe County ISD
Lake Erie Room

Call to Order and Roll Call

The meeting was called to order at 5:00 p.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Russell Bless, Barry Martin, Paul Miller, Renee Larzelere

MCISD BOARD

MEMBERS ABSENT: None

MCISD

STAFF PRESENT: Superintendent Steve McNew, Lisa Montrief, Rachel Kopke, Josh Dyer and Andrea Murphy

MCISD STAFF

ABSENT: none

OTHERS PRESENT: Crystal Willit, Denise Miller, Deb Lambrix, Stephanie Scalcucci, Gio Scalcucci, Connie Carroll, Amanda Phebus and Eddie Manuszak

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Important Dates

- Nov. 25/26 MCISD Closed for Thanksgiving
- Dec 21 MCISD Board Meeting, 5:00 PM
- Dec 18 CASA Fundraiser – Donuts with Santa, MCISD @ 8:30 AM

Expressions from the Public

There were no expressions from the public.

Recommended Actions

Routine Matters

Mr. Bless made a motion, supported by Ms. Larzelere to approve the minutes of the October 19, 2021 meeting that were presented. The motion carried unanimously.

Financial Reports

Special Food

	<u>General Fund</u>	<u>Education Fund</u>	<u>Service Fund</u>	<u>Student Activities</u>	<u>CP</u>	<u>Total</u>
<u>Check Registers</u>						
10/10-10/31/21	1,647,851.36	380,052.59	3,240.28	654.40	0	2,031,798.63
11/1-11/05/21	323,889.03	59,182.24	9,879.28	0	0	391,950.55
<u>ACH Transactions</u>						
Gross Payroll	661,836.57	1,639,895.04	0	0	0	2,301,731.61
Student Activity Account Transfers	0	0	0	0	0	0
Early Head Start & Head Start						
Expenses as of October 31, 2021		\$728,812.70				

Ms. Larzelere made a motion, supported by Mr. Bless, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

2021-2022 Budget Amendment #1

Dr. Martin, supported by Mr. Bless, to approve the following revisions to the 2021-2022 General Fund, Special Education Fund, School Service, School Activity and Capital Project budget revisions:

	<u>Approved Budget</u>	<u>Requested Revision</u>
<u>General Fund</u>		
Revenue	\$25,531,053	\$27,899,563
Expenditures	\$26,864,319	\$29,132,240
<u>Special Education Fund</u>		
Revenue	\$47,305,762	\$48,225,492
Expenditures	\$48,149,414	\$49,890,111
<u>School Service Fund</u>		
Revenue	\$187,215	\$189,541
Expenditures	\$187,554	\$189,709
<u>School Activity Fund</u>		
Revenue	\$76,000	76,000
Expenditures	76,000	76,000
<u>Capital Projects Fund</u>		
Revenue	\$250,500	\$252,100
Expenditures	\$275,950	\$275,950

The motion carried unanimously.

2nd Reading: Board Policy 3132 – Outside Activities of Staff

Ms. Larzelere made a motion, supported by Mr. Bless to approve the revisions of Board Policy 3231 Outside Activities of Staff. The motion carried unanimously.

Request for Medical Leave of Absence

Dr. Martin made a motion, supported by Ms. Larzelere to approve the medical leave of absence request from Chalsie Brindley to begin November 1, 2021 and returning November 18, 2021. The motion carried unanimously.

Request for Medical Leave of Absence

Mr. Miller made a motion, supported by Ms. Larzelere to approve the medical leave of absence request from Jennifer Click to begin October 15, 2021 and returning November 1, 2021. The motion carried unanimously.

Request for Medical Leave of Absence

Mr. Bless made a motion, supported by Mr. Miller to approve the medical leave of absence request for April Gill to begin October 18, 2021 and returning November 4, 2021. The motion carried unanimously.

Request for Medical Leave of Absence

Dr. Martin made a motion, supported by Mr. Miller to approve the medical leave of absence request for Christine Welsh to begin December 17, 2021 and returning January 24, 2022. The motion carried unanimously.

Increase Calendar – GSRP Early Childhood Specialist

Mr. Bless made a motion, supported by Ms. Larzelere to approve an increase in days for GSRP Early Childhood Specialists Staci Reed and Christine Welsh from 177 days to 198 days, effective immediately. The motion carried unanimously.

Increased Calendar – Head Start/GSRP Secretary

Ms. Larzelere made a motion, supported by Dr. Martin to approve an increase in days for the Head Start/GSRP Secretary Bonnie Hoppert from 240 days to 260 days, effective immediately. The motion carried unanimously.

