

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

October 20, 2020

**Monroe County ISD
Educational Center Gym**

Call to Order and Roll Call

The meeting was called to order at 5:00 p.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Renee Larzelere, Paul Miller, Russell Bless
Barry Martin via Zoom

MCISD BOARD

MEMBERS ABSENT: none

MCISD

STAFF PRESENT: Superintendent Steve McNew, Elizabeth Taylor, Lisa Montrief, Rachel Kopke, Josh Dyer and Andrea Murphy

MCISD STAFF

ABSENT: none

OTHERS PRESENT: Denise Miller and Crystal Willit attended the meeting in person. Zoom attendees included Matt Prange, Chris Wisinski, Roberta Neckel, Linda Bredernitz, Nicole Belair, Brandi Gedelian and several iPhone users.

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Important Dates

- Oct 30 Countywide Inservice, No School
- Nov 17 MCISD Board Meeting, 5:00 PM

Expressions from the Public

No expressions from the public.

Recommended Actions

Routine Matters

Ms. Larzelere made a motion, supported by Mr. Bless to approve the minutes of the September 15, 2020 meeting that were presented. The motion carried unanimously.

Financial Reports

	General <u>Fund</u>	Special Education <u>Fund</u>	Food Service <u>Fund</u>	Student Activities	CP	<u>Total</u>
<u>Check Registers</u>						
9/6-9/30/20	1,436,403.54	367,609.92	1,329.77	0	0	1,805,343.23
10/1/20-10/5/20	302,074.10	51,254.08	9,378.43	0	0	361,706.61
<u>ACH Transactions</u>						
Withholding & Sales						
Taxes	553,628.39	0	0	0	0	553,628.39
Gross Payroll	597,784.53	1,492,773.62	0	315.02	0	2,090,873.17
Student Activity Account Transfers	0	0	0	0	0	0

Early Head Start

Year to Date as of September 30, 2020 \$91,297.89

Head Start

Year to Date as of September 30, 2020 \$480,728.96

Mr. Miller made a motion, supported by Dr. Martin, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

Board Statement on Decisions Made During COVID-19 Shutdown

Mr. Bless made a motion, supported by Ms. Larzelere to ratify all board decisions made at regular or special board meetings held remotely between May 1, 2020 and October 20, 2020.

A roll call vote was taken:

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nays: none

The motion carried.

Request for Maternity Leave of Absence – Collins, G.

Mr. Bless made a motion, supported by Ms. Larzelere to approve the maternity request for Gina Collins to begin on or about January 4, 2021 through approximately March 1, 2021.

A roll call vote was taken:

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nays: none

The motion carried.

Request for Maternity Leave of Absence – Fleck, L.

Mr. Miller made a motion, supported by Ms. Larzelere to approve the maternity request for Lynn Fleck to begin on or about December 9, 2020 through approximately March 10, 2021.

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nays: none

The motion carried.

Request for Medical Leave of Absence – Bunge, J.

Mr. Bless made a motion, supported by Dr. Martin to approve the medical leave of absence request for Julie Bunge to begin September 16, 2020 through November 19, 2020.

A roll call vote was taken:

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nays: none

The motion carried.

Temporary School Psychologist

Mr. Miller made a motion, supported by Mr. Bless to approve Diane Donar as a temporary school psychologist for up to four days per week for eight weeks starting October 1, 2020.

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nays: none

The motion carried.

Increase for CASA Employees

Ms. Larzelere made a motion, supported by Mr. Bless to approve a 2% rate increase for CASA employees, Betsy Rothrock and Alma Perez, effective October 1, 2020.

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nays: none

The motion carried.

Increase for GSRP Employees

Dr. Martin made a motion, supported by Ms. Larzelere to approve a 2.5% rate increase for GSRP to align them with the COLA increases received by Head Start employees, effective July 1, 2020.

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nays: none

The motion carried.

Temporary Teacher Consultant

Mr. Bless made a motion, supported by Mr. Miller to approve Jennifer Zunk as a temporary Teacher Consultant for (17) seventeen days beginning October 21, 2020.

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nays: none

The motion carried.

FY21 Competitive Bid Threshold

Mr. Bless made a motion, supported by Mr. Larzelere to adopt the Michigan Department of Education competitive bid threshold established in MCL 380.623a, 1267, and 1274 for construction renovation, repair, remodeling, supplies, materials and equipment as \$25,288. In addition, adhere to policy 6320 for purchase of ½ the statutory limit (\$12,644) up to the limit to obtain price quotations.

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nays: none

The motion carried.

AT Communication Device Purchase

Dr. Martin made a motion, supported by Mr. Bless to approve the MCISD AT Communication Device Bid be awarded to Forbes Rehab Services Inc. in the amount of \$25,640.20.

