

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

October 15, 2024

Call to Order and Roll Call

The meeting was called to order at 5:00 p.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Russell Bless, Paul Miller and Barry Martin

MCISD BOARD

MEMBERS ABSENT: Renee Larzelere

MCISD

STAFF PRESENT: Superintendent Steve McNew, Josh Dyer, Lisa Montrief, Rachel Kopke and Andrea Murphy

MCISD

STAFF ABSENT: none

OTHERS PRESENT: Kathy berry

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Important Dates

- November 1 Inservice Day, No students
- November 19 MCISD Board Meeting, 5:00 PM

Educational Presentation

Kathy Berry, MCISD Director of Research, Evaluation and Assessment updated the board on the county state assessment results for the 2023-2024 school year.

Expressions from the Public

Debbie Cadle, MCISD ECSE bus driver addressed the board regarding her medical leave of absence request.

Recommended Actions

Routine Matters

Dr. Martin made a motion, supported by Mr. Miller to approve the minutes of the September 16, 2024 meeting that were presented. The motion carried unanimously.

Financial Reports

Special Food

	<u>General Fund</u>	<u>Education Fund</u>	<u>Service Fund</u>	<u>Tech Tax</u>	<u>Student Activities</u>	<u>CP</u>	<u>Total</u>
<u>Check Registers</u>							
9/10-9/30/24	2,237,324.07	4,012,944.23	12,556.20	16.99	535.15	40,845.10	6,604,221.74
10/1-10/9/24	413,756.18	415,794.79	793.04	0	132.94	0	227,370.72

ACH Transactions

Gross Payroll	830,684.87	1,835,228.12	0	0	0	87.93	2,666,000.92
Student Activity Account Transfers	0	0	0	0	0	0	0

Early Head Start & Head Start FY25

Year to Date as of September 30, 2024 \$555,841.84

Mr. Miller made a motion, supported by Dr. Martin, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

Approval of Personnel Update

Dr. Martin made a motion, supported by Mr. Bless to approve the following personnel update:

- Employment
 - o none
- Leaves of Absence
 - o Zima Crowder, November 11, 2024 through January 1, 2025, maternity
 - o Amber Dietrich, December 5, 2024 through February 13, 2025, maternity
 - o Ashley Jacobs, January 6, 2025 through March 3, 2025, maternity
 - o Lyndsay Motylinski, October 28, 2024 through February 25, 2025, maternity
 - o Caitlin Palms, October 22, 2024 through January 1, 2025, maternity
- Resignations/Retirement
 - o Barry Aherne, resigned
 - o Trevor Robinson, resigned
 - o Cindy Hyden, retired
 - o Samantha Leichty, resigned

The motion carried unanimously.

Temporary Employment CASA Volunteer Coordinator

Mr. Bless made a motion, supported by Dr. Martin to approve the temporary employment extension for Bethany Walkers, CASA Volunteer Coordinator, to work up to 600 hours from October 1, 2024 through September 30, 2025. The motion carried unanimously.

Temporary Employment CASA Volunteer Coordinator

Mr. Miller made a motion, supported by Mr. Bless to approve the temporary employment extension for Nancy Thompson, retired CASA Director, to work up to 600 hours from October 1, 2024 through September 30, 2025. The motion carried unanimously.

Temporary School Psychologist – Donar, D.

Dr. Martin made a motion, supported by Ms. Miller to approve the additional workdays for Diane Donar, School Psychologist, for up to 4 days a week from October 2024 through June 2025. The motion carried unanimously.

Temporary School Psychologist – Ghena, R.

Mr. Miller made a motion, supported by Mr. Bless to approve the additional workdays for Robert Ghena, School Psychologist, for up to 4 days a week from October 2024 through June 2025. The motion carried unanimously.

Temporary Certified Occupational Therapy Assistant - Lajiness

Mr. Bless made a motion, supported by Dr. Martin to approve the additional workdays for Lisa Lajiness, Certified Occupational Therapy Assistant, for up to 3 days per week effective October 2024 to June 2025. The motion carried unanimously.

Request for New Positions: Full Time Speech & Language Pathologist

Dr. Martin made a motion, supported by Mr. Miller to approve the establishment and posting of a Speech and Language Pathologist position, at Monroe Public Schools, effective September 25, 2024. The motion carried unanimously.

Medical Leave Extension – Cadle, D.

Mr. Bless made a motion, supported by Dr. Martin to approve the medical leave of absence extension for Deb Cadle, ECSE Bus Driver, through October 31, 2024. The motion carried unanimously.

Out of State Conference Request – Graves, Lechlak, Mann and VanWashenova

Dr. Martin made a motion, supported by Mr. Bless to approve the revised out of state conference request for Carl Graves, Margot Lechlak, Shawna Mann and Shannon VanWashenova to attend the 2024 Association of Experiential Education International Conference in Estes Park, CO from November 14-16, 2024. The revision was due to an increase in lodging costs. The motion carried unanimously.