Employment Recommendation – Dluzen, N

Mr. Miller made a motion, supported by Dr. Martin to approve the employment recommendation for Nicole Dluzen as a Head Start Health and Nutrition Coordinator, effective November 29, 2021. The motion carried unanimously.

Temporary Employment – Thompson, N.

Mr. Bless made a motion, supported by Ms. Larzelere to approve the temporary employment of Nancy Thompson to mentor Jerica Sharp, CASA Director, for up to twelve hours per week through December 31, 2021. The motion carried unanimously.

Student Activity Fund Recognition

Dr. Martin made a motion, supported by Ms. Larzelere to recognize the Monroe County Middle College Sports Club as a new student activity fund. The motion carried unanimously.

Request to Reschedule January 2022 Board Meeting

Mr. Bless made a motion, supported by Ms. Larzelere to reschedule the January 18, 2022 regular scheduled board meeting to take place on January 11, 2022 at 3:00 PM. The joint board meeting with Lenawee County ISD will immediately follow. The motion carried unanimously

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Josh Dyer

- Updated the Board of Education on the Fermi II Michigan Tax Tribunal settlement

Human Resources and Legal Services

- Refreshing the Frontline Application System
- Discussed the OSHA and MIOSHA COVID rules with the board

Curriculum and Instruction – Lisa Monrief

- Field trips taking place at the Knabusch Math & Science Center and National Battlefield Center

Special Education and Early Childhood Services – Rachel Kopke

- Discussed COVID effects on MCISD staff and classrooms

Current Enrollment Report- October 2021

Program	Total Enrollment/Funded Enrollment (total enrollment should equal funded enrollment)	Over Income Enrollment CP#2004 (130% FPL+: under 10%) (101-130% FPL: under 35%)	Disabilities Enrollment (over 10%)
Head Start	Enrolled: 257 Reserved (not to exceed 8):0 Vacant less than 30 days: 10 Total Enrollment: 267/267-100%	130% FPL+: 19/267=7% 101-130% FPL: 36/267=13%	30/267=11%
Early Head Start	Enrolled: 45 Reserved (not to exceed 1): 1 Vacant less than 30 days: 0 Total Enrollment: 46/48-96%	130% FPL+: 3/46=7% 101-130% FPL: 5/46=11%	9/46=20%
EHS/HS Combined	Enrolled: 302 Reserved (not to exceed 1): 1 Vacant less than 30 days: 10 Total Enrollment: 313/315-99%	130% FPL+: 22/313=7% 101-130% FPL: 41/313=13%	39/313=12%

Current Waitlist Report- November 2021 (as of 11/1/21)

Program	Income Eligible	Over Income 101-130% FPL	Over Income 130+% FPL
Head Start	6-All age eligible students have been offered a slot	5	20
Early Head Start	0	0	1

Head Start Participation Reports October 2021

Site	Attendance Percentage
In Person Arborwood	80.06%
In Person Dundee	91.23%
In Person Ida	86.98%
In Person MCCC	78.97%
In Person Niedermeier	81.79%
In Person Orchard	86.82%
In Person Riverside	90.75%
In Person SRE	83.33%
In Person YMCA	82.02%
In Person Program Attendance Total	83.72%

Early Head Start Participation Reports-September 2021

Site	Attendance Percentage
HV 1	47.50%
HV 2	60.98%
HV 3	50.00%
HV 4	40.48%
Program Attendance Total	49.69%

Office of Head Start Communication

Communication Type	New Postings	Links to Postings
Information Memorandums	None	Information Memoranda ECLKC (hhs.gov)
Program Instructions	None	Program Instructions ECLKC (hhs.gov)

Program Updates

- COVID updates during the month of October 2021 in our Head Start Program

Site/Program	# Staff COVID+	# Students COVID+	# Staff Quarantined Due to Exposure of COVID +	# Students Quarantined Due to Exposure of COVID +
MCISD Staff/EHS	0	0	0	0
AWS	0	0	0	6
Dundee	0	0	0	0
Ida	1	0	1	16
MCCC	0	1	0	5
Niedermeier	2	2	1	33
Orchard	0	0	0	4
Riverside	0	1	2	16
Smith Rd	1	0	0	1
YMCA	0	0	0	1
TOTALS	4	4	4	82

Superintendent – Stephen McNew

- Discussed a potential shared nurse position with Summerfield Schools

- Informed the board that the MCISD is investigating a potential School Liaison position via a grant from the CDC. More information to come.
- Informed the board of the winter 2022 MCABOE meeting date – January 26, 2022

Adjourn

At 7:06 PM Ms. Larzelere made a motion, supported by Mr. Bless to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,
Paul Miller
Secretary