

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

October 17, 2023

Call to Order and Roll Call

The meeting was called to order at 5:00 p.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Renee Larzelere, Russell Bless, Paul Miller and Barry Martin

MCISD BOARD

MEMBERS ABSENT: None

MCISD

STAFF PRESENT: Superintendent Steve McNew, Josh Dyer, Eric Feldman, Rachel Kopke and Andrea Murphy

MCISD

STAFF ABSENT: Lisa Montrief

OTHERS PRESENT: None

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Educational Presentation

Shawna Landis, MCISD Regional Director, presented the board with inclusive practices impact data and discussed how this information is driving the work to bring meaningful inclusion to all students.

Important Dates

- October 18 MCABOE Board of Director's Meeting, 6:00 PM
- November 20-11 MASB Annual Conference, Lansing, MI
- November 21 MCISD Board Meeting, 5:00 PM

Expressions from the Public

None.

Recommended Actions

Routine Matters

Mr. Bless made a motion, supported by Dr. Martin to approve the minutes of the August 18, 2023 meeting that were presented. The motion carried unanimously.

Financial Reports

	General <u>Fund</u>	Special Education <u>Fund</u>	Food Service <u>Fund</u>	Tech Tax	Student Activities	CP	<u>Total</u>
<u>Check Registers</u>							
9/10-9/30/23	1,601,816.41	435,802.70	16,872.80	227.05	2,460.50	28,955.35	2,086,134.81
10/1-10/9/23	196,619.78	131,484.81	1,877.35	0	0	0	329,981.94

ACH Transactions

Gross Payroll	759,563.16	1,715,552.64	0	0	257.16	0	
2,475,372.96							
Student Activity Account Transfers	0	0	0	0	0	0	0

Early Head Start & Head Start

Year to Date as of September 30, 2023 \$561,293.74

Mr. Miller made a motion, supported by Dr. Martin, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

2nd Reading and Board Approval of Board Policies of the 9000 Series

Ms. Larzelere made a motion, supported by Mr. Bless to approve the following Board Policies

- Policy 9130 Public Complaints
- Policy 9150 School Visitors
- Policy 9160 Public Attendance at School Events
- Policy 9700.01 Advertising and Commercial Activities
- Policy 9800 High School Diplomas to World War II, Korean Conflict, and Vietnam

Era Veterans

The motion was carried unanimously.

Approval of the Personnel Update

Dr. Martin made a motion, supported by Mr. Miller to approve the following personnel update:

- Employment
 - o Lisa Hayes, Speech and Language Pathologist
- Leaves of Absence
 - o Kristy Matelic-Sanko
- Resignations/Retirement
 - o none

The motion carried unanimously.

Temporary Teacher Consultant – Parrish, M.

Mr. Bless made a motion, supported by Ms. Larzelere to approve the temporary employment of Michelle Parrish as a Teacher Consultant, for up to two (2) days per week for up to 35 days, effective immediately. The motion carried unanimously.

Request for New Position: Full-Time Speech and Language Pathologist

Mr. Bless made a motion, supported by Ms. Larzelere to approve the establishment and posting of a Speech and Language Pathologist position, effective immediately. The motion carried unanimously.

Continuation of Additional Recruitment and Retention Incentive for Head Start Orchard

Dr. Martin made a motion, supported by Ms. Larzelere to approve the continuation of the Head Start Recruitment and Retention Incentives for the Orchard Bright Start location. The motion carried unanimously.

Parent Advisory Committee Recommendation

Mr. Miller made a motion, supported by Ms. Larzelere to approve a two-year term on the MCISD Parent Advisory Committee for Elissa Cox, beginning September 2023. The motion carried unanimously.

Special Board Meeting Scheduled

Ms. Larzelere made a motion, supported by Mr. Bless to schedule a special board meeting on November 7, 2023 at 9:00 AM in the MCISD Administration Building for the purpose of conducting the Fall Retreat. The motion carried unanimously.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Josh Dyer

- Wrapping up the MCISD audit; reports will be issued for the November meeting.
- Updated the Board on the Holiday Camp patio remodel project.

