

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

October 15, 2019

**Monroe County ISD
Administration Building
1101 S. Raisinville Road
Monroe, MI 48161**

Call to Order and Roll Call

The meeting was called to order at 5:00 p.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Renee Larzelere, Paul Miller, Russell Bless and Barry Martin

MCISD BOARD

MEMBERS ABSENT: none

MCISD

STAFF PRESENT: Superintendent Steve McNew, Elizabeth Taylor, Lisa Montrief, Rachel Kopke and Andrea Murphy

MCISD STAFF

ABSENT: Josh Dyer

OTHERS PRESENT: Denise Teague

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Important Dates

- Oct. 22 CASA Fashion Show, 6:00 PM, LaRoy's Hall
- Oct 23 School Safety Summit, MCCC
- Nov 1 Countywide Inservice
- Nov 6 MCABOE General Membership Meeting, 6:00 PM
- Nov 19 MCISD Board Meeting, 5:00 PM

Expressions from the Public

None

Recommended Actions

Routine Matters

Ms. Larzelere made a motion, supported by Mr. Bless to approve the minutes of the September 16, 2019 meeting that were presented. The motion carried unanimously.

Financial Reports

	General <u>Fund</u>	Special Education <u>Fund</u>	School Services <u>Fund</u>	Student Activities	CP	<u>Total</u>
<u>Check Registers</u>						
9/8/19-9/30/19	1,109,206.26	303,291.24	7,112.94	915.58	987.92	1,421,513.94
10/1/19-10/5/19	10,837.39	24,772.25	1,604.65	58.09	0	37,272.38
<u>ACH Transactions</u>						
Withholding & Sales						
Taxes	514,010.00	0	4.64	0	0	514,014.64
Gross Payroll	556,930.53	1,428,410.50	0	66.93	0	1,985,407.96
Student Activity Account Transfers	0	0	0	1,493.00	0	1,493.00
Early Head Start						
Year to Date as of September 30, 2019		\$70,054.94				
Head Start						
Year to Date as of September 30, 2019		\$331,363.36				

Dr. Martin made a motion, supported by Ms. Larzelere, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

1st Reading: Board Policy 3221 and 1420

Ms. Taylor reviewed the following board policies with the board:

- Policy 3221 Teacher Evaluation
- Policy 1420 School Administrator Evaluation

No changes were noted.

Request for Medical Leave of Absence

Mr. Miller made a motion, supported by Dr. Martin to approve the medical leave of absence for April Gill beginning September 23, 2019 returning to work October 7, 2019. The motion carried unanimously.

Request for Medical Leave of Absence

Mr. Bless made a motion, supported by Ms. Larzelere to approve the medical leave of absence for Alicia Ray beginning September 16, 2019 returning to work October 14, 2019. The motion carried unanimously.

Employment Recommendation – Devore, D.

Mr. Bless made a motion, supported by Dr. Martin to approve the employment recommendation for Deanna Devore, as a special education teacher consultant in the North Region, effective October 25, 2019. The motion carried unanimously.

Employment Recommendation – Polin, J.

Ms. Larzelere made a motion, supported by Mr. Bless to approve the employment recommendation for Jeanette Polin, as a Head Start Mental Health Coordinator, effective date to be determined. The motion carried unanimously.

Increase for Great Start Collaborative Employees

Mr. Miller made a motion, supported by Ms. Larzelere to approve a 2% rate increase for Great Start Collaborative employees effective October 1, 2019. The motion carried unanimously.

Employment Recommendation – Weyer, B.

Dr. Martin made a motion, supported by Mr. Bless to approve the employment recommendation for Beth Weyer as a Head Start teacher at Orchard Center, effective date to be determined. The motion carried unanimously.

Out of State Conference Request – VanDaele, N.

Ms. Larzelere made a motion, supported by Mr. Bless to approve the out of state conference request for Nicole VanDaele to attend the Region V Head Start Leadership & Professional Development Conference in Chicago, IL from November 12-19, 2019. The motion carried unanimously.

