

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

October 16, 2018

**Monroe County ISD
Administration Building
1101 S. Raisinville Road
Monroe, MI 48161**

Call to Order and Roll Call

The meeting was called to order at 6:00 p.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Renee Larzelere, Russell Bless, Barry Martin and Paul Miller

MCISD BOARD

MEMBERS ABSENT: none

MCISD

STAFF PRESENT: Superintendent Steve McNew, Katie Bourbina, Josh Dyer, Lisa Montrief, Elizabeth Taylor, Andrea Murphy and Stephanie Carlton

MCISD STAFF

ABSENT: none

OTHERS PRESENT: Roberta Neckel, Kellie Farmer, Chris Wisinski, Crystal Willit and Jodi Roberts

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Important Dates

- Oct 18 SEMCOG General Assembly Meeting
- Oct 20 Human Trafficking Conference, 8:00 AM
- Oct 22 Legislative Breakfast, 7:45 AM
- Oct 24 MCABOE General Membership Meeting, 6:30 PM
- Oct 30-Nov 3 MASB Conference, Grand Rapids, MI

Expressions from the Public

None

Recommended Actions

Routine Matters

Dr. Martin made a motion, supported by Ms. Larzelere to approve the minutes of the September 17, 2018 meeting that were presented. The motion carried unanimously.

Financial Reports

	General <u>Fund</u>	Special Education <u>Fund</u>	School Services <u>Fund</u>	<u>Total</u>
<u>Check Registers</u>				
9/9-9/30/2018	983,692.78	348,836.60	4,434.52	1,336,963.90
10/1-10/6/2018	343,100.21	11,979.59	1,378.22	356,458.02
<u>ACH Transactions</u>				
Withholding & Sales				
Taxes	481,022.46	0	1.67	481,024.13
Gross Payroll	513,758.78	1,356,081.60	0	1,869,840.38
Capital Projects				
Expenditures	25,100.00	0	0	25,100.00
Student Activity Account Expenditures	391.31	0	0	391.31
Early Head Start				
Year as of September 30, 2018		\$65,575.67		
Head Start				
Year as of September 30, 2018		\$286,308.32		

Mr. Miller made a motion, supported by Ms. Larzelere, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

Maternity Leave of Absence – Glab, J.

Mr. Bless made a motion, supported by Dr. Martin to approve the maternity leave request for Jenna Glab to begin on or about March 9, 2019 and continue through June 13, 2019. The motion carried unanimously.

Personal Leave of Absence – Evans, B.

Ms. Larzelere made a motion, supported by Mr. Miller to approve the personal leave request for Beverly Evans to begin on October 24, 2018 and continue through January 23, 2019. The motion carried unanimously.

Employment Recommendation – Bailiff, S.

Dr. Martin made a motion, supported by Mr. Bless to approve the employment recommendation for Stephanie Bailiff as the Head Start Site Leader at Arborwood Elementary School, effective October 8, 2018.. The motion carried unanimously.

Employment Recommendation – Boger, D.

Ms. Larzelere made a motion, supported by Mr. Bless to approve the employment recommendation for Danielle Boger as a special education teacher at Raisinville Elementary, effective October 15, 2018. The motion carried unanimously.

Employment Recommendation – Ellison, S.

Dr. Martin made a motion, supported by Mr. Miller to approve the employment recommendation for Steven Ellison as a special education teacher at Monroe High School, effective October 29, 2018. The motion carried unanimously.

Employment Recommendation – Schneider, T.

Ms. Larzelere made a motion, supported by Dr. Martin to approve the employment recommendation for Trina Schneider as a special education teacher at Raisinville Elementary School, effective September 24, 2018. The motion carried unanimously.

Request for New Classroom and Staff – Early Childhood Special Education

Mr. Miller made a motion, supported by Mr. Bless to approve the establishment of a half-time Early Childhood Special Education classroom at Smith Road Elementary and the posting of one teacher and one teacher aide position immediately. The motion carried unanimously.

Request to Increase Days, Responsibilities and Title of Early Childhood Special Education Director

Ms. Larzelere made a motion, supported by Mr. Bless to approve the title change and increased schedule for Katie Bourbina, effective November 1, 2018. The motion carried unanimously.

Request for Increase for Great Start Collaborative Director

Mr. Bless made a motion, supported by Dr. Martin to approve a 2% salary increase for Amy Zarend, Great Start Director, retroactive to October 1, 2018, under the Section 32P grant. The motion carried unanimously.