Bond Issue Resolution

Dr. Martin made a motion, supported by Mr. Martin to approve a resolution authorizing the issuance of the sale of bonds for \$5,250,000, pursuant to the necessary approval of the Michigan Department of Treasury. A roll call vote was taken:

Ayes: Bless, Martin, Miller, DeSloover

Absent: Larzelere

The motion carried.

Energy Savings Company Bid

Mr. Miller made a motion, supported by Mr. Bless to award the Energy Services Company services bid to Trane for the purpose of completing the Energy Conservation Performance Contract and guaranteeing utility savings under the scope of projects. A roll call vote was taken:

Ayes: Bless, Martin, Miller, DeSloover

Absent: Larzelere

The motion carried

Fiscal Year 2025 Competitive Bid Threshold

The board was given information regarding the fiscal year 2025 competitive bid threshold according to Board Policy 6320. For Information Only

Frenchtown Charter Township Corridor Improvement Authority Resolution

Dr. Martin made a motion, supported by Mr. Bless to adopt a resolution to opt-out of the Frenchtown Charter Township Corridor Improvement Authority. The motion carried unanimously.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Josh Dyer

- Informed the board that draft audit reports have been received; reviewing.
- Reviewed the Bond Sale timeline with the board.

Human Resources and Legal Counsel – Anya Lusk

- Nothing to report

Curriculum and Instruction – Lisa Montrief

- Further discussed the state data information that Kathy Berry presented. Mrs. Berry is meeting with school district administrator groups regarding this data.

Special Education and Early Childhood Services – Rachel Kopke

Enrollment Report-October 2024

Program	Total Enrollment/Funded Enrollment (total enrollment should equal funded enrollment)	Over Income Enrollment CP#2004 (130% FPL+: under 10%) (101-130% FPL: under 35%)	Disabilities Enrollment (Over 10%)	Students Enrolled Receiving Tiered Intervention Services/In Process of SE Evaluation
Head Start	Enrolled: 239 Reserved (not to exceed 7): 1 Vacant less than 30 days: 0 Total Enrollment: 240/240-0%	130% FPL+: 14/240=6% 101-130% FPL: 8/240=3%	43/240=18%	21/240=9%
Early Head Start	Enrolled: 36 Reserved (not to exceed 1): 1 Vacant less than 30 days: 2 Total Enrollment: 39/48-81%	130% FPL+: 1/48=2% 101-130% FPL: 0/48=0%	14/48=29%	5/48=19%

***Underenrolled due to resignation of an EHS home visitor. All students on her caseload were dispersed to other home visitors with the start of the school year transition. 8 families are on the waitlist once the new EHS home visitor can begin.

Current Waitlist Report-As of 10/7/24

Program	Income Eligible	Over Income 101-130% FPL	Over Income 130+% FPL
Early Head Start	7	1	0
Head Start	17 (can be counted in more than 1 location)	5 (can be counted in more than 1 location)	30 (can be counted in more than 1 location)
Airport-Niedermeier Elementary 31 slots	1	0	6
Bedford-Smith Rd Elementary 31 Slots	1	3	13
Dundee-Dundee Elementary 15 Slots	0	1	10
Ida-Ida Elementary 15 Slots	2	0	16
Monroe-AWS Elementary 77 slots	9	1	1
Monroe-Riverside Elementary 71 Slots	12	1	6

Head Start Attendance Reports-August 2024

Site	Attendance Percentage
In Person Arborwood	86.62%
In Person Dundee	87.63%
In Person Ida	89.60%
In Person Niedermeier	91.40%
In Person Riverside	88.83%
In Person SRE	87.65%
In Person Program Attendance Total	88.30%

Early Head Start Attendance Reports-September 2024

Site	Attendance Percentage
HV 1	83%
HV 2	VACANT
HV 3	56%
HV 4	65%
Program Attendance Total	63%

Office of Head Start Communication

Communication Type	New Postings	Links to Postings
Information Memorandums	ACF-OHS-IM-24-03	Information Memoranda ECLKC (hhs.gov)
Program Instructions	NONE	Program Instructions ECLKC (hhs.gov)

Program Updates

- Family Fun Day scheduled for 10/11/24 at Kreps Apple Barn!
- Program administration provided an early childhood overview to the Monroe Public Schools Board of Education on 10/7/24 and 10/8/24.
- Program's PIR Report
 - [Early Head Start](#)
 - [Head Start](#)

Superintendent – Stephen McNew

- In the process of collected MCISD Strategic Plan SWOT analysis
- Visiting MCMC classroom to speak to students in Mr. Miller and Ms. Sellers classes.

Adjourn

At 6:41 p.m. Mr. Bless made a motion, supported by Dr. Martin, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Paul Miller
Secretary