Human Resources and Legal Counsel – Eric Feldman

- Informed the board in personnel changes in Human Resources.
- Discussed the state-wide teacher evaluation system will be changing; more information to come.
- Discussed changes in legislation regarding the hiring of retirees.

Curriculum and Instruction – Lisa Monrief

- Not in attendance

Special Education and Early Childhood Services – Rachel Kopke

Current Enrollment Report-September 2023

Program	Total Enrollment/Funded Enrollment (total enrollment should equal funded enrollment)	Over Income Enrollment CP#2004 (130% FPL+: under 10%) (101-130% FPL: under 35%)	Disabilities Enrollment (Over 10%)	Students Enrolled Receiving Tiered Intervention Services/In Process of SE Evaluation
Head Start	Enrolled: 221 Reserved (not to exceed 7): 7 Vacant less than 30 days: 12 Total Enrollment: 240/240-100%	130% FPL+: 12/240=5% 101-130% FPL: 4/240=1%	35/240=15%	24/240=10%
Early Head Start	Enrolled: 41 Reserved (not to exceed 1): 0 Vacant less than 30 days: 7 Total Enrollment: 48/48-100%	130% FPL+: 2/48=4% 101-130% FPL: 2/48=4%	13/48=27%	2/48=4%

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Current Waitlist Report-As of 10/17/23

Program	Income Eligible	Over Income 101-130% FPL	Over Income 130+% FPL
Early Head Start	3	0	0
Head Start	0 (can be counted in more than 1 location)	0 (can be counted in more than 1 location)	0 (can be counted in more than 1 location)
Airport-Niedermeier Elementary 31 slots	2	1	2
Bedford-Smith Rd Elementary 31 Slots	4	0	5
Dundee-Dundee Elementary 15 Slots	2	0	0
Ida-Ida Elementary 15 Slots	1	0	0
Monroe-AWS Elementary 77 slots	7	1	1
Monroe-MCCC Elementary 15 Slots	3	0	3
Monroe-Orchard Elementary 25 Slots	1	0	1
Monroe-Riverside Elementary 16 Slots	0	0	1
Monroe-YMCA Elementary 15 Slots	1	0	3

Head Start Attendance Reports-September 2023

Site	Attendance Percentage
In Person Arborwood	89.41%
In Person Dundee	95.83%
In Person Ida	83.93%
In Person MCCC	94.51%
In Person Niedermeier	91.29%
In Person Orchard	87.41%
In Person Riverside	93.27%
In Person SRE	91.54%
In Person YMCA	93.01%
In Person Program Attendance Total	90.77%

Early Head Start Attendance Reports-September 2023

Site	Attendance Percentage
HV 1	75%
HV 2	82%
HV 3	72%
HV 4	56%
Program Attendance Total	70.9%

Office of Head Start Communication

Communication Type	New Postings	Links to Postings
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Information Memorandums	NONE	Information Memoranda ECLKC (hhs.gov)
Program Instructions	NONE	Program Instructions ECLKC (hhs.gov)

Program Updates

- The Early Head Start home visitors and EHS Family Partnership Specialist completed the home visiting Child Development Associate (CDA) coursework through the National Head Start Association (NHSA), together, as a Professional Learning Community (PLC) over the course of the last four months. Although each home visitor and FPS has the credentials needed to be in the position they are, this credential provided them individualized and targeted professional development needed to be as effective as possible in their work.

Superintendent – Stephen McNew

- Discussed the MCABOE Board of Director’s meeting scheduled for 10/18/23.
- Informed the board that the superintendents will meet to discuss a CTE Millage

Adjourn

At 6:47 PM, Mr. Bless made a motion, supported by Ms. Larzelere, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Paul Miller
Secretary