Employment Recommendation – Coppens, M.

Mr. Miller made a motion, supported by Ms. Larzelere to approve the employment recommendation for Marianne Coppens as a part-time school nurse, effective, October 17, 2018. The motion carried unanimously.

Temporary School Social Worker

Dr. Martin made a motion, supported by Mr. Miller to approve Cathy Netter to work up to 20 days from October 16 through November 13, 2018 as a temporary school social worker. The motion carried unanimously.

Out of State Conference Request – Dornberg, K.

Mr. Bless made a motion, supported by Ms. Larzelere to approve the out of state conference for Kyle Dornberg to attend the 2018 Youth Symposium in Chicago, IL from December 12, 2018 through December 14, 2018. The motion carried unanimously.

Out of State Conference Request – Rosen-Weatherford, L.

Mr. Bless made a motion, supported by Ms. Larzelere to approve the out of state conference for Laurel Rosen-Weatherford to attend the 2018 Annual Conference of the American Music

Therapy Association in Dallas, TX from November 15-18, 2018. The motion carried unanimously.

Out of State Conference Request – Snell, A.

Mr. Miller made a motion, supported by Dr. Martin to approve the out of state conference for Angie Snell to attend the 2018 Annual Conference of the American Music Therapy Association in Dallas, TX from November 15-18, 2018. The motion carried unanimously.

ECIC Resolution

Ms. Larzelere made a motion, supported by Mr. Bless to appoint Katie Bourbina as the MCISDs representative on the ECIC Corporate Board. The motion carried unanimously.

Recommendation for Parent Advisory Committee

Mr. Bless made a motion, supported by Dr. Martin to appoint Kelly Jacobs as an at-large member of the PAC for a two-year term. The motion carried unanimously.

MSBO Bus Program Resolution

Ms. Larzelere made a motion, supported by Dr. Martin to approve a resolution to participate in the MSBO Bus Purchase Program. The motion carried unanimously.

Request to Purchase ECSE Buses

Mr. Miller made a motion, supported by Mr. Bless to purchase two (2) 30-passenger 2018 Chevy/Collins Nexbus from Midwest Transit for \$60,858 each. The motion carried unanimously.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Josh Dyer

- Informed the board that the 2017-2018 draft audit reports were received and in the process of reviewing them. The presentation will come to the board in November.

Human Resources and Legal Counsel – Betsy Taylor

- Not in attendance.

Curriculum and Instruction – Lisa Montrief

- Informed the board that the 3rd grade reading law goes into effect next school year; Lynn Preston has been working in the districts to help prepare teachers and students.
- Informed the board that Kerry Guiliano is a certified Google Trainer.

Special Education and Early Childhood Services – Katie Bourbina

- Informed the board that a professional development series in ECSE has started focused on *Building Relationships*.
- Gave the board an update on the new TC model that began at the start of the 2018-2019 school year; receiving positive feedback from the districts.
- Informed the board that school social workers are moving forward in restorative practices trainings.

Enrollment - 2018-2019

Enrolled: 267/267

Head Start Over Income: 17-6%
Head Start Disabilities %: 26-10%

Early Head Start Enrolled: 72/72
Early Head Start Over Income: 6-8\$
Early Head Start Disabilities %: 24-33%

Current Waitlist

Head Start Income Eligible: 14
Head Start Over Income: 31

Early Head Start Income Eligible: 7
Early Head Start Over Income: 2

Head Start Attendance

Arborwood: 90.88%
Ida: 94.77%
MCCC: 96.79%
Orchard: 77.78%
Riverside: 88.89%
SRE: 90.00%
Sodt: 89.32%
Program Total: 88.61% (over 85%)

Early Head Start Attendance

HV1: 73%
HV2: 70%
HV3: 69%
HV4: 63%
HV5: 47%
HV6: 93%
Program Total: 69.17% (over 50%)

Office of Head Start Communication Memorandums: 0

Superintendent – Stephen McNew

- Informed the board that Dr. Kopke will start in the district on November 1, 2018.
- Updated the board on the Marshall Plan for Talent.
- Informed the board that Jennifer LaDuke has submitted her resignation.

Adjourn

At 7:14 p.m. Ms. Larzelere made a motion, supported by Mr. Bless, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Paul Miller
Secretary