

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

November 21, 2023

Call to Order and Roll Call

The meeting was called to order at 5:00 p.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Renee Larzelere, Paul Miller, Barry Martin and Russell Bless

MCISD BOARD

MEMBERS ABSENT: None

MCISD

STAFF PRESENT: Superintendent Steve McNew, Josh Dyer, Lisa Montrief, Rachel Kopke, Eric Feldman, and Andrea Murphy

MCISD

STAFF ABSENT: None

OTHERS PRESENT: Daniel Clark (Rehmann) Lindsay Simanelli (MCMC student) and her mother

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Audit Presentation

Daniel Clark, Signing Principal at Rehmann reviewed the 2022-2023 final audit with the board. The MCISD received a clean opinion.

Important Dates

- Nov 23 & 24 Thanksgiving Holiday, MCISD Closed
- Dec 19 MCISD Board Meeting, 5:00 PM

Expressions from the Public

Lindsay Simanelli, MCMC student, addressed the board regarding student lunches at the Monroe County Middle College.

Recommended Actions

Routine Matters

Ms. Larzelere made a motion, supported by Mr. Bless to approve the minutes of the October 17 and November 7, 2023 meetings that were presented. The motion carried unanimously.

Financial Reports

	General <u>Fund</u>	Special Education <u>Fund</u>	Food Service <u>Fund</u>	Tech Tax	Student Activities	CP	<u>Total</u>
<u>Check Registers</u>							
10/10-10/31/23	2,356,552.75	459,972.31	13,438.69	0	1,379.40	80,208.00	2,911,551.15
11/1-11/9/23	178,464.49	101,359.53	374.80	0	2,355.55	42,931.22	325,485.59

ACH Transactions

Gross Payroll	808,745.44	1,898,885.58	0	0	(5.10)	0	2,707,625.92
Student Activity Account Transfers	0	0	0	0	0	0	0

Early Head Start & Early Head Start

Year to Date as of June 30, 2024 \$892,546.35

Dr. Martin made a motion, supported by Mr. Miller, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

Frist Reading of Board Policies of the 2000 Series

Mr. Feldman reviewed the following Board Policies for the first review:

Policy 0121	Authority
Policy 1540	Administrative Staff Reductions/Recalls
Policy 2370.01	Online/Blended Learning Program
Policy 7217	Weapons
Policy 7540.03	Student Technology Acceptable Use/Safety
Policy 8350	Confidentiality
Policy 8531	Free and Reduced Price Meals

No edits were made and these policies will be presented to the board next month for final approval.

Approval of the Personnel Update

Mr. Bless made a motion, supported by Ms. Larzelere to approve the following personnel update:

- Employment
 - o Stacie Glover, GSRP Teacher, Custer Elementary
 - o Heather Johns, Head Start Site Leader
 - o Amy Lukaszek, Transition Coordinator
- Leaves of Absence
 - o Madison Ford, returning November 27, 2023

- Michelle Hildebrand, returning March 1, 2024
- Tammy Liedel, returning November 13, 2023
- Ciara Witfoth, returning February 5, 2024
- Resignations/Retirement
 - Amber Howells, resigned
 - Leigh Jewett, resigned

The motion carried unanimously.

Request for New Position: Mental Health Consultant

Ms. Larzelere made a motion, supported by Mr. Bless to approve the establishment and posting of a Mental Health Consultant position effective immediately. The motion carried unanimously.

Temporary Special Education Teacher - Bredernitz

Mr. Miller made a motion, supported by Dr. Martin to approve the temporary employment of Linda Bredernitz as a Temporary Special Techer at the Educational Center through the 2023-2024 school year. The motion carried unanimously.

Increase for CASA

Mr. Bless made a motion, supported by Ms. Larzelere to approve an increase of \$500 plus 1.5% for Jerica Sharp, CASA Director, effective October 1, 2023. The motion carried unanimously.

Out of State Conference Request - Foster

Dr. Martin made a motion, supported by Ms. Larzelere to approve the out of state conference request for Jean Foster to attend the SHAPE America Conference in Cleveland, OH from March 12-14, 2023. The motion carried unanimously.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Josh Dyer

- No further comments.

Human Resources and Legal Counsel – Eric Feldman

- Discussed the MCISD negotiation teams for upcoming contract negotiations.
- Informed the board of new legislative changes concerning collective bargaining.

Curriculum and Instruction – Lisa Montrief

- Discussed the student enrichment programs with the board.

