

# **REGULAR BOARD MEETING MINUTES**

## **MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION**

**November 17, 2020**

**Monroe County ISD  
Educational Center Gym**

### **Call to Order and Roll Call**

The meeting was called to order at 5:00 p.m. by MCISD President Dale DeSloover.

#### **MCISD BOARD**

**MEMBERS PRESENT:** Dale DeSloover and Russell Bless  
Barry Martin, Renee Larzelere and Paul Miller via Zoom

#### **MCISD BOARD**

**MEMBERS ABSENT:** none

#### **MCISD**

**STAFF PRESENT:** Superintendent Steve McNew, Elizabeth Taylor, Lisa Montrief, Rachel Kopke, Josh Dyer and Andrea Murphy

#### **MCISD STAFF**

**ABSENT:** none

**OTHERS PRESENT:** L DeNardis, S. Vaughn, D. Pancone, R. Neckel, A. Hammons, J. Hartwick, A. Vig Jones, K. Simmons, J. Click, R. Dotson, A. Shilling, A. Colton, T. Hunt, C. Hyden, D. Miller, D. Burns, Kathryn's iPhone, J. Maes-Gaines, C. Wisinski, G. Brittenham, J. Reichenberger, S. Yu, M. Shepard, L. McKeen, S. Bruck, C. Graves, M. Price, L. Bredernitz, K. Roman, C. Willit, N. Belair, A. Cilley, A. Fleming, E. Swank, S. Landis, K. Blanchard, R. Ludy, B. Gedelian, L. Nelson, K. Keyes, T. Gardner, R. Nelson, C. Cole, J. Payne, M. Prange, H. Stansberry, W. Hite, M. Miller, A. Bross, H. Grabowski, J. Riegle, M. Tam Clark, D. Devore, Jessica's iPhone, G. Watkins, J. Bacarella, D. Paul and several other iPhone users

### **Pledge of Allegiance**

The Pledge of Allegiance was led by President DeSloover.

### **Important Dates**

- Nov 17 MCISD Board Meeting, 5:00 PM
- Nov 26-27 MCISD Closed for Holiday
- Dec 15 MCISD Board Meeting, 5:00 PM

## Expressions from the Public

Leslie DeNardis addressed the board concerning the safety of the MCISD teaching staff at Airport Community Schools.

Roberta Neckel addressed the board concerning the feasibility of remote working.

## Recommended Actions

### Routine Matters

Ms. Larzelere made a motion, supported by Dr. Martin to approve the minutes of the October 20, 2020 meeting that were presented. The motion carried unanimously.

## Financial Reports

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Food Service Fund</u>	<u>Student Activities</u>	<u>CP</u>	<u>Total</u>
<u>Check Registers</u>						
10/11-10/31/20	1,300,624.95	365,498.39	2,498.47	81.12	0	1,668,702.93
11/1-11/7/20	60,962.18	53,359.39	1,016.55	0	0	115,338.12
<u>ACH Transactions</u>						
Withholding & Sales						
Taxes	585,583.43	0	11.97	0	0	585,595.40
Gross Payroll	633,858.96	1,634,082.84	0	34.16	0	2,267,975.96
Student Activity Account Transfers	0	0	0	0	0	0
Early Head Start						
Year to Date as of October 31, 2020		\$119,195.59				
Head Start						
Year to Date as of October 31, 2020		\$709,706.53				

Mr. Bless made a motion, supported by Ms. Larzelere, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

## Old or New Business Requiring Board Action

### 2020-2021 Budget Amendment

Dr. Martin, supported by Mr. Miller, to approve the following revisions to the 2020-2021 General Fund and Special Education Fund budget revisions:

	<u>Approved Budget</u>	<u>Requested Revision</u>
<u>General Fund</u>		
Revenue	\$24,041,172	\$28,803,209
Expenditures	\$24,836,045	\$26,659,949
<u>Special Education Fund</u>		
Revenue	\$45,567,907	\$46,650,750

Expenditures	\$48,262,961	\$48,650,767
<u>School Service Fund</u>		
Revenue	\$176,880	\$168,080
Expenditures	\$176,054	\$168,054
<u>School Activity Fund</u>		
Revenue	\$76,000	76,000
Expenditures	76,000	76,000
<u>Capital Projects Fund</u>		
Revenue	\$250,500	\$250,500
Expenditures	\$775,950	\$275,950

The motion carried unanimously.