Out of State Conference Request – Mental Health Services Team

Mr. Bless made a motion, supported by Dr. Martin to approve the out of state conference request for Jean Foster, Danielle Handler and Margot Lechlak to attend the National Council for Behavioral Health Conference in Las Vegas, NV from November 17-21, 2019. The motion carried unanimously.

Out of State Conference Request – Dornberg, K.

Mr. Miller made a motion, supported by Ms. Larzelere to approve the out of state conference request for Kyle Dornberg to attend the 2019 National Association of Workforce Development Symposium in Chicago, IL from December 9-11, 2019. The motion carried unanimously.

Out of State Conference Request – Menard, M,

Ms. Larzelere made a motion, supported by Dr. Martin to approve the out of state conference request for Melanie Menard to attend the Nurturing Parenting Facilitator Training in Austin, TX from November 10-13, 2019. The motion carried unanimously.

Out of State Conference Request – Polin, J.

Mr. Bless made a motion, supported by Ms. Larzelere to approve the out of state conference request for Jeanette Polin to attend the Nurturing Parenting Facilitator Training in Tampa, FL from November 18-22, 2019. The motion carried unanimously.

Safe Schools Resolution

Dr. Martin made a motion, supported by Mr. Bless to adopt the Safe Schools Week Resolution. The motion carried unanimously.

Out of State Conference Request – Dyer, J.

Mr. Bless made a motion, supported by Ms. Larzelere to approve the out of state conference request for Josh Dyer to attend the MCOECN Conference for eFinancePLUS and Cognos Analytics training in Shelby, OH from November 20-21, 2019. The motion carried unanimously.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Josh Dyer

- No in attendance

Human Resources and Legal Counsel – Betsy Taylor

- Continuing to hire and interview.

Curriculum and Instruction – Lisa Montrief

- Informed the board that student enrichment program events are taking place.
- Spoke briefly about the MCISD Continuous Improvement process

Special Education and Early Childhood Services – Rachel Kopke

- Discussed the countywide START training that is taking place at the MCISD.

Enrollment (Sept 2019)

Head Start Enrollment: 266/267

Head Start Over Income Enrollment (under 10%): 16-6%

Head Start Disabilities Enrollment (under 10%): 34-13%

Early Head Start Enrollment: 48/48

Early Head Start Over Income Enrollment (under 10%): 3/48 – 6%

Early Head Start Disabilities Enrollment (under 10%): 12/48 – 25%

Current Waitlist – Sept 2019

Head Start Income Eligible: 50

Head Start Over Income: 44

Early Head Start Income Eligible: 0

Early Head Start Over Income: 3

Head Start Attendance

Arborwood: 88.72%

Ida: 95.59%

MCCC: 83.50%

Niedermeier: 89.88%

Orchard: 90.14%

Riverside: 95.19%

SRE: 96.44%

Sodt: 92.76%

Program Total: 91.36%

Early Head Start Attendance

HV1: 94%
HV2: 71%
HV3: 60%
HV4: 74%
Program Total: 75%

Office of Head Start Communication Memorandums: 2

Program Updates

- 1) The Head Start program reported under enrollment by 1 student in September 2019 due to the lack of 4-year-old children on the program's waitlist whose families are interested in having them attend the Niedermeier location. There is a Head Start/GSRP blended classroom at this location, and per GSRP regulation every student enrolled in this classroom must be 4 years old by 12/1/19. Focused recruitment efforts are underway to identify 4-year-old eligible students in this area.
- 2) A full copy of both the Early Head Start and Head Start's Program Information Report (PIR) from the 2018-2019 school year is included with this report. This report captures a year's worth of data the program uses to track progress, follow community trends and changes and to set program goals. A brief overview of PIR highlights will be presented at the October 2019 Policy Council Meeting on 10/25/19 at 11:00 am. All Board of Education members are invited to attend if interested in more information.

Superintendent – Stephen McNew

- Informed the board that the joint board meeting is scheduled for January 21, 2020.
- Discussed the School Safety Summit on October 23rd.
- Informed the board that the MCABOE General Membership meeting on November 6th will discuss the Robert's Rules of Order by MASB.

Adjourn

At 6:02 p.m. Mr. Bless made a motion, supported by Ms. Larzelere, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Paul Miller
Secretary