A roll call vote was taken:

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nayes: none

The motion carried.

Acceptance of Donation – Hearing Impaired Program

Mr. Miller made a motion, supported by Ms. Larzelere to accept a donation from the Bedford Lion's Club to support the MCISD hearing impaired program.

A roll call vote was taken:

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nayes: none

The motion carried.

Reconfirmation of the MCISD's Extended Continuity of Learning Plans

Dr. Rachel Kopke reviewed the reconfirmation outline for the Early Childhood, Center Based Programs, Youth Center and Monroe County Middle College Extended Continuity of Learning Plans.

No expressions from the public concerning the MCISD's Extended Continuity of Learning Plans were expressed.

Mr. Bless made a motion, supported by Ms. Larzelere to approve the MCISD's Extended Continuity of Learning Plans.

A roll call vote was taken:

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nayes: none

The motion carried.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Josh Dyer

- No further comments

Human Resources and Legal Counsel – Betsy Taylor

- Informed the board that the process to fill open positions is difficult due to the pandemic.
- The HR office is tracking positive COVID-19 cases for employees and students.

Curriculum and Instruction – Lisa Montrief

- Working with local district staff to support virtual learning

Special Education and Early Childhood Services – Rachel Kopke

- Preparing for countywide inservice virtual sessions
- Working to distribute devices to Early On staff and students

Current Enrollment Report- September 2020

Program	Total Enrollment/Funded Enrollment (total enrollment should equal funded enrollment)	Over Income Enrollment CP#2004 (130% FPL+: under 10%) (101-130% FPL: under 35%)	Disabilities Enrollment (over 10%)
Head Start	Enrolled: 213 Reserved (not to exceed 8):8 Vacant less than 30 days: 46 Total Enrollment: 267/267	130% FPL+: 13/213 (6%) 101-130% FPL: 12/213 (6%)	30/213=14%
Early Head Start	Enrolled: 37 Reserved (not to exceed 1): 0 Vacant less than 30 days: 11 Total Enrollment: 48/48	130% FPL+: 1/37 (3%) 101-130% FPL: 2/37 (5%)	10/37=27%

Current Waitlist Report- September 2020

Program	Income Eligible	Over Income
Head Start	4	28
Early Head Start	2	2

Head Start Participation Reports September 2020 (Remote Learning)

Site	Attendance Percentage
In Person Arborwood	89.30%
In Person Dundee	99%
In Person Ida	94.94%
In Person MCCC	100%
In Person Niedermeier	96.04%
In Person Orchard	93.49%
In Person Riverside	100%
In Person SRE	90.40%
In Person YMCA	90.63%
In Person Program Attendance Total	93.79%
Remote Monday/Tuesday 10-11am	117/220-53%
Remote Monday/Tuesday 2-3pm	71/148-48%
Remote Monday/Tuesday 6-7pm	24/68-35%
Remote Wednesday/Thursday 10-11am	123/196-63%
Remote Wednesday/Thursday 2-3pm	76/176-43%
Remote Wednesday/Thursday 6-7pm	13/56-23%
Remote Only Monday-Thursday	207/280-74%
Remote Program Attendance Total	631/1144-55%
Total number of kids attending in-person, but not using remote instruction	6

Early Head Start Participation Reports- September 2020 (Remote Learning)

Site	Attendance Percentage
HV 1	34/41 HV attended=83%
HV 2	34/40 HV attended=85%
HV 3	33/34 HV attended=97%
HV 4	33/37 HV attended=89%
Program Attendance Total	134/152 HV attended=88%

Office of Head Start Communication

Communication Type	Number of new postings (found on the MCISD website)
Information Memorandums	0
Program Instructions	0

<http://www.monroeisd.us/departments/specialeducse/educational-opportunities/>

Program Updates

- The first offering of Nurturing Parenting (Parenting Curriculum) is being offered beginning this month. Nurturing Parenting is an evidence-based parenting curriculum that focuses on abuse and neglect prevention through a parenting education scope and sequence. Families will meet with the Mental Health Consultants remotely on a weekly basis for 12 weeks to complete a full cycle of the Nurturing Parenting Program. Interested families were surveyed for dates/times that will work for families to be able to meet. Using survey data, it was decided that 4 weekly sessions will be offered to families that will accommodate the 28 interested families.

Superintendent – Steve McNew

- Informed the board of two student issues resulting in 911 to be called; both took place today.
- Informed the board that the superintendents will discuss the Technology Renewal at the October 22, 2020 meeting.
- Discussed the Monroe Charter Township board marijuana ordinance; attending the Township board meeting this evening.

Adjourn

At 6:02 p.m. Mr. Bless made a motion, supported by Ms. Larzelere to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,
Paul Miller
Secretary