**Medical Leave of Absence Request – Asbury, M.**

Mr. Bless made a motion, supported by Dr. Martin to approve the medical leave of absence request from Melissa Asbury from October 23, 2020 through November 9, 2020.

A roll call vote was taken:

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nayes: none

The motion carried.

**Request for Medical Leave of Absence – Steinseifer, K.**

Dr. Martin made a motion, supported by Ms. Larzelere to approve the medical leave of absence request from Kelsey Steinseifer from October 15, 2020 through October 26, 2020.

A roll call vote was taken:

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nayes: none

The motion carried.

**Request for Maternity Leave of Absence – Glab, J.**

Ms. Larzelere made a motion, supported by Mr. Bless to approve the maternity leave of absence request for Jenna Glab to begin on or about February 19, 2021 and return to work on April 1, 2021.

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nayes: none

The motion carried.

**Request for Maternity Leave of Absence – Shepherd, M.**

Mr. Miller made a motion, supported by Dr. Martin to approve the maternity leave of absence request for Mishel Shepherd to being on or about December 4, 2020 returning January 18, 2021.

A roll call vote was taken:

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nayes: none

The motion carried.

### **Employment Recommendation – Oehlers, E.**

Mr. Bless made a motion, supported by Ms. Larzelere to approve the employment recommendation for Erika Oehlers as a Speech and Language Pathologist, effective November 16, 2020.

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nayes: none

The motion carried.

### **Employment Recommendation – VanWashenova, S.**

Dr. Martin made a motion, supported by Ms. Larzelere to approve the employment recommendation for Shannon VanWashenova as a school social worker, effective November 16, 2020.

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nayes: none

The motion carried.

### **Increased Calendar – Early On**

Ms. Larzelere made a motion, supported by Mr. Bless to approve the increase in calendar days and single insurance benefits for the Early On staff, effective immediately.

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nayes: none

The motion carried.

### **Temporary Remote Work Policy**

Mr. Bless made a motion, supported by Ms. Larzelere to hold the first reading and adoption for Policy 8450 Temporary Remote Work Policy.

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nayes: none

The motion carried.

### **Reconfirmation of the MCISD's Extended Continuity of Learning Plans**

Dr. Rachel Kopke reviewed the reconfirmation outline for the Early Childhood, Center Based Programs, and Youth Center; and, Lisa Montrief reviewed the Monroe County Middle College Extended Continuity of Learning Plans.

No expressions from the public concerning the MCISD's Extended Continuity of Learning Plans were expressed.

Mr. Bless made a motion, supported by Ms. Larzelere to approve the MCISD's Extended Continuity of Learning Plans.

A roll call vote was taken:

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nayes: none

The motion carried.

### **Reports from the Superintendent and Administrative Staff**

#### **Business and Administrative Services – Josh Dyer**

- No further comments

## Human Resources and Legal Counsel – Betsy Taylor

- No further comments

## Curriculum and Instruction – Lisa Monrief

- Working with local district staff to support virtual learning

## Special Education and Early Childhood Services – Rachel Kopke

- Working with staff on the feasibility of working remotely

### Current Enrollment Report- October 2020

Program	Total Enrollment/Funded Enrollment (total enrollment should equal funded enrollment)	Over Income Enrollment CP#2004 (130% FPL+: under 10%) (101-130% FPL: under 35%)	Disabilities Enrollment (over 10%)
Head Start	Enrolled: 221 Reserved (not to exceed 8):6 Vacant less than 30 days: 0 <b>Total Enrollment: 227/267</b>	130% FPL+: 15/221 (7%) 101-130% FPL: 15/221 (7%)	34/221=15%
Early Head Start	Enrolled: 44 Reserved (not to exceed 1): 1 Vacant less than 30 days: 0 <b>Total Enrollment: 45/48</b>	130% FPL+: 2/44 (5%) 101-130% FPL: 5/44 (11%)	11/44=25%