Special Education and Early Childhood Services – Rachel Kopke

Current Enrollment Report-October 2023

Program	Total Enrollment/Funded Enrollment (total enrollment should equal funded enrollment)	Over Income Enrollment CP#2004 (130% FPL+: under 10%) (101-130% FPL: under 35%)	Disabilities Enrollment (Over 10%)	Students Enrolled Receiving Tiered Intervention Services/In Process of SE Evaluation

Head Start	Enrolled: 231 Reserved (not to exceed 7): 2 Vacant less than 30 days: 7 Total Enrollment: 240/240-100%	130% FPL+: 14/240=6% 101-130% FPL: 4/240=1%	38/240=16%	28/240=12%
Early Head Start	Enrolled: 44 Reserved (not to exceed 1): 1 Vacant less than 30 days: 1 Total Enrollment: 46/48-92%	130% FPL+: 2/46=4% 101-130% FPL: 2/46=4%	15/46=33%	4/46=9%

Current Waitlist Report-As of 11/16/23

Program	Income Eligible	Over Income 101-130% FPL	Over Income 130+% FPL
Early Head Start	4	0	0
Head Start	24 (can be counted in more than 1 location)	3 (can be counted in more than 1 location)	13 (can be counted in more than 1 location)
Airport-Niedermeier Elementary 31 slots	1	1	4
Bedford-Smith Rd Elementary 31 Slots	3	0	4
Dundee-Dundee Elementary 15 Slots	3	0	0
Ida-Ida Elementary 15 Slots	1	0	0
Monroe-AWS Elementary 77 slots	10	2	2
Monroe-MCCC Elementary 15 Slots	2	0	4
Monroe-Orchard Elementary 25 Slots	9	1	1
Monroe-Riverside Elementary 16 Slots	1	0	0
Monroe-YMCA Elementary 15 Slots	4	1	5

Head Start Attendance Reports-October 2023

Site	Attendance Percentage
In Person Arborwood	85.07%
In Person Dundee	91.03%
In Person Ida	97.56%
In Person MCCC	90.74%
In Person Niedermeier	86.48%
In Person Orchard	80.36%
In Person Riverside	87.85%
In Person SRE	89.96%
In Person YMCA	86.30%
In Person Program Attendance Total	86.87%

Early Head Start Attendance Reports-October 2023

Site	Attendance Percentage
HV 1	73%
HV 2	66%
HV 3	79%
HV 4	66%
Program Attendance Total	71.1%

Office of Head Start Communication

Communication Type	New Postings	Links to Postings
Information Memorandums	NONE	Information Memoranda ECLKC (hhs.gov)
Program Instructions	NONE	Program Instructions ECLKC (hhs.gov)

Program Updates

- On 11/15/23, the National Head Start Association (NHSA) has released the unpublished Proposed Rule by Children and Families Administration to Support the Head Start Workforce and Consistent Quality Programming. The document is scheduled to be published and open for public comment on 11/20/23. A full unpublished version can be found [here](#) for review.

Through this document, the Office of Head Start, Administration for Children and Families, and Department of Health and Human Services are proposing to add requirements to the current Head Start Program Performance Standards to support and stabilize the Head Start workforce.

Although there are numerous areas addressed within this document, some key areas identified thus far include the following:

- Addressing the pay parity between Head Start employees and K-3rd staff.
 - Staff Wellness
 - Human Resource Management
- Mental Health Services for students, families and staff
- Modernizing Head Start's Engagement with Families
- Transportation and Other Barriers to Enrollment and Attendance
- Serving Children with Disabilities
- Ratios in center-based EHS programs
- Center-Based Service Duration for EHS and HS PreK Center based programming
- Safety Practices
 - Preventing and Addressing Lead Exposure
 - Standards of Conduct
 - Staff Training to Support Child Safety
 - Incident Reporting
- Facilities valuation
- Definitions for income, Federal Interest and major renovations, poverty guidelines

The proposed rule includes an implementation timeline for several of the provisions. It is estimated to keep full enrollment nationwide, an additional \$15.2 billion would be necessary to fully implement the proposed rule by 2033.

Additional Information can be found using the links below:

[Press Release](#)

[Fact Sheet](#)

[Detailed Summaries](#)

[How to Submit Public Comment](#)

MCISD Head Start Program Administration will work collaboratively with the Michigan Head Start Association (MHSA) to formally provide public comment on behalf of Michigan grantees.

- On 11/7/23, an incident occurred at Riverside Head Start/GSRP Center in the Head Start classroom involving the mishandling of a student by a Head Start staff member. The incident has been reported to the Office of Head Start, the State of Michigan Childcare Licensing and Child Protective Services.

The MCISD has completed their internal investigation and found allegations to be true. The staff member was placed on a 3-day unpaid suspension, reassigned to a different classroom, and placed on an Individualized Development Plan where the employee will undergo consistent supervision and additional training on appropriate child discipline.

Childcare licensing is in the process of an active investigation.

The Office of Head Start is in the process of reviewing current investigation information.

There has been no contact from Child Protective Services this time.

The parent of the child was notified of allegations and findings thus far. The parent continues to maintain her child's enrollment in the program.

The program will continue to report all findings as available through the various open investigations.

- On October 27, 2023, the program held their first Family Fun Day at Kreps Apple Barn. The program shared the day with EHS, Head Start, GSRP and ECSE. It was well attended with over 200 children in attendance alone, which all had 1+ adults and/or siblings with them.

Superintendent – Steve McNew

- Discussed an upcoming CTE program visit at Jackson and Calhoun ISDs.

Executive Session

At 6:41 p.m. Dr. Martin made a motion, supported by Ms. Larzelere to enter into executive session for the purpose of attorney client privileges. Mr. Bless abstained and left the meeting.

Reconvene

The meeting reconvened at 6:45 p.m.

Adjourn

At 6:46 p.m. Ms. Larzelere made a motion, supported by Dr. Martin, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Paul Miller
Secretary