### Current Waitlist Report- October 2020

Program	Income Eligible	Over Income
Head Start	3	28
Early Head Start	0	3

- **All Income eligible and those over income that are on the waitlist and were able to be placed have been offered a slot and have denied it for one or more reasons related to COVID-19.**

### Head Start Participation Reports October 2020

Site	Attendance Percentage
In Person Arborwood	87.59%
In Person Dundee	93.75%
In Person Ida	91.07%
In Person MCCC	89.52%
In Person Niedermeier	95.26%
In Person Orchard	86.89%
In Person Riverside	96.67%
In Person SRE	86.67%
In Person YMCA	98.28%
<b>In Person Program Attendance Total</b>	<b>91.06%</b>
Remote Monday/Tuesday 10-11am	57%
Remote Monday/Tuesday 1-2pm	38%
Remote Monday/Tuesday 6-7pm	33%

Remote Wednesday/Thursday 10-11am	40%
Remote Wednesday/Thursday 1-2pm	39%
Remote Wednesday/Thursday 6-7pm	34%
Remote Only Monday-Thursday	84%
<b>Remote Program Attendance Total</b>	<b>1078 attended-2261 offered=48%</b>
Total number of kids attending in-person, but not using remote instruction	<b>6</b>

### Early Head Start Participation Reports- September 2020 (Remote Learning)

Site	Attendance Percentage
HV 1	97%
HV 2	79%
HV 3	94%
HV 4	50%
Program Attendance Total	<b>50%</b>

### Office of Head Start Communication

Communication Type	Number of new postings (found on the MCISD website)
Information Memorandums	0
Program Instructions	0

<http://www.monroeisd.us/departments/specialedcse/educational-opportunities/>

### Program Updates

- Bedford Public Schools closed buildings through at least November. This effects our Smith Road location which houses 2 Head Start classrooms.
- Monroe Public Schools closed all buildings through at least Thanksgiving. This effects our Arborwood South, Orchard and Riverside locations. Buildings listed house 7 Head Start classrooms in addition to the Orchard classroom that was already running remote only.
- A total of 6 Head Start classrooms are still open to our hybrid in-person plan.
- It is our goal to keep staff working in classrooms in order to allow them full access to school resources. At this time, 8/10 closed classrooms have access to the classroom environments.
- The program has worked closely with transportation to develop a schedule to deliver meals and supplies on a bi-weekly basis to all families in remote only learning.
- Instructional supplies for EHS were purchased and set to be delivered 11/13/2020. Each child was provided instructional supplies to support at home learning experiences via zoom (for home visits and socialization experiences) according to their developmental level. Each child will receive supplies that amount to approximately \$250/child.
- Instructional supplies for HS were purchased with a delivery date of 11/24/2020 to support in home learning experiences whether they are fully remote or still in the hybrid option. Each child will receive supplies that amount to approximately \$200/child.
- 177 iPads have been loaned out to families in need of a device as of 11/12/2020. As students transition into remote only, more devices are being loaned out daily.

**Superintendent – Steve McNew**

- Informed the board of the progress being made in the efforts for countywide connectivity via a grant made possible by the Community Foundation of Monroe County and the Rural Broadband Connectivity Committee.

At 6:14 p.m. Mr. Bless made a motion, supported by Dr. Martin to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,  
Paul Miller  
Secretary